



Regular Council Meeting
Town of Sundre Municipal Council Chambers
January 22, 2024
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 January 22, 2024
 - 3.2 Councillor Absence
4. **Adoption of Previous Minutes**
 - 4.1 January 8, 2024 Regular Meeting of Council Pg. 1
5. **Delegation:**
 - 5.1 RFD Red Deer River Watershed Alliance Board Member Pg. 4
6. **Bylaws/Policies:**
7. **Old Business:** None
8. **New Business:** None
9. **Administration:**
 - 9.1 CPO Annual Report Pg. 5
 - 9.2 RDF December Departmental Reports and 2023 Year-End Reports Pg. 12
10. **Municipal Area Partnership (MAP):**
11. **Council Committee Reports:**
 - 11.1 RFD Mayor Warnock’s December Report & Councillor Marr’s 4th Quarter Report Pg. 143
 - 11.2 RFD Council’s 2023 Key Messages Pg. 149
12. **Council Invitations / Correspondence:** None
13. **Closed Meeting:**
 - 13.1 Advice From Officials, *FOIPP Act, Section 24*
 - 13.2 Local Public Body Confidences, *FOIPP Act, Section 23*
14. **Adjournment**

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Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
January 8, 2024

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, January 8, 2024, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Chris Vardas

ABSENT: Councillor Paul Isaac

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Administrative Support, Betty Ann Fountain

PUBLIC: 0

PRESS: 1

CALL TO ORDER: The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 001-08-01-24 MOVED by Councillor Vardas that the agenda be approved as amended as follows:
Add: 13.4 Confidential Evaluations, FOIPP Act Section 19

CARRIED

Councillor Absence: Councillor Paul Issac notified CAO in compliance of 14.6 of Council’s Procedural Bylaw.

ADOPTION OF THE PREVIOUS MINUTES:

Res. 002-08-01-24 MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on December 18, 2023, be approved as presented.

CARRIED

DELEGATION: None

Initials

BYLAWS /POLICIES: None

OLD BUSINESS: None

NEW BUSINESS: **Letter from the Honourable Rebecca Schulz, Minister of Environment and Protected Areas**

Res. 003-08-01-24 MOVED by Councillor Dalke that the Town of Sundre Council directs administration to commence the planning of proactive drought measures and provide further updates. **CARRIED**

Grants to Organizations Request to Extend Use of Funds

Res. 004-08-01-24 MOVED by Councillor Petersen that the Town of Sundre Council grant the extension for the use of the 2023 Grants to Organizations funding to Suds and Sundries to purchase and install a store front awning in spring 2024. **CARRIED**

ADMINISTRATION: None

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS: None

Council Key Messages None

COUNCIL INVITATIONS / CORRESPONDENCE: **Letter from the Honourable Ric McIver, Minister of Municipal Affairs**

Res 005-08-01-24 MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs as information. **CARRIED**

Letter to the Sundre & District Museum

Res. 006-08-01-24 MOVED by Councillor Marr that the Town of Sundre Council accept the letter to the Sundre & District Museum as information. **CARRIED**

_____ Initials

Letter to the Town of Olds

Res. 007-08-01-24

MOVED by Councillor Dalke that the Town of Sundre Council accept the letter to the Town of Olds as information.
Opposed: Councillor Anderson

CARRIED

CLOSED MEETING

Res. 008-08-01-24

MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:42 p.m.

CARRIED

Mayor Warnock called a 5 minute recess at 6:42 p.m.

Mayor Warnock resumed the meeting at 6:47 p.m.

The following were in attendance for the closed meeting session:

Staff: Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

- 13.1 Advice from Officials, FOIPP Act Section 24;
- 13.2 Advice from Officials, FOIPP Act Section 24;
- 13.3 Privileged Information, FOIPP Act Section 27;
- 13.4 Confidential Evaluations, FOIPP Act, Section 19.

Res.009-08-01-24

MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.

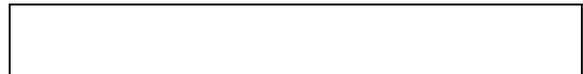
ADJOURNMENT

Res. 010-08-01-24

MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.

CARRIED

These Minutes approved this 22nd Day of January 2024.



Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE	JANUARY 22, 2024
SUBJECT	DELEGATION: Red Deer River Watershed Alliance
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL:

Karen Fahrlander, a board member of the Red Deer River Watershed Alliance (RDRWA) has requested to address Council regarding an event planned for Sundre to create awareness of water issues.

The RDRWA was created in 2005 as a non-profit society. They serve as the designated Watershed Planning and Advisory Council for the Red Deer River watershed, under the Government of Alberta's Water for Life Strategy. The RDRWA acts as a collaborative forum for stakeholders from across sectors to work together in support of healthy waters, landscapes, and communities. The RDRWA helps community members and key sectors find meaningful opportunities to make a difference.

DISCUSSION:

Verbal presentation.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan under Pillar 3, Environmental Stewardship.

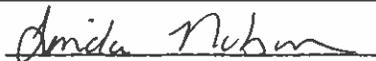
ADMINISTRATION RECOMMENDATIONS:

That Council accept the presentation by Karen Fahrlander of the RDRWA as information.

MOTION:

That the Town of Sundre Council accept the presentation by Karen Fahrlander of the RDRWA as information.

Date Reviewed: January 18, 2024

CAO: 



REQUEST FOR DECISION

COUNCIL DATE	JANUARY 22, 2024
SUBJECT	MUNICIPAL ENFORCEMENT 2023 ANNUAL REPORT
ORIGINATING DEPARTMENT	COMMUNITY PEACE OFFICER
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The Community Peace Officer has prepared an annual report which is an accurate representation of the level of service that is provided by Sundre Municipal Enforcement. Data collected from the report will be used to influence daily operations.

DISCUSSION:

See attached report

ALIGNMENT WITH STRATEGIC PLAN

This topic aligns with Council's Strategic Plan under Pillar 2, Community Wellness and Pillar 5, Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Community Peace Officer's annual report as information.

MOTION:

That the Town of Sundre Council accept the Community Peace Officer's annual report as information.

Date Reviewed: January 18, 2024

CAO: Amida Nelson



Municipal Enforcement
2023 Annual Report

Prepared by: Sam Zhao
Community Peace Officer
Jan 2024



Overview

Sundre Municipal Enforcement employs 1 full-time Community Peace Officer and 1 contracted Animal Control Officer and enforces the following Provincial Legislation and Municipal Bylaws

Provincial Legislation

- ❖ Animal Protection Act
- ❖ Dangerous Dogs Act
- ❖ Environmental Protection and Enhancement Act, Part 9, Division 2
- ❖ Gaming, Liquor, and Cannabis Act
- ❖ Petty Trespass Act
- ❖ Provincial Administrative Penalties Act
- ❖ Provincial Offences Procedure Act
- ❖ Tobacco, Smoking, and Vaping Reduction Act
- ❖ Traffic Safety Act
- ❖ Trespass to Premises Act

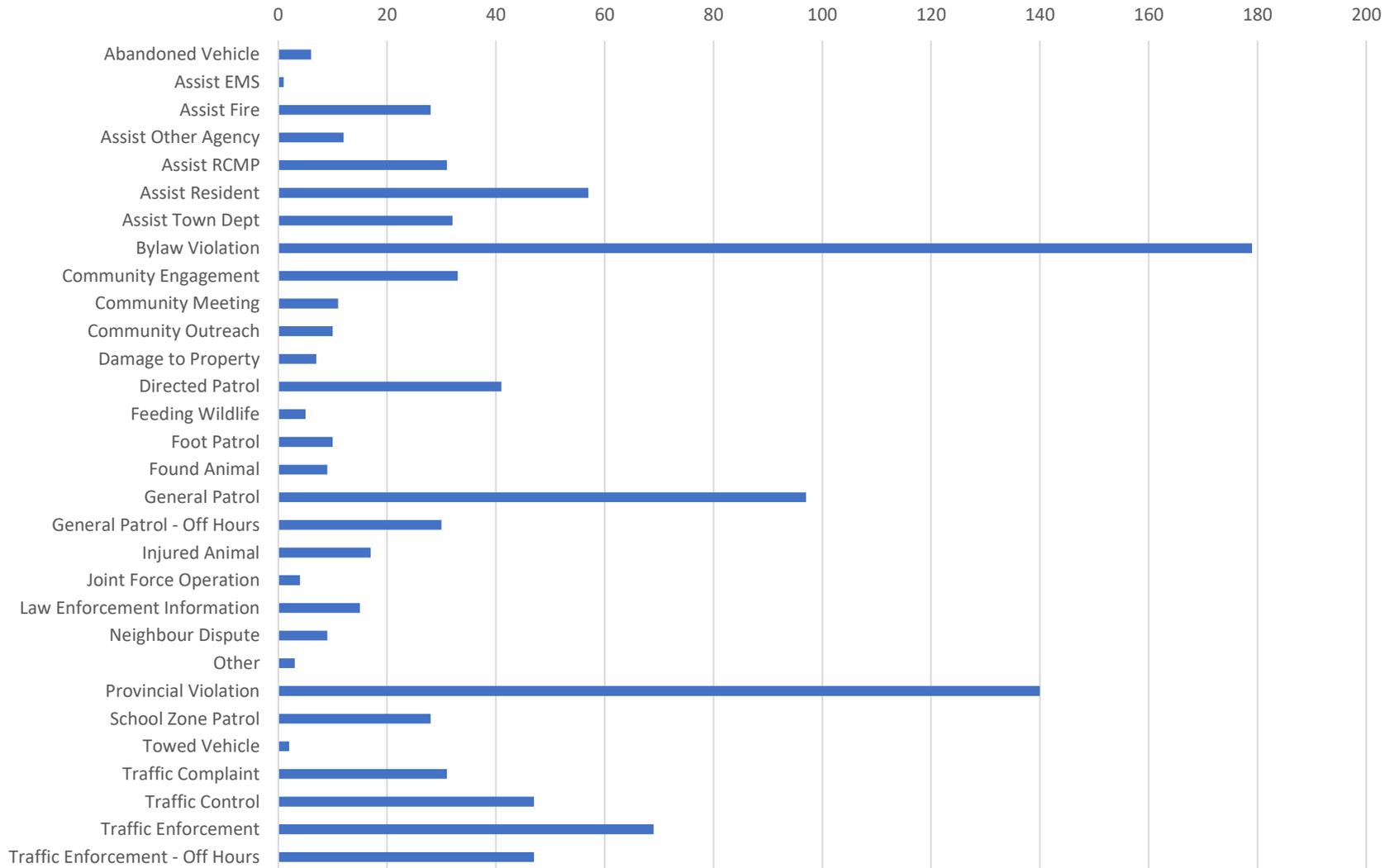
Municipal Bylaws

- ❖ Cat Bylaw
- ❖ Community Standards Bylaw
- ❖ Dog Bylaw
- ❖ Land Use Bylaw
- ❖ Noise Bylaw
- ❖ Snow Removal Bylaw
- ❖ Traffic Bylaw
- ❖ Unsightly Bylaw
- ❖ Waste and Recycling Bylaw
- ❖ Weeds Grass Plants Bylaw

Each complaint is handled based on the circumstances surrounding the offence and individual. The outcome can range from education, warning, enforcement action, or no action being taken.

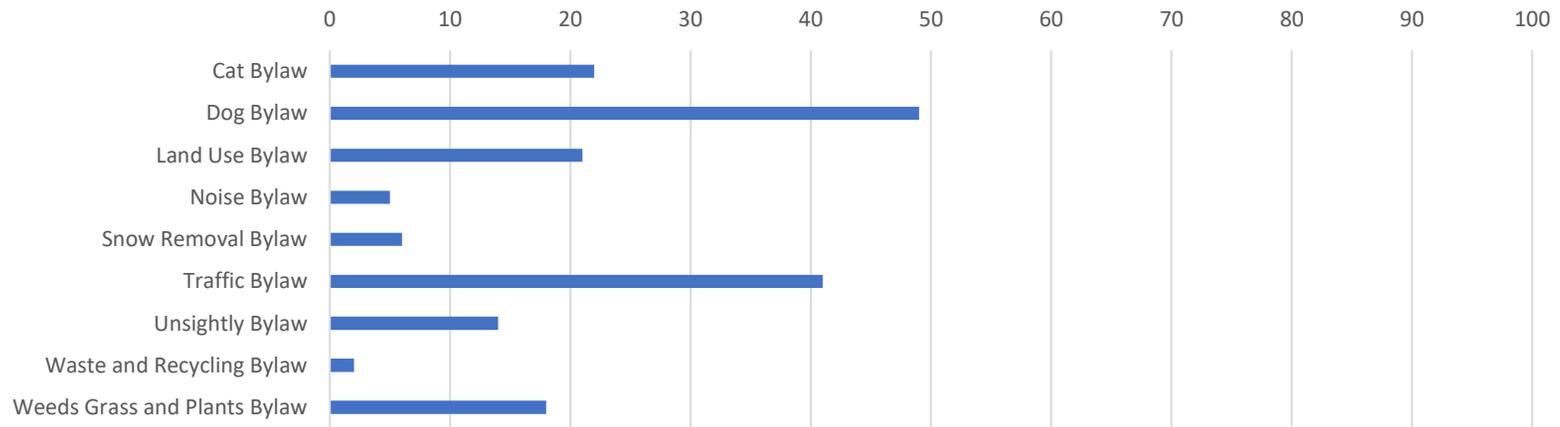


Calls for Service

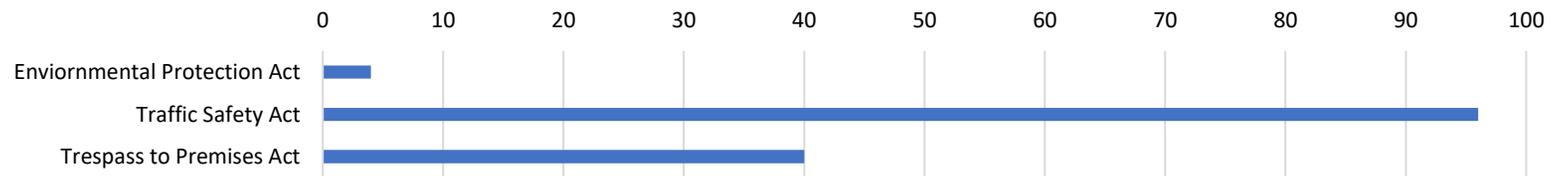




Bylaw Violations



Provincial Violations

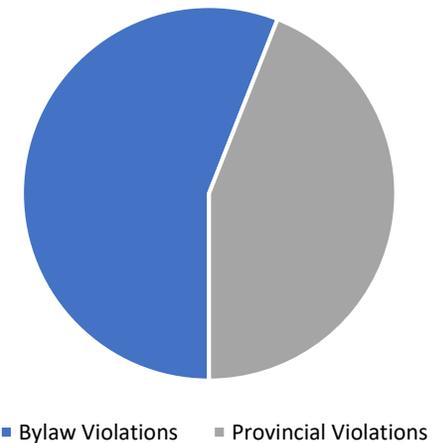




Summary

In 2023,

- There have been a total of 1,009 number of calls for service
- Bylaw offences made up 56% of violations
- Provincial offences made up 44% of violations
- 116 hours were dedicated to proactive Traffic Enforcement with 47 hours conducted outside of working hours
- 127 hours were dedicated to proactive patrols, with 30 hours conducted outside of working hours
- 28 patrols were conducted within School Zones





Conclusion

The 2023 Annual Report provides an accurate representation of the level of service that is provided by Sundre Municipal Enforcement. Data from the report will be used to influence daily operations.



Sam Zhao

Community Peace Officer # 18742

sam.z@sundre.com

T: (403) 638-3551 | F: (403) 638-2100



REQUEST FOR DECISION

COUNCIL DATE January 22, 2023
SUBJECT December Departmental Reports, and
2023 Year End Reports
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 9.2

BACKGROUND/PROPOSAL:

The following Departmental Reports for December and Year 2023 are provided to Council for their review and information:

- a) Chief Administrative Officer
 - i. 2023 New Business License List
 - ii. Motion Log
 - iii. Council Expenses
- b) Corporate Services
- c) Fire Chief
- d) Senior Manager Planning & Economic Development
 - i. Planning and Development
 - ii. Economic Development
 - iii. Community Services
- e) Community Peace/Bylaw Officer
- f) Operations
- g) Sundre Municipal Library

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the December and 2023 Year-End Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the December and 2023 Year-End Departmental Reports as information.

ATTACHMENTS:

December Departmental Reports
Year-End Departmental Reports

Date Reviewed: January 18, 2024

CAO Amida Nelson

CAO 2023 New Business List

<u>Name</u>	<u>Address</u>	<u>Type of Business</u>
Back to the Basics Inc.	206 Centre St N	Farmers Market/Grocery Store
Bar 57 Consulting Inc. / Caldwell Banking Realty	Bay 3 102 2 ST SW	Realty/Consulting
Certainty Pipeline Corp	605 Main Av E	Oil & Gas
Bergin Liquor Store & Sundre Bottle D	112 A & B - 5 St. SE	Liquor Store & Bottle Depot
Harvest Heights Restaurant	101 Main Ave. East	Eating & Drinking Establishment
Diamond Detailing	503 - 7 ST SW	Car detailing
Sundre Car Wash	412 Main Ave. W.	Automotive Service
Crude Energy	West Bay, 104 Main Ave. W	Multiple Services (energy drinks, fleet mgnt)
Scrubs and Suds	SE Bay, 104 Main Ave. W.	Auto Detailing
The Mystic Alien	102 Centre ST. N.	Games etc.
Tamer Trading Company	116 Centre ST N	Artisan Goods (knives, leather etc)
Joko's (new owner)	502 Centre ST N	Retail Conv. & Gas Station
Up Dog Training	308 Main Ave. W.	Dog Training Facility
Salt and Soul	200 Main Ave. W.	Wellness Collective / Yoga Studio
Sunstone CAP	200 Main Ave. W.	Accounting Firm

NEW BUSINESS

NEW OWNER

9.2a(ii)

January 09, 2023 Regular Council Meeting				
Res. #	#/D/M/Y Date	Council Motion	Action	Status
001	09-01-23	MOVED by Councillor Marr that the Agenda be approved as presented		
002	09-01-23	MOVED by Councillor Vardas that the Minutes of the Regular Meeting Minutes of Council held on December 19, 2022, be approved as presented.		
003	09-01-23	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the Director of Corporate Services, on behalf of the CAO presentation on the History and Status of the Bylaw Review Project initiated in 2018		
004	09-01-23	MOVED by Councillor Anderson, that the Town of Sundre Council recommends that discussions take place regarding the Closing of Recycling Depots, as well as, the Funding and Staffing of Victims Services be considered for inclusion on the January 26, 2023 MAP Agenda.		
005	09-01-23	MOVED by Councillor Vardas, that the Town of Sundre Council accepts the invitation from the Sundre Branch #223 Legion as information.		
006	09-01-23	MOVED by Councillor Dalke, that Council go into closed meeting at 6:30 p.m.		
007	09-01-23	MOVED by Councillor Anderson, that Council return to an open meeting at 7:38 p.m.		
008	09-01-23	MOVED by Councillor Dalke, that the Town of Sundre Council requests Administration to send a letter to notify MVC that the Town of Sundre would like to begin the process to review the current ICF Master agreements.	Legislative Services	Appendix # 1
009	09-01-23	MOVED by Councillor Petersen, that Council go into closed meeting at 7:40 p.m.		
010	09-01-23	MOVED by Councillor Vardas, that Council return to an open meeting at 7:45 p.m.		
011	09-01-23	MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.		
January 23, 2023 Regular Council Meeting				
Res. #	#/D/M/Y Date	Council Motion	Action	Status
015	23-01-23	MOVED by Councillor Dalke, that the Agenda be approved and amended as follows: Add: RFD 8.4 Mountain View County All-Council ICC Meeting 13.2 Local Body Confidences, FOIPP Act Section 23 Appendix #24 to Departmental Reports		
016	23-01-23	MOVED by Councillor Anders Andersen, that the Minutes of the Regular Meeting Minutes of Council held on January 9, 2023, be approved as presented.		
017	23-01-23	Mayor and CAO or Gas Utility Manager to sign the attached forms, noting that Council and the CAO and or Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.		
018	23-01-23	MOVED by Councillor Isaac, that the Town of Sundre Council accepts Administration's verbal presentation for information.		
019	23-01-23	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the CAO's report on Tourism as information.		
020	23-01-23	MOVED by Councillor Isaac, that the Town of Sundre Council direct Administration to coordinate a date for the all-Council ICC Meeting with Mountain View County	Legislative Services	Appendix # 2
021	23-01-23	MOVED by Councillor Dalke, that the Town of Sundre Council accepts the Departmental Reports for Year 2022 as information.		
022	23-01-23	MOVED by Councillor Anderson, that the Town of Sundre Council accepts the Article titled Thank you to You, from the December 9, 2022, edition of the Municipal Information News Network, by author Gord Hume as information.		
023	23-01-23	MOVED by Councillor Marr, that the Town of Sundre Council accept Mayor Warnock's report as information.		
024	23-01-23	MOVED by Councillor Anderson, that Council go into closed meeting at 7:00 p.m.		
025	23-01-23	MOVED by Councillor Petersen, that Council return to an open meeting at 7:38 p.m.		
026	23-01-23	MOVED by Councillor Dalke, that Town of Sundre supports the following recycling service level: Close all recycling sites.		
027	23-01-23	MOVED by Councillor Anderson, being that the agenda matters have been concluded the meeting adjourned at 7:39 p. m.		
February 6, 2023 Regular Council Meeting				
Res. #	#/D/M/Y Date	Council Motion	Action	Status
028	06-02-23	MOVED by Councillor Isaac, that the Agenda be approved and amended or presented as follows: Addition of RFD 9.1 – Amendment to Council Date		

029	06-02-23	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on January 23, 2023, be approved as presented.		
030	06-02-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Carolyn McTigue for her presentation and accept the Crime Prevention Liaison for Southern Alberta District presentation as information.		
031	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approves the Terms of Reference with changes as presented.		
032	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$1,000.00.	Legislative Services	Appendix #3
033	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Olds & District Kiwanis Music Festival in the amount of \$600.	Legislative Services	Appendix #4
034	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors Indoor Walking Club in the amount of \$1,604.	Legislative Services	Appendix #5
035	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Condo Association in the amount of \$1,000. IN FAVOUR: Mayor Warnock, Councillor Petersen, Councillor Marr. OPPOSED: Councillor Anderson, Councillor Dalke, Councillor Isaac. DEFEATED	Legislative Services	Appendix #6
036	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Condo Association in the amount of \$500. IN FAVOUR: Mayor Warnock, Councillor Petersen, Councillor Marr. OPPOSED: Councillor Anderson, Councillor Dalke, Councillor Isaac. DEFEATED	Legislative Services	Appendix #6a
037	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for The Slingshot Garage in the amount of \$1,100	Legislative Services	Appendix #7
038	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Grad Committee in the amount of \$1,700. OPPOSED: Councillor Dalke opposed	Legislative Services	Appendix #8
039	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers Sundre in the amount of \$1,500.00	Legislative Services	Appendix #9
040	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre & District Historical Society and Sundre and District Chamber of Commerce in the amount of \$2,400.00. OPPOSED: Councillor Dalke opposed	Legislative Services	Appendix #10
041	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for the Foothills Bluegrass Music Society in the amount of \$2,000.	Legislative Services	Appendix #11
042	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Volunteer Search and Rescue Society in the amount of \$2,000 to be utilized for the Electrical and Heating installation in the proposed expansion project. OPPOSED: Councillor Isaac	Legislative Services	Appendix #12
043	06-02-23	MOVED by Councillor Andersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Rodeo and Race Association in the amount of \$5,000.00.	Legislative Services	Appendix #13
044	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council defer funding for Sundre Minor Hockey (nets) as this may be considered an Operational item under Community Services.	Legislative Services	Appendix #14
045	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Minor Hockey (Jerseys) in the amount of \$0.00.	Legislative Services	Appendix #15
046	06-02-23	MOVED by Councillor Anderson, that the Town of Sundre Council approve the Grants to Organizations funding for Suds & Sundries in the amount of \$5,000.	Legislative Services	Appendix #16
047	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Greenwood Neighbourhood Place, Sundre Seniors Connection program in the amount of \$2,000	Legislative Services	Appendix #17
048	06-02-23	MOVED by Councillor Isaac, that the Town of Sundre Council approve the change to the Regular Council Meeting Scheduled for February 27th to February 21st, 2023 in alignment with Procedural Bylaw 2022-06.		
049	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the correspondence to the CAO of Mountain View County as information.		
050	06-02-23	MOVED by Councillor Anderson, that Council go into closed meeting at 7:23 p.m.		

051	06-02-23	MOVED by Councillor Marr, being that the agenda matters have been concluded the meeting adjourned at 7:54 p.m.		
	#/D/M/Y	February 21, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
052	21-02-23	MOVED by Councillor Petersen that the Agenda be approved amended as follows: 1.Move 8.2_RFD 3rd Quarter 2022 Sundre RCMP Report to 5.2 under Delegations. 2.Add Closed Meeting under FOIP s. 17 Disclosure Harmful to Private Information.		
053	21-02-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on February 6, 2023, be approved as presented.		
054	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council thank the Town of Sundre Fire Department for the Lucas Resuscitation (CPR) demonstration and accept as information.		
055	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP Detachment 3 rd Quarter 2022 Statistics Report as information		
056	21-02-23	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 5 - 11, 2023 as "Senior's Week" in the Town of Sundre.		
057	21-02-23	MOVED by Councillor Anderson that the Town of Sundre Council direct administration to submit the resolution to the Alberta Municipalities Resolution Session no later than May 31, 2023.	Legislative Services	Completed
058	21-02-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the information provided regarding applying to the Calgary Flames for new hockey nets for the arena as information.		
059	21-02-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's verbal report as information		
060	21-02-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for January 2023 as information.		
061	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's January 2023 report as information.		
062	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's January 2023 report as information.		
063	21-02-23	MOVED by Councillor Dalke that Council go into closed meeting at 6:57 p.m.		
064	21-02-23	MOVED by Councillor Dalke that Council return to an open meeting at 7:07 p.m.		
065	21-02-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:07 p.m.		
	#/D/M/Y	March 13, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
66	13-03-23	MOVED by Councillor Isaac, that the Agenda be approved as presented.		
067	13-03-23	MOVED by Councillor Petersen, that the Minutes of the Regular Meeting Minutes of Council held on February 21, 2023, be approved as presented.		
068	13-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Sundre Rodeo & Race Association for the presentation and accept the presentation as information.		
069	13-03-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the amended Arena Facility & Ice Allocation Policy E-004-00-POL as presented.		
070	13-03-23	MOVED by Councillor Vardas, that the Town of Sundre Council could approve the relaxation of Noise Bylaw 818 s.16(b), as requested.	Legislative Services	Appendix #18
071	13-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council accept the Q4 2022 Quarterly Financial Reports, as information.		
072	13-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council accept the CAO's verbal report on the 2023 Alberta Tourism Advocacy Summit as information.		
073	13-03-23	MOVED by Councillor Vardas, that the Town of Sundre Council accept the Minister of Health letter as information, and that the Mayor request a meeting with MLA Nixon to discuss the letter.	Legislative Services	Appendix #19
074	13-03-23	MOVED by Councillor Marr, that the Town of Sundre Council accept the Sundre Daycare Centre letter as information.		
075	13-03-23	MOVED by Councillor Peterson, that Council go into closed meeting at 8:10 p.m.		
076	13-03-23	MOVED by Councillor Marr, that Council return to an open meeting at 9:06 p.m.		
077	13-03-23	MOVED by Councillor Isaac, being that the agenda matters have been concluded the meeting adjourned at 9:07 p.m.		
	#/D/M/Y	March 27, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status

078	27-03-23	MOVED by Councillor Isaac, that the Agenda be approved as presented.		
079	27-03-23	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on March 13, 2023, be approved as presented.		
080	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Linda Nelson for her service to the Town of Sundre, Emergency Management Services and other municipalities for her dedicated service and recognizes the significance of the Queens Jubilee Medal that was presented to Linda Nelson by MLA Jason Nixon.		
081	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council give First Reading to Bylaw 2023-01, being a Bylaw to adopt the Mountain Springs Area Structure Plan.		
082	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre accept the Mountain View Regional Film Office presentation as information.		
083	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the McElhanney Engineering proposal for Funding the Underground Infrastructure Replacement Plan with funding in the amount of \$110,000, to be drawn from General Corporate Stabilization RSA. Councillor Dalke opposed		
084	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council proclaim the week of May 21 st - 27 th , 2023, as "National Public Works Week".		
085	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council accept the CAO report on the March 23, 2023, Open House as information.		
086	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council accept the Departmental Reports for February 2023 as information		
087	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council approve the change to the Regular Council Meeting scheduled for May 29 th to May 30 th , 2023.		
088	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council accept Mayor Warnock's February 2023 report as information.		
089	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council accept Councillor Marr's February 2023 report, as information.		
090	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council Anderson's January 2023 report as information.		
091	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council go into a closed meeting at 7:00 p.m.		
092	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council return to an open meeting at 7:20p.m.		
093	27-03-23	MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 7:21 p.m.		
	#/D/M/Y	April 11, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
094	11-04-23	MOVED by Councillor Vardas that the Agenda be approved as presented		
095	11-04-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on March 27, 2023, be approved as presented		
096	11-04-23	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
097	11-04-23	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
098	11-04-23	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
099	11-04-23	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
100	11-04-23	MOVED by Councillor Isaac that the Town of Sundre approve the fee waiver for the Community Centre in the amount of \$169.25, to be funded from Council Discretionary Contributions to Local Organizations, for the second Annual Job Fair to take place April 27th, 2023		
101	11-04-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Mayor Warnock' report as information		
102	11-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's update on the Lagoon project as information		
103	11-04-23	MOVED by Councillor Anderson that the Town of Sundre Council amend the Minutes of December 5, 2022, to reflect Motion #348-05-12-22 as follows:		

		The Town of Sundre Council adopts the 2023 Four-Year Operating Budget and Ten-Year Capital Plan as presented with total operating cash expenditures of \$9,067,227; \$9,241,963; \$9,412,090; \$9,598,331 and total operational revenues of \$5,112,850; \$5,129,350; \$5,134,850; \$5,149,850 in 2023, 2024, 2025 and 2026 respectively. With the remaining \$3,954,377; \$4,112,613; \$4,277,240; \$4,448,481 in 2023, 2024, 2025, 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified."		
104	11-04-23	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:33 p.m.		

Mayor Warnock called a 5 minutes recess at 6:34 p.m.

Benazir Thaha Valencia left the meeting at 6:48 p.m.

Chris Albert left the meeting at 7:13 p.m.

Councillor Anderson left the meeting at 7:20 p.m.

105	11-04-23	MOVED by Councillor Isaac that the Town of Sundre Council return to an open meeting at 7:25 p.m.		
106	11-04-23	MOVED by Councillor Isaac being that agenda matters have been concluded the meeting adjourned at 7:26 p.m.		
	#/D/M/Y	April 21, 2023 Special Closed Council Meeting (Spring Workshop)		

Res. #	Date	Council Motion	Action	Status
107	21-04-23	MOVED by Councillor Marr that the agenda be approved as presented		
108	21-04-23	MOVED by Councillor Isaac that Council go into closed meeting at 9:12 a.m. on April 21, 2023.		
		Mayor Warnock called a 10 minute recess at 10:05 a.m.		
		Mayor Warnock reconvened the meeting at 10:15 a.m.		
		Mayor Warnock called a 10 minute recess at 11:00 a.m.		
		Mayor Warnock reconvened the meeting at 11:10 a.m.		
		Mayor Warnock called a 50 minute recess at 12:10 p.m.		
		Mayor Warnock reconvened the meeting at 1:00 p.m.		
		Mayor Warnock called a 10 minute recess at 2:15 p.m.		
		Mayor Warnock reconvened the meeting at 2:25 p.m.		
		Mayor Warnock called a 10 minute recess at 2:57 p.m.		
		Mayor Warnock reconvened the meeting at 3:07 p.m.		
		Mayor Warnock recessed the April 21, 2023 meeting at 4:00 p.m.		
		Mayor Warnock reconvened the meeting on April 22, 2023 at 9:00 a.m.		
		Mayor Warnock called a 10 minute recess at 10:00 a.m.		
		Mayor Warnock reconvened the meeting at 10:10 a.m.		
		Mayor Warnock called a 10 minute recess at 11:10 a.m.		
		Mayor Warnock reconvened the meeting at 11:20 a.m.		
		Mayor Warnock called a 45 minute recess at 12:25 p.m.		
		Mayor Warnock reconvened the meeting at 1:10 p.m.		
		Ross Clews, Benazir Thaha Valencia, Jim Hall and Shantele Smith left the April 22, 2023 meeting at 1:30 p.m.		
		Mayor Warnock called a 5 minute recess at 2:50 p.m.		
		Mayor Warnock reconvened the meeting at 2:55 p.m.		
		Mayor Warnock recessed the April 22, 2023 meeting at 4:35 p.m.		
		Mayor Warnock reconvened the meeting on April 23, 2023 at 9:00 a.m.		
		Mayor Warnock called a 15 minute recess at 10:00 a.m.		
		Mayor Warnock reconvened the meeting at 10:15 a.m.		
		Mayor Warnock called a 50 minute recess at 12:10 p.m.		
		Chris Albert, and Betty Ann Fountain left the April 23 meeting at 12:50 p.m.		
		Mayor Warnock reconvened the meeting at 1:00 p.m.		
		Linda Nelson, CAO left the April 23, 2023 meeting at 2:57 p.m.		
		Linda Nelson, CAO returned to the meeting at 3:14 p.m. on April 23, 2023.		
109	21-04-23	MOVED by Councillor Anderson that Council return to open meeting at 3:15 p.m. on April 23, 2023.		
110	21-04-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 3:16 p.m. on April 23, 2023.		
	#/D/M/Y	April 24, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
111	24-04-23	MOVED by Councillor Anderson that the agenda be approved as amended: 1. Add 13.3: Local Public Body Confidences, FOIPP Section 23		

112	24-04-23	MOVED by Councillor Vardas the the Minutes of the Regular Council Meeting of Council held on April 11, 2023 be approved as presented.		
113	24-04-23	MOVED by Councillor Vardas that the Town of Sundre Council thank the representatives of KPMG LLP and accept their presentation as information.		
114	24-04-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:07 p.m. with the Mayor advising that the public is welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
CAO Linda Nelson and Director of Corporate Services, Chris Albert, left the meeting at 6:21 p.m.				
115	24-04-23	MOVED by Councillor Vardas that Council return to an open meeting at 6:27 p.m.		
116	24-04-23	MOVED by Councillor Isaac that the Town of Council move to accept the 2022 Auditor's Report and approve the 2022 Audited Financial Statements; and		
117	24-04-23	MOVED by Councillor Anderson that the Town of Sundre Council move to approve the 2022 Financial Information document; and		
118	24-04-23	Furthermore, MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i> .		
119	24-04-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for March 2023 as information.		
120	24-04-23	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report as information.		
121	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Mountain View Seniors' Housing as information.		
122	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Jason Nixon, MLA as information.		
123	24-04-23	MOVED by Councillor Dalke that the Town of Sundre accept the letter of support to the Sundre & District Museum for Alberta Cultur Days 2023 as information.		
124	24-04-23	MOVED by Councillor Marr that the Town of Sundre Council accept the letter and the CAO's verbal update pertaining to concerns of 5G installations as information.		
125	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.		
Mayor Warnock called a 5 minute recess at 6:56 p.m.				
126	24-04-23	MOVED by Councillor Isaac that Council return to an open meeting at 7:27 p.m.		
127	24-04-23	MOVED by Councillor Anderson that Council authorize the Mayor to sign the letter to the Province of Alberta as requested by the Mayor of Ponoka.		
128	24-04-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:30 p.m.		
	#/D/M/Y	May 8, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
129	08-05-23	MOVED by Councillor Dalke that the agenda be approved as amended: 1. Remove 3.2 from the Agenda, Councillor Anderson will be attending the meeting via google meets. 2. Amend 13.1 from Advice from Officials, FOIPP Section 24 to Privileged Information, FOIPP Section 27.		
130	08-05-23	MOVED by Councillor Vardas that the Minutes of the Special Council Meeting held on April 21, 2023, be approved as presented.		
131	08-05-23	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting held on April 24, 2023, be approved as presented.		
132	08-05-23	MOVED by Councillor Marr that the Town of Sundre accept Ms. Berg's presentation as information.		
Councillor Dalke left the meeting at 6:14 p.m.				
Councillor Dalke returned to the meeting at 6:16 p.m.				
133	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$10,000 to the Fire - Capital RSA in unspent funding for the Unit 581 ATV Utility Cart capital project. Councillor Isaac joined the meeting at 6:23 p.m. Abstaining: Councillor Isaac In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
134	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$2123 to the Fire - Capital RSA in unspent funding for the Unit 570 Honda quad capital project.		

135	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$2,404 to the Municipal Lifecycling RSA in unspent funding for the Port-a-Potties capital project.		
136	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$5,674 to the Municipal New Projects RSA in unspent funding for the Council Chambers Upgrade capital project.		
137	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of \$15,093 to the Municipal Lifecycling RSA in unspent funding for the Sweeper Unit 1138 capital project.		
138	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the allocation of the \$719,539 of 2021 and 2022 operational surpluses for transfer as follows: \$471,038 to General Corporate Stabilization RSA, \$32,688 to Corporate Services Stabilization RSA, \$14,077 to Protective Services Stabilization RSA, \$82,063 to Development Stabilization RSA, and \$119,673 to Community Services Stabilization RSA. In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
139	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the revised waste services agreement, and the Mayor and CAO be authorized to sign the agreement on behalf of the Town.		
140	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the Joint Use and Planning Agreement between the Town of Sundre and Chinook's Edge School Division, and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town of Sundre. In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
141	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council approves the Lease Agreement between the Town of Sundre and Chinook's Edge School Division, and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town of Sundre.		
142	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's Key Messages from the April 13, 2023, Municipal Area Partnership meeting as information.		
143	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:05 p.m.		
144	08-05-23	MOVED by Councillor Isaac that Council return to an open meeting at 8:20 p.m.		
145	08-05-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.		
	#/D/M/Y	May 30, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
146	30-05-23	MOVED by Council Isaac that the Agenda be amended as follows: Item 6.1: Bylaw 2023-02, Replace Pages 10 and 25; item 12.: Addition of Item 12.2 - West Country Cruisers Invitation		
147	30-05-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting held on May 8, 2023 be approved as presented.		
148	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council give first reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw.		
149	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council set Monday, June 26, 2023 at 6:00 p.m. for a Public Hearing for Bylaw 2023-02 Land Use Bylaw Amendment.		
150	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Q1 2023 Quarterly Financial Reports as information.		
151	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council approving the results of the 2022 annual internal review for the building, plumbing, gas, electric and fire disciplines for the Town of Sundre as information.		
152	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council approve additional funding in the amount of \$4,500.00 for the Chamber of Commerce for 2023	Legislative Services/Corporate Services	Appendix #21
153	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council approve that the additional funds for the Chamber of Commerce be drawn from the General Corporate Stabilization Fund		
154	30-05-23	MOVED by Councillor Vardas that the Town of Sundre Council directs administration to open negotiations with the Chamber of Commerce for future funding with information to be brought forward to Fall Workshop	Legislative Services/Corporate Services	Appendix # 21a

155	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council approve additional funding in the amount of \$55,000.00 for the Aquaplex for 2023. In Favour: None. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas DEFEATED		
156	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council approve additional funding in the amount of \$5,000.00 for the Aquaplex for 2023. In favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Councillor Isaac, Councillor Vardas CARRIED	Legislative Services/Corporate Services	Appendix # 22
157	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council approve that the additional funds for the Aquaplex be drawn from the General Corporate Stabilization Fund. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Councillor Isaac, Councillor Vardas. CARRIED		
158	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council approve funding in the amount of \$15,000.00 in 2023 for the Chinooks Edge School Division. In Favour: None. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas. DEFEATED	Legislative Services	Appendix # 23
159	30-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mr. Allan Tarnoczi to the Sundre Library Board, for a 3-year term beginning June 1, 2023, ending October 31, 2026	Legislative Services	Appendix # 24
160	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for April 2023 as information		
161	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's April 2023 report as information		
162	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Isaac's April 2023 report as information		
163	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's March and April 2023 reports as information		
164	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of April 2023 as information		
165	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the invitation to participate in the annual Innisfail Rodeo Parade, Saturday, June 17, 2023 at 10:30 a.m. Administration to prepare the Innisfail Rotary Rodeo Parade Registration Form	Legislative Services	Appendix #25
166	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation for Mayor Warnock or designate, to participate in the West Country Cruisers awards presentation on July 1, 2023 at 1:30 p.m.	Legislative Services	Appendix # 26
167	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 7:30 p.m.		
<i>Mayor Warnock called a 5 minute recess at 7:30 p.m.</i>				
<i>Mayor Warnock resumed the Closed Meeting at 7:35 p.m.</i>				
168	30-05-23	MOVED by Councillor Isaac that Council return to an open meeting at 9:59 p.m.		
169	30-05-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 10:00 p.m.		
	#/D/M/Y	June 12, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
170	12-06-23	MOVED by Councillor Isaac that the Agenda be approved as presented		
171	12-06-23	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting held on May 30, 2023, be approved as presented.		
172	12-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2023-04 being a bylaw to amend the Land Use Bylaw.		
173	12-06-23	MOVED by Councillor Isaac that the Town of Sundre Council set Monday, June 26 th , 2023, at 6:00 p.m. for a Public Hearing to Bylaw 2023-04 Land Use Bylaw Amendment.		
174	12-06-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2023, as World Elder Abuse Awareness Day in the Town of Sundre.		

175	12-06-23	Moved by Councillor Marr that the Town of Sundre Council fly the Elder Abuse Awareness Day Flag at the Town of Sundre office June 15, 2023, in the Town of Sundre. In Favour: Councillor Anderson and Councillor Isaac Opposed: Mayor Warnock, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Vardas. DEFEATED		
176	12-06-23	Moved by Councillor Isaac that the Town of Sundre Council direct Administration to draft a letter to Spruce to explain the future direction on Flag protocols in the future.	Legislative Services	Appendix # 27
177	12-06-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Sundre Municipal Library 2022 Year End Financial Report as information.		
178	12-06-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:15 p.m.		
179	12-06-23	MOVED by Councillor Dalke that Council return to an open meeting at 7:01 p.m.		
180	12-06-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:02 p.m.		
	#/D/M/Y	June 26, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
181	26-06-23	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-02, being a "housekeeping" amendment to Land Use Bylaw Land Use Bylaw 2022-10		
182	26-06-23	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-04, by adding two (2) site specific exceptions to the Highway Commercial District (C-2) for the property legally described as Plan 6114JK, Lot 19; Civic Address: 104 Main Avenue East; and to allow the installation of two (2) "c-can" type storage containers for the west side bay, and the manufacturing of recreational style "cabins" in the east side bay, and further an amendment to the definition for Custom Manufacturing Establishments.		
183	26-06-23	MOVED by Councillor Vardas that the Agenda be amended as follows: 1. Replacement of RFD 8.2a 2. Replacement of the first page of Fire Department, May 2023 Departmental Report. 3. Bowden Parade		
184	26-06-23	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting held on June 12, 2023, be approved as presented.		
185	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council give Second reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw		
186	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give Third and Final reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw.		
187	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2023-04 being a Bylaw to amend the Land Use Bylaw		
188	26-06-23	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-04.		
189	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2023-05 being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R 2) to Central Commercial District (C-1).		
190	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council set Tuesday, September 5, 2023, at 6:00 p.m. for a Public Hearing to Bylaw 2023-05 Land Use Bylaw Amendment.		
191	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council re-address the one way and bring back to the Fall Workshop for clarification of the level of service.	Legislative Services	Fall Workshop
192	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the attached Traffic Study of Highway 27 Eastbound at 7 th St. SW, as information.		
193	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council accept the report from the Director of Corporate Services as information.		

194	26-06-23	<p>MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$145,000 for Lot 8, Block 1, Plan 4875FQ, Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 914000 will be offered for sale by public auction, at the Town Office on Wednesday, October 25th, 2023, at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		
195	26-06-23	<p>MOVED by Councillor Vardas that the Town of Sundre Council moves to set a reserve bid of \$175,000 for THE NORTHERLY 280 FT. OF THE WESTERLY 580 FT. OF THE SW ¼ SEC.33, TWP 32, RGE 5, W5M Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 4305000 will be offered for sale by public auction, at the Town Office on Wednesday, October 25th, 2023, at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		
196	26-06-23	<p>MOVED by Councillor Dalke that the Town of Sundre Council direct administration to proceed with the dog park project at a cost not to exceed \$30,000.00 plus GST, with funds to be drawn from the Municipal New Projects RSA.</p> <p>In Favour: Councillor Marr, Councillor Dalke Opposed: Councillor Anderson, Councillor Vardas, Councillor Petersen, Warnock DEFEATED</p>		
197	26-06-23	<p>MOVED by Councillor Vardas that council direct administration to bring information back based on the results of the eastside campground lands and further discussions with developers and bring information to a special council.</p> <p>In Favor: Councillor Anderson, Councillor Petersen, Mayor Warnock, Councillor Marr, Councillor Vardas Opposed: Councillor Dalke CARRIED</p>	Legislative Services	Special Council Meeting to be Scheduled
198	26-06-23	<p>MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre West Country Centre in the amount of \$1,500.00</p>	Legislative Services	Appendix #28
199	26-06-23	<p>MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Chamber of Commerce Visitor Information Centre in the amount of \$9,941.35.</p>	Legislative Services	Appendix #29
200	26-06-23	<p>MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Broncs, Bulls and Wagons in the amount of \$3,000.00.</p>	Legislative Services	Appendix #30
201	26-06-23	<p>MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir & Handbells in the amount of \$750.00.</p>	Legislative Services	Appendix #31
202	26-06-23	<p>MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball Association in the amount of \$1,000.00.</p>	Legislative Services	Appendix #32
203	26-06-23	<p>MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Youth Hoops Basketball Camp in the amount of \$800.00.</p>	Legislative Services	Appendix #33

204	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Allied Arts Society in the amount of \$5,000.00.	Legislative Services	Appendix #34
205	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for the Play 4 Sundre Kidz in the amount of \$500.00.	Legislative Services	Appendix #35
206	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council approve the transfer of \$1604.00 to the Council Discretionary Fund.		
207	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to advertise that a 3rd intake of applications will not be considered.	Legislative Services	Appendix #36
208	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for May 2023 as information.		
209	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's, Councillor Marr's and Councillor Isaac's May 2023 reports as information.		
210	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of May 2023 as information.		
211	26-06-23	MOVED by Councillor Peterson that the Town of Sundre Council accept the letter from Alberta Municipal Affairs Minister, Ric McIver as information.		Appendix #37
212	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 8:33 p.m.		
213	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council that Council return to an open meeting at 9:02 p.m.		
214	26-06-23	MOVED by Councillor Anderson that the Town of Sundre being that the agenda matters have been concluded the meeting adjourned at 9:03 p.m.		
	#/D/M/Y	August 14, 2023 Special Open Council Meeting (Dog Park Decision)		
Res. #	Date	Council Motion	Action	Status
215	14-08-23	MOVED by Councillor Anderson that the agenda be approved as amended. 1 Remove Item 6.1 – Closed Meeting		
216	14-08-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting held on June 26, 2023, be approved as presented.		
217	14-08-23	MOVED by Councillor Dalke that the Town of Sundre Council direct administration to proceed with the temporary off-leash dog park project at a cost not to exceed \$21,587.00 plus GST, with funds to be drawn from the Municipal New Projects RSA In Favour: Councillor Dalke, Councillor Marr, Councillor Petersen, Mayor Warnock Opposed: Councillor Vardas, Councillor Anderson CARRIED		
218	14-08-23	MOVED by Councillor Marr that the Town of Sundre Council approves accepting the AIC Construction tender and a revised total project budget of \$2.9 M, with the additional \$1,094,000 to be drawn from the Utility Lifecycling RSA, net of outside funding received for this project.		
219	14-08-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 3:42 p.m.		

September 5, 2023 Regular Council Meeting				
Res. #	#/D/M/Y Date	Council Motion	Action	Status
220	05-09-23	MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-05, being an amendment to the Land Use Bylaw Map.		
221	05-09-23	MOVED by Councillor Vardas that the Agenda be approved amended as follows: 1. Addition of 4 Items under FOIPP 24, Advice from Officials		
222	05-09-23	MOVED by Councillor Marr that the Minutes of the Special Open Meeting of Council held on August 14, 2023 be approved as presented.		
223	05-09-23	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Lisa Nicholson for the Hope 4 MVC Kids Society presentation and accept the presentation as information.		
224	05-09-23	MOVED by Councillor Vardas that the Town of Sundre Council give Second Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignation a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).		
225	05-09-23	MOVED by Councillor Isaac that the Town of Sundre give Third and Final Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).		
226	05-09-23	MOVED by Councillor Anderson that the Town of Sundre give First Reading to Bylaw 2023-06 a Bylaw to Authorize Temporary Borrowing Facilities.		
227	05-09-23	MOVED by Councillor Petersen that the Town of Sundre give Second Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
228	05-09-23	MOVED by Councillor Anderson that the Town of Sundre give Unanimous Consent to proceed to third reading by Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
229	05-09-23	MOVED by Councillor Marr that the Town of Sundre give Third and Final Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
230	05-09-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Q2 2023 Quarterly Financial Reports as information.		
231	05-09-23	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 19th to 22nd, 2023 as Alberta Development Officers Week in the Town of Sundre.		
232	05-09-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP Detachment 1st Quarter 2023 Statistics Report as information.		
233	05-09-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the update from Sundre & District Museum as information	Corp. Services / Communications post event information to website and Utility Insert	Appendix #38 Completed
234	05-09-23	MOVED by Councillor Marr that Council go into closed meeting at 7:33 p.m. <i>Mayor Warnock called a 5 minute recess at 7:33 p.m.</i>		
235	05-09-23	MOVED by Councillor Vardas that Council return to an open meeting at 8:34 p.m.		
236	05-09-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:34 p.m.		
September 18, 2023 Regular Council Meeting				
Res. #	#/D/M/Y Date	Council Motion	Action	Status
237	18-09-23	MOVED by Councillor Isaac that the Agenda be approved as amended as follows: 1. 3.2 Councillor absence confirmed by the CAO; 2. Remove Closed Session 13.1		
238	18-09-23	MOVED by Councillor Marr that the Minutes of the Regular Meeting of Council held on September 5, 2023 be approved as presented.		
239	18-09-23	MOVED by Councillor Anderson that the Town of Sundre Council thank Mr. Gerald Ingeveld and Mrs. Heidi Overguard of the Sundre Hospital Futures Board for the update on Board activities and accept the presentation as information.		
240	18-09-23	MOVED by Councillor Petersen that the Town of Sundre Council purchase one table of eight, with funds drawn from Council's Discretionary Fund for Grants	Corp. Services	Appendix #39
241	18-09-23	MOVED by Councillor Vardas that the Town of Sundre Council waive the Community Centre rental fee for the Sundre Hospital Futures Gala on November 18, 2023	Comm. Services	Appendix #40
242	18-09-23	MOVED by Councillor Marr that the Town of Sundre Council repeal Bylaw 2019-07 Borrowing Bylaw effective this date of September 18, 2023		

243	18-09-23	MOVED by Councillor Marr that the Town of Sundre council approve the new Quality Management Plan as presented, and direct administration to forward the Quality Management Plan to the Administrator of Accreditation for further processing.	Leg. Services	Appendix #41
244	18-09-23	MOVED by Councillor Vardas that the Town of Sundre support the application for Alberta Community Partnership Grant to ceate a Regional Emergency Social Services Plan		
245	18-09-23	MOVED by Councillor Petersen that the Town of Sundre Council supports Mountain View County as the managing partner for the grant		
246	18-09-23	MOVED by Councillor Marr that the Town of Sundre Council support administrative assistance to complete the ESS grant project		
247	18-09-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Departmental Reports for June, July, and August 2023 as information		
248	18-09-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's, Councillor Marr's and Councillor Petersen's reports for June, July, and August 2023 as information		
249	18-09-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the months of June, July, and August 2023 as information		
250	18-09-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:00 p.m.		
	#/D/M/Y	October 2, 2023 Organizational Meeting		
Res. #	Date	Council Motion	Action	Status
251	02-10-23	MOVED by Councillor Anderson that the Town of Sundre Council adopt the agenda as amended as follows: 1. Item 4.1 RFD Appointment of Deputy Mayor, Motion amended; 2. Item 6.1 Committee Appointment Schedule "A" amended.		
252	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council seating arrangement remain the same as decided at the 2022 Organizational Meeting		
253	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council appoint Jaime Marr as the Deputy Mayor for the months of November 1, 2023 to June 30, 2024 and that Council appoint Owen Petersen as the Deputy Mayor from July 1, 2024 to February 28, 2025		
254	02-10-23	MOVED by Councillor Anderson that the Town of Sundre Council approves the 2024 Meeting Calendar as presented		
255	02 10 23	MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2023-2024 as per Schedule "A", as amended:	Leg. Services	Appendix #42-57
		Mayor Warnock, Councillor Anderson, Councillor Petersen, and Councillor Marr to the Grant Review Committee for a one-year term, 2023-2024;		
		Mayor Warnock, and Councillor Petersen to the Sundre Wellness Advocacy Committee for a one-year term, 2023-2024;		
		Councillor Petersen and Councillor Dalke as Alternate to the FCSS (Greenwood Neighbourhood Place) Board for a one-year term, 2023-2024;		
		Councillor Marr to the Sundre Municipal Library Board for a one-year term, 2023-2024;		
		Mayor Warnock, Councillor Vardas and Councillor Petersen to the Intermunicipal Collaboration Committee for a one-year term, 2023-2024;		
		Mayor Warnock to Mountain View Senior's Housing for a one-year term, 2023-2024;		
		Mayor Warnock and Councillor Vardas as Alternative, to the Mountain View Regional Waste Management Committee for a one-year term, 2023-2024;		
<i>Councillor Dalke joined the Organizational Meeting at 6:14 p.m.</i>				
		Mayor Warnock and Councillor Dalke to the Intermunicipal Planning Commission for a one-year term, 2023-2024;		
		Councillor Marr and Councillor Dalke as Alternative to the Sundre & District Aquatic Society for a one-year term, 2023-2024;		
		Councillor Vardas as the Liaison between Council and the Central Alberta Economic Partnership for a one-year term, 2023-2024;		
		Councillor Dalke to Citizens on Patrol for a one-year term, 2023-2024;		
		No appointment to Sundre Search & Rescue;		
		Councillor Vardas to Sundre Hospital Futures (Attraction/Retention) for a one-year term, 2023-2024;		
		Mayor Warnock and Councillor Dalke as Alternative, to the Red Deer River Municipal Users Group for a one-year term, 2023-2024;		
		Mayor Warnock to the Red Deer River Watershed Alliance for a one-year term, 2023-2024;		

		Mayor Warnock and Councillor Isaac to the Sundre & District Chamber of Commerce for a one-year term, 2023-2024;		
		Councillor Dalke to the Sundre & District Historical Society for a one-year term, 2023-2024;		
		Councillor Isaac to Sundre Forest Products / West Fraser Public Involvement round Table for a one-year term, 2023-2024;		
		No appointment to the Sundre Petroleum Operators Group (SPOG), 2023-2024.		
256	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the brief review of Council Procedure Bylaw 2022-06 as information		
257	02-10-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the review of Council Code of Conduct Bylaw 2020-07 as information		
258	02-10-23	MOVED by Councillor Isaac to adjourn the October 2, 2023, Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:41 p.m.		
	#/D/M/Y	October 2, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
259	02-10-23	MOVED by Councillor Anderson that the Agenda be approved as presented		
260	02-10-23	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on September 18, 2023 be approved as presented		
261	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council grant the request from the Sundre Volunteer Search and Rescue Society to utilize the allocated funding of \$2,000.00 from electrical and heating renovations to rehabilitation and replacement of the facility's overhead door		
262	02-10-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim October 8 - 14, 2023 as Fire Prevention Week, and urge all the citizens of Sundre to "Cook Safely" and to support the many public safety activities and efforts of Sundre's fire and emergency services		
263	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the budget increase of \$38,000 for the replacement of Unit 510, for a total budget of \$169,000, with the Town's additional portion of \$19,000 to be withdrawn from the Fire Capital Restricted Surplus Account		
264	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:02 p.m.		
<i>Mayor Warnock called a 5 minute recess at 7:02 p.m.</i>				
<i>Mayor Warnock resumed the Closed Meeting at 7:07 p.m.</i>				
265	02-10-23	MOVED by Councillor Anderson that Council return to an open meeting at 7:26 p.m.		
266	02-10-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:27 p.m.		
	#/D/M/Y	October 13, 2023 Special Closed Council Meeting (Fall Workshop)		
Res. #	Date	Council Motion	Action	Status
267	13-10-23	MOVED by Councillor Isaac that the agenda be approved as presented.		
268	13-10-23	MOVED by Councillor Isaac that Council go into closed meeting at 9:12 a.m on October 13, 2023.		
		<i>Mayor Warnock called a 15 minute break at 10:15 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 10:30 a.m.</i>		
		<i>Mayor Warnock called a 10 minute break at 11:19 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 11:30 a.m.</i>		
		<i>Councillor Vardas left the meeting at 11:47 a.m.</i>		
		<i>Councillor Vardas re-joined the meeting at 11:49 a.m.</i>		
		<i>Mayor Warnock called a 45 minutes break (lunch) at 12:15 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 1:01 p.m.</i>		
		<i>Councillor Vardas left the meeting at 1:14 p.m.</i>		
		<i>Councillor Vardas re-joined the meeting at 1:15 p.m.</i>		
		<i>Mayor Warnock called a 15 minute break at 2:10 p.m.</i>		
		<i>Councill Isaac left the meeting at 2:10 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 2:20 p.m.</i>		
		<i>Councillor Isaac re-joined the meeting at 2:27 p.m.</i>		
		<i>Mayor Warnock called for a motion to come out of closed meeting at 4:22 p.m.</i>		
269	13-10-23	MOVED by Councillor Anderson to come out of closed meeting at 4:23 p.m.		
270	13-10-23	MOVED by Councillor Isaac to adjourn the meeting at 4:23 p.m.		
		<i>Mayor Warnock called the closed meeting to order at 9:00 a.m.</i>		
		<i>Mayor Warnock called for a motion to reconvene the October 14, 2023 closed meeting of Council</i>		
271	14-10-23	MOVED by Councillor Petersen to reconvene the closed meeting of Council at 9:01 a.m.		
		<i>Councillor Isaac left the meeting at 9:38 a.m.</i>		

		<i>Councillor Isaac re-joined the meeting at 9:43 a.m.</i>		
		<i>Councillor Isaac left the meeting at 10:06 a.m.</i>		
		<i>Councillor Vardas left the meeting at 10:06 a.m.</i>		
		<i>Mayor Warnock called a 15 minute break at 10:08 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 10:25 a.m.</i>		
		<i>Councillor Isaac re-joined the meeting at 10:36 a.m.</i>		
		<i>Councillor Petersen left the meeting at 10:50 a.m.</i>		
		<i>Councillor Petersen re-joined the meeting at 10:52 a.m.</i>		
		<i>Mayor Warnock called a 15 minute break at 11:09 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 11:27 a.m.</i>		
		<i>Mayor Warnock called a 30 minute break (lunch) at 12:26 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 1:03 p.m.</i>		
		<i>Councillor Marr re-joined the meeting at 1:06 p.m.</i>		
		<i>Manager Planning and Ec. Development, Fire Chief and Manager Operations were excused from the meeting at 1:20 p.m.</i>		
		<i>Mayor Warnock reconvened the closed meeting at 1:26 p.m.</i>		
		<i>Mayor Warnock called a 15 minute break at 2:11 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 2:30 p.m.</i>		
		<i>Councillor Anderson left the meeting at 4:05 p.m.</i>		
		<i>Mayor Warnock called for a motion to come out of closed meeting at 4:15 p.m.</i>		
272	14-10-23	MOVED by Councillor Dalke to come out of closed meeting at 4:15 p.m.		
273	14-10-23	MOVED by Councillor Isaac to adjourn the meeting at 4:16 p.m.		
274	15-10-23	<i>Mayor Warnock called for a motion to reconvene the October 15, 2023 closed meeting of Council</i>		
		<i>Councillor Isaac left the meeting at 9:10 a.m.</i>		
		<i>Councillor Isaac re-joined the meeting at 9:18 a.m.</i>		
		<i>Mayor Warnock called a 20 minute break at 9:53 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 10:12 a.m.</i>		
		<i>Mayor Warnock called a 10 minute break at 11:24 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 11:34 a.m.</i>		
		<i>Councillor Dalke left the meeting at 11:56 a.m.</i>		
		<i>Councillor Dalke re-joined the meeting at 11:58 a.m.</i>		
		<i>Mayor Warnock called a 45 minute break (lunch) at 12:22 p.m.</i>		
		<i>Mayor Warnock excused Administrative Support and Director of Corporate Services at 1:15 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 1:20 p.m.</i>		
		<i>Mayor Warnock excused the CAO at 2:00 p.m.</i>		
		<i>Mayor Warnock called for a motion to come out of closed meeting at 2:26 p.m.</i>		
275	15-10-23	MOVED by Councillor Isaac that Council return to open meeting at 2:26 p.m. on October 15, 2023		
276	15-10-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 2:37 p.m. on October 15, 2023.		
	#/D/M/Y	October 23, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
277	23-10-23	MOVED by Councillor Marr that the Agenda be approved as amended as follows: 1. Add 8.5 Proclamation, month of November, Family Violence Prevention Month, Mountain View Emergency Shelter Society; 2. Add 8.6 Red Deer River Municipal Users Group - support for advocacy for in-line storage on the Red Deer River		
278	23-10-23	MOVED by Councillor Isaac that the Minutes of the Organizational Meeting held on October 2, 2023 be approved as presented.		
279	23-10-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 2, 2023 be approved as presented.		
280	23-10-23	MOVED by Councillor Vardas that the Minutes of the Closed Meeting of Council held on October 13-15, 2023 be approved as presented.		
281	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council appoint Councillor Dalke to the Parkland Regional Library Board for a one (1) year Term beginning November 1, 2023, ending October 31, 2024.	Legislative Services	Appendix #58 Completed
282	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Traffic Study of Highway 27 Eastbound at 6 Street S.E., as information.		
283	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council approve the amended 2023 and 2024 Meeting calendars as presented. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Marr, Councillor Isaac, Councillor Vardas. Opposed: Councillor Dalke</i>		
284	23-10-23	MOVED by Councillor Anderson that the Town of Sundre Council increase the FortisAlberta Franchise Fee from 10% to 12% effective January 1, 2024. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Vardas, Councillor Isaac. Opposed: Councillor Petersen, Councillor Dalke, Councillor Marr.</i>		

285	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim November 2023, Family Violence Prevention Month in Sundre.		
286	23-10-23	MOVED by Councillor Dalke that the Town of Sundre Council supports the advocacy efforts of the RDRMUG to urge the Minister of Agriculture to include in his budget presentation to the Finance Minister funds for a feasibility study for in-line storage on the Red Deer River and further directs administration to draft a letter of support of the RDRMUG advocacy efforts.	Legislative Services	Completed Appendix #59
287	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for September 2023 as information.		
288	23-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report regarding the October 18th, 2023 MAP Key Messages as information.		
289	23-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for the month of September 2023 as information.		
290	23-10-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for September 2023 as information.		
291	23-10-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of September 2023 as information.		
292	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council accept the letter to Sundre Hospital Futures in support of a Grant Application as information.		
293	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:06 p.m.		
<i>Mayor Warnock called a 5 minute recess at 7:06 p.m.</i>				
<i>Mayor Warnock resumed the Closed Meeting at 7:16 p.m.</i>				
294	23-10-23	MOVED by Councillor Isaac that Council return to an open meeting at 7:44 p.m.		
295	23-10-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:44 p.m.		
	#/D/M/Y	November 6, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
296	06-11-23	MOVED by Councillor Isaac that the Agenda be approved as presented		
297	06-11-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 22, 2023 be approved as presented		
298	06-11-23	MOVED by Councillor Vardas that the town of Sundre Council thank Trustee Leslie and the representatives of River Valley School, Wendy Murphy and Sundre High School, Angela Sandberg for their presentation to Council and accept the presentation as information		
299	06-11-23	MOVED by Councillor Dalke that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2023 for natural gas consumption used during November 2023. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold. In Favour: Councillor Dalke, Mayor Warnock, Councillor Isaac, Councillor Vardas, Deputy Mayor Marr. Opposed: Councillor Anderson		
300	06-11-23	MOVED by Councillor Vardas that the Town of Sundre appoints KPMG as the Town's auditors for the 2023 fiscal year		
301	06-11-23	MOVED by Councillor Anderson that the Town of Sundre Council approve the Parkland Regional Library Board's proposed budget with a per capita rate of \$9.18		
302	06-11-23	MOVED by Councillor Dalke that the Town of Sundre Council approves that commitment of \$25,000.00, from the existing approved Four-Year Operating Budget, in support of the feasibility study application to FCM	Legislative Serv.	Appendix #64
303	06-11-23	MOVED by Councillor Anderson that the Town of Sundre Council support the Sundown in Sundre Santa Event, if approved by NAVCANADA, recognizing that written permission from Chinook's Edge Scholle Division in support of the event is to be obtained.	Legislative Serv.	Appendix #60
304	06-11-23	MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2023 as "Seniors' Falls Prevention Month" in the Town of Sundre		
305	06-11-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation for a representative of the Town of Sundre to attend the 2023 Remembrance Day Service at River Valley School. Mayor Warnock will attend		
306	06-11-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:57 p.m.		
	#/D/M/Y	November 20, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
307	20-11-23	MOVED by Councillor Anderson that the agenda be approved as presented. <i>Council Absence, Councillor Vardas, joining by phone at 6:45 p.m.</i>		
308	20-11-23	MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on November 6, 2023, be approved as presented		

309	20-11-23	MOVED by Councillor Dalke that the Town of Sundre Council thank and accept the presentation from Ms. Joy Willihnganz of the Sundre Municipal Library as information		
310	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 6:17 p.m. with Mayor advising that the public is welcome to return to the Regular Council meeting at the conclusion of the closed meeting. The following, including 6 Council members were in attendance for the closed meeting session: Absent, Councillor Vardas. Staff: Acting Chief Administrative Officer, Chris Albert, Administrative Support, Betty Ann Fountain; Public: KPMG LLP representatives Colin Mitchell and Samuel Straka.		
311	20-11-23	MOVED by Councillor Isaac that Council return to an open meeting at 6:47 p.m.		
		<i>Mayor Warnock called a 3 minute recess at 6:47 p.m.</i>		
		<i>Administrative Support invited the public to re-enter the Council Chambers</i>		
		<i>Mayor Warnock resumed the regular meeting of Council at 6:51 p.m.</i>		
312	20-11-23	MOVED by Councillor Isaac that the Town of Sundre Council give first reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024		
313	20-11-23	MOVED by Councillor Petersen that the Town of Sundre Council give second reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024 amended as follows: the Bylaw to reflect no change to the Water Flat Fee (per month) and no change to the Wastewater Flat Fee. In Favour: Councillor Petersen, Councillor Marr. Opposed: Councillor Vardas, Councillor Anderson, Councillor Isaac & Mayor Warnock. DEFEATED		
314	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024. In Favour: Councillor Vardas, Councillor Anderson, Councillor Isaac & Mayor Warnock. Opposed: Councillor Petersen, Councillor Marr, Councillor Dalke. CARRIED		
315	20-11-23	MOVED by Councillor Isaac that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024		
316	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council give third and final reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024. In Favour: Councillor Vardas, Councillor Anderson, Councillor Isaac, Councillor Marr and Mayor Warnock. Opposed Councillor Petersen, Councillor Dalke. CARRIED		
317	20-11-23	MOVED by Councillor Marr that the Town of Sundre Council direct administration on the level of service expected for this one-way back lane by removing the one-way signs and return the lane to two-way traffic. In Favour: Councillor Marr, Councillor Anderson, Councillor Dalke. Opposed: Councillor Vardas, Councillor Petersen, Councillor Isaac and Mayor Warnock. DEFEATED		
318	20-11-23	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to maintain the one-way line as it exists with no increase to the level of service for the lane. In Favour: Councillor Anderson, Councillor Petersen, Councillor Vardas, Councillor Isaac, and Mayor Warnock. Opposed: Councillor Marr, Councillor Dalke. CARRIED		
		<i>Councillor Vardas left the meeting at 8:19 p.m.</i>		
		<i>Mayor Warnock called a 5 minute recess at 8:19 p.m.</i>		
		<i>Mayor Warnock resumed the meeting at 8:24 p.m.</i>		
319	20-11-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the Q3 2023 Quarterly Financial Reports as information		
320	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for October 2023 as information		
321	20-11-23	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report, Councillor Anderson's report and Councillor Isaac's report for October as information		
322	20-11-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the month of October 2023 as information		
323	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 8:43 p.m.		
		<i>Mayor Warnock called a 5 minute recess at 8:43 p.m.</i>		
		<i>The following were in attendance for the closed meeting session: Acting CAO, Chris Albert and Economic Development Officer, Jon Allan</i>		

		Jan Allan left the Closed Meeting at 9:08 p.m.		
324	20-11-23	MOVED by Councillor Isaac that Council return to an open meeting at 9:36 p.m.		
325	20-11-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
	#/D/M/Y	December 4, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
326	04-12-23	MOVED by Councillor Vardas that the agenda be approved amended as follow: 6.1a_Textual Amendment to Report to Council, A-012-00 POL Grants to Organization Policy, Criteria of Grants, should read "Under Number 3"; 6.1a_Textual Amendment to Report to Council, A-012-00 POL Grants to Organizations Policy, Section 8 to be corrected to read Section 7 and under 8.6 corrected to 7.6; 6.2_Textual Amendment to Bylaw 2023-09, Community Standards, Section 7.6(d) to be corrected from thirty (3) days to thirty (30) days; 6.3_Textual Amendment to Bylaw 2023-10 Backyard Chicken Pilot Program, Appendix 3: Backyard Chicken Pilot Program License Application, correct "program shall run for two (2) years to "program shall run for one (1) year. <i>Councillor Absence, None</i>		
327	04-12-23	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on November 20, 2023, be approved amended as follows: 1. Amend Motion #318-20-11-23 - Add Councillor Anderson to "In Favour"; 2. Amend Motion #320-20-11-23 - correct title of agenda item "Departmental Reports - March" to read "Departmental Report - October".		
328	04-12-23	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Travel Alberta for attending Council and accept the presentation as information.		
329	04-12-23	MOVED by Councillor Petersen that the Town of Sundre Council thank the Detachment Commander for attending Council and accept the 2nd Quarter Sundre Provincial Community Report as information.		
330	04-12-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the Executive Director's presentation as information with appreciation for the contributions of GNP to our community.		
331	04-12-23	MOVED by Councillor Marr that the Town of Sundre Council approve Polity A-012-00 POL, Grants to Organizations Polity as presented, and textual amendments noted.		
332	04-12-23	MOVED by Councillor Petersen that the Town of Sundre Council give first reading to Bylaw 2023-09 being a "Community Standards Bylaw" a bylaw to regulate community standards that may affect a Neighbourhood livability.		
333	04-12-23	MOVED by Councillor Petersen that the town of Sundre Council table Bylaw 2023-09 Community Standards Bylaw, Part 3: Curfew, Schedule 3.1 and directs administration to do further research and bring back the bylaw to the Bylaw and Policy Review Committee in January 2024. <i>In Favour: Councillor Petersen, Councillor Anderson, Councillor Dalke, Councillor Isaac, Councillor Vardas, Mayor Warnock. Opposed: Councillor Marr</i>	Legislative Services	Pending
334	04-12-23	MOVED by Councillor Vardas that the Town of Sundre Council give first reading to Bylaw 2023-10 being the "Backyard Chicken Pilot Program" for a 1-year term, commencing in January 2024 and ending in January 2025. <i>Council tabled Bylaw 2023-10 Backyard Chicken Pilot Program Bylaw and directed administration to amend Bylaw 2023-10 being the "Backyard Chicken Pilot Program Bylaw" by removing the "Adjacent Landowner Consent Form" and bring the amended Bylaw back to Council for second and third reading on December 18, 2023</i>	Legislative Services	Completed Dec. 18, 2023
335	04-12-23	MOVED by Councillor Petersen that the Town of Sundre Council adopt Policy C-041-00 POL being a policy to ensure that corporate credit cards are used for appropriate purposes and that adequate controls are established for day-to-day use.		
336	04-12-23	MOVED by Councillor Anderson that the Town of Sundre Council supports the Mayor's participation in the initiative to explore the creation of a Mid-Sized Towns Mayors Caucus.	Legislative Services	Appendix #63 Completed
Mayor Warnock called a 5 minute recess at 7:45 p.m.				
Mayor Warnock resumed the meeting at 7:53 p.m.				
337	04-12-23	MOVED by Councillor Petersen that the Town of Sundre Council re-affirms the adoption of the 2023-2026 Four-Year Operating Budget and 2024-2033 Ten-Year Capital Plan as amended, with total operating cash expenditures of \$9,735,903; \$9,797,065; \$9,940,470 and total operational reviews of \$5,345,350; \$5,350,850; \$5,365,850 in 2024, 2025 and 2026 respectively. With the remaining \$4,390,553; \$4,446,215; \$4,574,620 in 2024, 2025, 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified. <i>Opposed: Councillor Dalke</i>		

Mayor Warnock called a 5 minute break at 9:08 p.m.

Mayor Warnock resumed the meeting at 9:11 p.m.

338	04-12-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Sundre & District Historical Society as information.		
339	04-12-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Olds & District Kiwanis Music Festival Society as information.		
340	04-12-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meetint at 9:14 p.m.		
341	04-12-23	MOVED by Councillor Isaac that Council return to an open meeting at 10:01 p.m.		
342	04-12-23	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 10:02 p.m.		
	#/D/M/Y	December 18, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
343	18-12-23	MOVED by Councillor Anderson that the agenda be approved as presented.		
344	18-12-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 4, 2023, be approved amended as follows: 1. Administration requires a clarification that a Councillor voted "Opposed" for 2023-2026 Four-Year Operating Budget and Ten-Year Capital Plan (2024 Version) Motion 337-04-12-23 of the December 4, 2023 Minutes.		
345	18-12-23	MOVED By Councillor Isaac that the Town of Sundre Council accept the presentation by the President of the Sundre Community Van Association as information with appreciation for the contributions of the Association's volunteers.		
346	18-12-23	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2023-10 being the "Backyard Chicken Pilot Program" for a 1-year term, commencing in January 2024 and ending in January 2025.		
347	18-12-23	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2023-10 being the "Backyard Chicken Pilot Program" for a 1-year term, commencing in January 2024 and ending in January 2025. <i>Opposed: Councillor Vardas, Mayor Warnock.</i>		
348	18-12-23	MOVED by Councillor Vardas that the Town of Sundre Council supports the Town of Old's application to Alberta Community Partnership for the purpose of conducting Phase 2 of a Regional Multiplex Study. <i>Opposed: Councillor Anderson</i>	Leg. Services	Completed in 2024 (see Appendix 1)
349	18-12-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Town of Sundre Municipal Indicator Report as information.		
350	18-12-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for November 2023 as information.		
351	18-12-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for November 2023 as information.		
352	18-12-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of November 2023 as informaton.		
353	18-12-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the correspondence regarding Culture Days, and the CAO's verbal report as information.	Leg. Services	Completed in 2024 (see Appendix 2)
354	18-12-23	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:06 p.m.		
355	18-12-23	MOVED by Councillor Isaac that Council return to an open meeting at 8:50 p.m.		
356	18-12-23	MOVED by Councillor Marr being that the agenda matters have been concluded the meeting adjourned at 8:51 p.m.		

Motion Log Complete for 2023



Appendix #1

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403.638.2100 | E. townmail@sundre.com

January 13, 2023

ATTN: JEFF HOLMES, CAO MOUNTAIN VIEW COUNTY

Dear Jeff:

RE: INTERMUNICIPAL COLLABORATION AGREEMENTS

The Town of Sundre Council passed the following motion at the January 9, 2023 Regular Council Meeting:

Res. 008-09-01-23 Moved by Councillor Dalke that the Town of Sundre Council requests Administration to send a letter to notify Mountain View County that the Town of Sundre would like to begin the process to review the current ICF Master Agreements.

The Sundre Council appreciates the great working relationship we have developed with Mountain View County, and would like to see this relationship continue to develop. In the spirit of the Town's philosophy of continuous improvement, the Town would like to open discussion on the ICF Agreements in accordance with Schedule "A" of the ICF Master Agreement.

Council is looking forward to great discussions between our Municipalities, and a continued collaborative working relationship in the future.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer





Appendix 3

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Mainavekidzclub
c/o PO Box 2118
Sundre, AB T0M 1X0
Attn: Dorothy Reeder, Director

[email: nanider1@gmail.com](mailto:nanider1@gmail.com)

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Reeder

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$1,000.00 to assist with the cost of the K-Gr. 5 afterschool program.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50, 746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



Appendix 4

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Olds & District Kiwanis
Music Festival Society
PO Box 3934
Olds, AB T4H 1P6
Attn: Anjoli Rice

[email: anjoli19@hotmail.com](mailto:anjoli19@hotmail.com)

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Rice

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023, Regular Council Meeting, Council approved an amount of \$600.00 in support of the annual music festival.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A 01 00 POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50, 746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Appendix 5

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Sundre Seniors Walking Club
c/o PO Box 2012
Sundre, AB T0M 1X0
Attn: Wendy Read & Irene McBee

[email: jwperead@gmail.com](mailto:jwperead@gmail.com)

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Read and Ms. McBee

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$1,604.00 to be applied to the cost of the use of a Town facility (Sundre Community Centre) for an indoor walking program.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50, 746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Please contact Community Services to obtain further information in regard to the use of the Community Centre for your program.

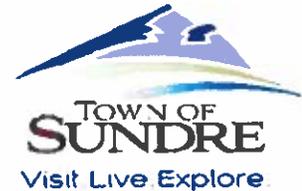
If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council
Community Services



Appendix 6

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Foothills Condominium Association
c/o PO Box 1840
Sundre, AB T0M 1X0
Attn: Carol Gorsline

[email: lylegorsline@gmail.com](mailto:lylegorsline@gmail.com)

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Gorsline

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023, Regular Council Meeting, Council denied the requested amount of \$4562.00 to assist with installation of a safety beacon.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc:

Appendix 7

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Mark Brackley / The Slingshot Garage
Comp 8 Site 19 RR 1
Sundre, AB T0M 1X0
Attn: Shawna Brackley

email: thebrackleys@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Brackley

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$1,100.00 to assist with the annual event promoting Sundre tourism, businesses and venues.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Appendix 8

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Sundre Grad Committee
112 2 St NE
Sundre, AB T0M 1X0
Attn: Nicky Vardas

email: Nicky_IV@msn.com

Re: Town of Sundre Grants to Organizations Program

Dear Mrs. Vardas

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$1,700.00 to assist with costs for the Grad event.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Appendix 9

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

West Country Cruisers - Sundre
c/o PO Box 1082
Sundre, AB T0M 1X0
Attn: Erin Erickson and Tomas Kracht

email: westcountrycruisers.sundre@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Couch and Ms. Hicks

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$1,500.00 to assist with marketing, materials and volunteer shirts for Canada Day show.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Appendix 10

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Sundre & District Historical Society/Sundre District Chamber of Commerce
c/o PO Box 314
Sundre, AB T0M 1X0

Attn: Carrie Couch and Heather Hicks

email: sundremuseum@telus.net & scoc@telus.net

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Couch and Ms. Hicks

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$2,400.00 to support Winterfest activities.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50, 746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

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If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



www.sundre.com



Appendix 11

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Foothills Bluegrass Music (1986) Society
PO Box 84146 Market Mall PO
Calgary, AB T3A 5C4
Attn: Mr. Eric Holt

email: info@foothillsbluegrass.com

Re: Town of Sundre Grants to Organizations Program

Dear Mr. Holt,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023, Regular Council Meeting, Council approved an amount of \$2000.00 in support of the Shady Grove Bluegrass Festival.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

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If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



Appendix 12

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Sundre Volunteer Search and Rescue Society
c/o PO Box 175
Sundre, AB T0M 1X0
Attn: Roger Tetreault

email: svsar.treasurer@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Mr. Tetreault

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$2,000.00 to assist with the Electrical and Heating installation in the proposed expansion project.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

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If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Appendix 13

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Sundre Rodeo & Race Association
c/o PO Box 1218,
410 2nd Avenue NW
Sundre, AB T0M 1X0
Attn: Jenn Anderson

email: JAnderson@integratire.ca

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Anderson,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved your application for funding to assist with the promotion of the 2023 Sundre Pro Rodeo in the amount of \$5,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50, 746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

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If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

www.sundre.com



Appendix 14

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Sundre Minor Hockey Association
Box 382
Sundre AB T0M 1X0
Attn: Wade Church

email: p.pres.smh@gmail.com

Re: Town of Sundre Grants Program

Dear Mr. Church

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council funding was deferred, as the Hockey Nets are considered an Operational item under Community Services.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50, 746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Please contact Community Services obtain further information in regard to the purchasing of nets.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council
Community Services

February 7, 2023

Sundre Minor Hockey Association
Box 382
Sundre AB T0M 1X0
Attn: Amber Jenkins

email: vice.p.smh@gmail.com

Re: Town of Sundre Grants Program

Dear Ms. Jenkins,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Sundre Minor Hockey's application for Hockey Jerseys in the amount of \$7,380.00 was not supported.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Appendix 16

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Suds & Sundries
PO Box 1277
107 Centre St. N
Sundre, AB T0M 1X0
Attn: Tom and Debra King

email: sudsandsundries@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Mr. and Mrs. King

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$5,000.00 to be applied to the Store Front Awning.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

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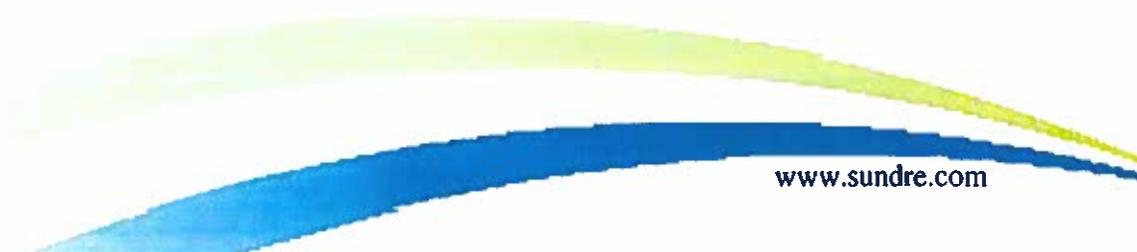
If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



www.sundre.com

Appendix 17

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 7, 2023

Greenwood Neighbourhood Place Society
PO Box 1846
#5, 96 – 2nd Avenue NW
Sundre, AB T0M 1X0
Attn: Sari Werezak

email:sari@mygnp.org

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Werezak

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$2,000.00 to support the Greenwood Neighbourhood Place, Sundre Seniors Connection Program.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

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If you require any further information, please feel free to contact me at your convenience.

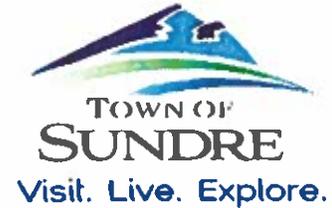
Sincerely,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Office of the Chief Administrative Officer

March 28, 2023

Adam's Army Charitable Foundation
PO Box 554
Sundre, AB T0M 1X0

Attn: Lorrie Hamilton, Secretary/Treasurer – Adam's Army Charitable Foundation

Dear Ms. Hamilton,

RE: RELAXATION OF NOISE BYLAW 818, AUGUST 18TH AND 19TH, 2023, SUNDRE RODEO GROUNDS

The Town of Sundre Council received your request for a relaxation of Noise Bylaw 818, August 18th and 19th, 2023, for the Sundre Rodeo Grounds. The Town of Sundre Council is looking forward to the Adamstock Music Festival being held at the Sundre Rodeo Grounds, and approved the request.

The following motion was carried at the Regular Council Meeting Minutes, March 13, 2023,

Res. 070-13-03-2023 **MOVED** by Councillor Vardas, that the Town of Sundre Council could approve the relaxation of Noise Bylaw 818 s.16(b), as requested.

The approval of the relaxation is, August 18th, 2023, 6:00 p.m. to 2:00 a.m. and August 19th, 2023, 12:00 p.m. to 2:00 a.m.

If you require further information feel free to call the Executive Legislative Assistant, Shantele Smith, (403) 638-3551 Ext 114. Alternatively, Shantele can be reached by the following email shantele.s@sundre.com.

Sincerely,

Chris Albert, Director of Corporate Services
On behalf of Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



Adam's Army Charitable Foundation
Box 554,
Sundre, AB TOM 1X0
Reg#819579327RR0001
Phone: 780-668-5977

Attn: Bylaw Officer

Re: Adamstock Music Festival

Please accept this as our request to relax Noise Bylaw 818.

When: August 18-20, 2023

Where: Sundre Rodeo Grounds

2023 Schedule of events:

Aug 18th All Genre Music Festival starts. Live music starts at 6:00 pm and goes till 2:00 am.

Aug 19th Live music starts at 12:00 pm and goes till 2:00 am.

Aug 20th NO music

This will be our tenth anniversary holding this festival. First time here in Sundre. Previously we were in Lamont for 8 years and Eagle Hill for 1. We needed to change locations because of lack of parking at Eagle Hill. We have had up to 500 people at our little festival with no problems of any kind.

For more information about Adam's Army Charitable Foundation and Adamstock Music Festival please go to our website at adamsarmy.ca. You also can call me directly at the above number.

**Thank you,
Sincerely Lorrie Hamilton
Secretary/Treasurer
Adam's Army Charitable Foundation**

Appendix #19



Office of the Minister
MLA, Calgary - Varsity



FEB 10 2023

AR 206972

His Worship Richard Warnock
Mayor, Town of Sundre
717 Main Avenue West
P.O. Box 420
Sundre AB T0M 1X0

Dear Mayor Warnock:

Thank you for your letter regarding emergency medical services (EMS) and conditions for volunteer firefighters who provide medical first response (MFR). I apologize for the delay in my response.

As part of the Health Care Action Plan, Alberta's government is committed to ensuring an ambulance is available to everyone in the province where and when they need it. We have accepted all recommendations from the Alberta EMS Provincial Advisory Committee (AEPAC) report and the independent EMS dispatch review. We are also making adjustments to get paramedics out of hospital waiting rooms and back into their communities. For more information on the Health Care Action Plan, please visit alberta.ca/healthcare-action-plan.aspx.

Providing advice to the government to strengthen EMS, the AEPAC represented a wide range of EMS partners. Recommendations identified by front-line workers, municipalities, and other EMS partners in the report are being put in place, including:

- Adding 20 additional ambulances during peak hours in Calgary and Edmonton, with the rollout starting in spring 2023;
- Fast-tracking ambulance transfers at emergency departments by moving less urgent patients to hospital waiting areas, based on new provincial guidelines now in place;
- Freeing up paramedics by contracting appropriately trained resources for non-emergency transfers between facilities in Calgary and Edmonton; and
- Empowering paramedics to assess a patient's condition on scene and decide whether they need to be taken to hospital by ambulance.

MFR was the subject of a dedicated subcommittee of AEPAC. In addition to a previously accepted interim report recommendation to standardize the response plans of MFR agencies, the final AEPAC report includes a number of new recommendations regarding medical first responders:

- Develop a collaborative vision for the MFR program to further its expansion and sustainability;
- Review how MFR agencies are structured within the EMS system;
- Explore opportunities to expand the MFR program to Indigenous communities;
- Provide additional supports to MFR agencies to expand capacity; and
- Create inter-professional educational opportunities for EMS practitioners and MFR practitioners.

.../2

Mayor Richard Warnock
Page 2

Alberta's government recognizes the value that local fire departments bring to their communities. MFR agencies made up of municipal fire-rescue services may join Alberta Health Services' (AHS) MFR program and respond to requests from EMS dispatch to provide MFR services prior to the arrival of EMS. This voluntary agreement also allows MFR agencies to choose which types of EMS events they wish to respond to. I encourage you to contact Blaine Barody, Manager of the AHS MFR program, to discuss the program in Sundre. You may reach Blaine Barody at blaine.barody@ahs.ca or 780-638-2458.

Further, instead of using highly trained paramedics for non-medical patient transfers to patients' homes from a facility or acute care, AHS will now arrange for alternative transport methods, such as community shuttles, wheelchair accessible taxis, and other local options. In fact, AHS expects that 15 per cent of transports will be diverted from EMS, which means that paramedics will be able to respond to approximately 70 more events per day once this program is implemented. Additionally, AHS will seek contracted providers to offer non-emergency transfers between hospitals and care centres in the Calgary and Edmonton areas, for patients who still require EMS' clinical services. This change will free ambulances and AHS paramedics from approximately 44,000 non-emergency transfers per year and will improve response times for 911 calls.

AHS is also making progress on its actions to add EMS capacity and ensure the most critical patients receive immediate care. More than 460 new EMS employees have been hired since January 2022, including 340 paramedics. As well, 19 additional ambulances are operating in Calgary and Edmonton, and more ambulance coverage was added in Chestermere and Okotoks. Increasing capacity in these areas will positively impact surrounding communities and the system as a whole. To view the AHS EMS actions, please visit ahs.ca/ems/Page17851.aspx.

Lastly, the Parliamentary Secretary for EMS Reform, MLA R.J. Sigurdson, will continue to work with Alberta Health and AHS to develop short- and medium-term priorities to implement improvements to EMS service delivery, including reducing response times and patient handover times in hospital emergency departments.

Alberta's government remains committed to ensuring EMS are responsive to Albertans, and our work continues toward achieving this goal. Thank you again for writing.

Sincerely,

Jason Copping
Minister of Health

cc: Honourable Rebecca Schulz, Minister of Municipal Affairs

June 7, 2023

Sundre & District Chamber of Commerce
PO Box 1085
Sundre, AB T0M 1X0
Attn: Mark Crouch, Chair

email: scoc@telus.net

RE: Additional Funding Request 2023

Your letter of November 18, 2022 was provided to Council for discussion at the May 30, 2023 Regular Council Meeting. Council spent a considerable amount of time reviewing and discussing your request for additional funding. During their deliberations, all criteria is considered, such as the Town's budget, and where budgeted funds should be applied.

Sundre Council has placed a high value on accountability and transparency to the electors of the town. Council recognizes the services local organizations provide, and the benefits of having a Visitor Information Centre (VIC), adding value to our visitor's experiences in Sundre.

Below is the resolution of Council:

Res. 152-30-05-23 MOVED by Councillor Anderson that the Town of Sundre Council approve additional funding in the amount of \$ 4,500.00 for the Chamber of Commerce for the 2023 year. The motion was carried unanimously.

In addition, the following motion of Council was carried unanimously:

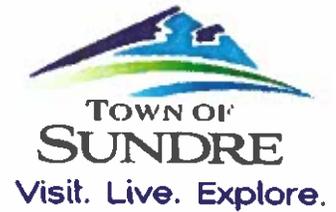
Res. 154-30-05-23 MOVED by Councillor Vardas that the Town of Sundre Council directs administration to open communication with the Chamber of Commerce on future funding of the Visitor Information Centre and to bring information forward to Fall Workshop.

We will contact you in the near future to arrange a meeting. Please contact this office should you have any questions or concerns.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
/file
cc: Council



117 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

June 7, 2023

Sundre Aquaplex
PO Box 648
Sundre, AB T0M 1X0
Attn: Doug Korek, President

email: sundreaquaplex@gmail.com

RE: ANNUAL FUNDING (Town and County Recreational Grant)

Dear Doug,

Your letter of November 10, 2022 was provided to Council for discussion at the May 30, 2023 Regular Council Meeting. Council spent a considerable amount of time reviewing and discussing your request for additional funding. During their deliberations, all criteria is considered, such as the Town’s budget, and where budgeted funds should be applied.

Sundre Council has placed a high value on the accountability and transparency to the electors of the town and the amenities we are able to provide. Council supports the Board’s efforts to keep this valuable amenity of the Town sustainable.

Below is the resolution of Council:

Res. 156-30-05-23 **MOVED** by Councillor Marr that the Town of Sundre Council approve additional funding in the amount of \$5,000.00 for the Aquaplex for the 2023 year.

CARRIED

Please contact this office should you have any questions or concerns.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

June 7, 2023

Chinook's Edge School Division
Board of Trustees
4904 – 50 ST.
Innisfail, AB T4G 1W4
Attn: Holly Bilton, Chair

Email: division.office@cesd73.ca

RE: REQUEST FOR FUNDING

Dear Holly,

Your letter of November 9, 2022 was provided to Council for discussion at the May 30, 2023 Regular Council Meeting. Council spent a considerable amount of time reviewing and discussing your request for funding for 2023 and for funding of programs into the future. During their deliberations, all criteria is considered, such as the Town's budget, and where budgeted funds should be applied.

Sundre Council places a high value on the accountability and transparency to the electors of the town and their well-being. Although, Council supports the School Board's efforts to maintain mental health for students and their families, and to bring awareness of programming to the community, Council is unable to provide the \$15,000.00 as requested in your letter or funding for future programming in 2024 – 2025. Below is the resolution of Council:

Res. 158-30-05-23 MOVED by Councillor Marr that the Town of Sundre Council approve funding in the amount of \$15,000 in 2023 for the Chinooks Edge School Division.

DEFEATED

Please contact this office should you have any questions or concerns.

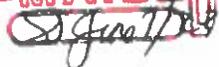
Yours truly,

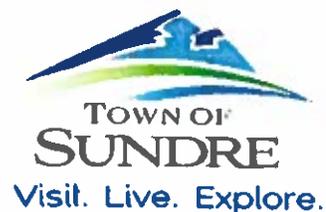

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative Officer
/file

cc: Council

cc: Terry Leslie, Trustee Ward 6
PO Box 52, Sundre AB T0M 1X0

E-MAILED




717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

May 31, 2023

Sundre Municipal Library Board

PO Box 539

#2, 96 – 2 Avenue N.W.

Sundre, AB T0M 1X0

Attn: Mr. Anton Walker, Chair

RE: Appointment of Board Member

Dear Anton,

The Town of Sundre Council was presented with a recommendation for an appointment to the Sundre Municipal Library Board at the May 30, 2023 Regular Council Meeting. Below is the resolution relating to the appointment:

Res. 159-30-05-23 MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mr. Allan Tarnoczi to the Sundre Library Board, for a 3-year term beginning June 1, 2023, ending on October 31, 2026.

The motion was carried unanimously.

If you require additional information, please contact Legislative Services at (403) 638-3551 or email: townmail@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative Officer

/file

cc: Council



Innisfail Rotary Rodeo Parade Registration Form

Saturday, June 17, 2023, 10:30am Parade Start

Organization/Business Name: Town of Sundre

Contact Person: Betty Ann Fountain, Admin. Support

Address: PO Box 420, 717 Main Ave. W. Sundre AB TOM 1X0

Phone: (Work) 403-638-3551, ext 102 Town Postal Code
(Cell - for day of the parade) 403-813-9488 (Mayor Warnock)

Fax Number: _____

Email: bettyann.f@sundre.com or Mayor Warnock: richard.w@sundre.com

Float Category - Check one	Type of Entry - Check ALL that apply
<input type="checkbox"/> Business/Industrial/Commercial	<input type="checkbox"/> Live Band on float or Marching Band
<input type="checkbox"/> Community Group/Organization/School	<input checked="" type="checkbox"/> Car/Truck
<input checked="" type="checkbox"/> Dignitary: <u>Mayor Richard Warnock, Councillor Petersen & Councillor Dalke</u>	<input type="checkbox"/> Walking
<input type="checkbox"/> Other (Please describe): _____	<input type="checkbox"/> Bicycle/Rollerblade/Scooter
_____	<input type="checkbox"/> Music/Sound System
_____	<input type="checkbox"/> Domestic Animals
_____	<input type="checkbox"/> Livestock

Waiver

We assume all liability relating to or arising from our involvement in the Innisfail 2023 Rotary Rodeo Parade. We are aware that participants may appear in pictures and promotional materials used for future Town of Innisfail publications and have read and agreed to the Parade Rules & Regulations.

**** Registration forms must be submitted to the Town Office no later than Wednesday, June 14, 2023. Parade participants must submit a certificate of insurance to the Town of Innisfail listed as Additional Insured with their registration form****

Betty Ann Fountain
Print Name

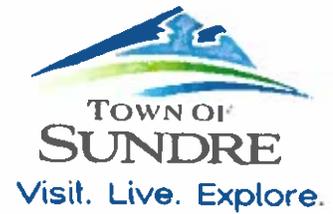
B. Fountain
Signature

May 31, 2023
Date

Submit Registration Form and Insurance Certificate to the Town Office at 4943 53 Street in person, or by email to reception@innisfail.ca.

E-MAILED
June 5/23

112 110
J J e



717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

June 1, 2023

West Country Cruisers (Sundre Area)
PO Box 1082
Sundre, AB T0M 1X0
Attn: Tom Knecht

Email: westcountrycruisers.sundre@gmail.com

Re: Invitation to Present Mayor's Choice Award – Canada Day 2023

Dear Tom,

Mayor Warnock and Council of the Town of Sundre are very pleased to accept your invitation to present the Mayor's Choice Award at the 4th Annual Sundre Canada Day Car Show. Below is the resolution relating to the invitation:

Res. 166-30-05-23 MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation for Mayor Warnock or designate, to participate in the West Country Cruisers awards presentation on July 1, 2023, at 1:30 p.m.

The motion was carried unanimously.

Please contact Betty Ann Fountain (403) 901-4825 or Linda Nelson, CAO at (403) 901-7936 to coordinate a location to meet Mayor Warnock. As a courtesy, a member of the West Country Cruisers should escort Mayor Warnock during his walk around the car show area and to the awards presentation at the Elks Hall.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Appendix #28

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Sundre West Country Centre
PO Box 2161
Sundre, AB T0M 1X0
Attn: Verna McFadden

Email: vernafreedom62@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Ms. McFadden,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved funding to assist with the purchase of a Zoll AED and to install handrails for emergency basement exits in the amount of \$1,500.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

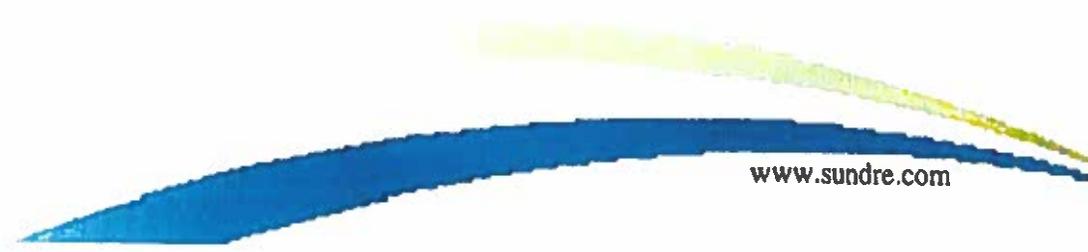
If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

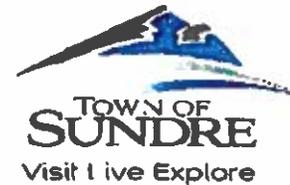
/file

cc: Council



www.sundre.com

Appendix # 29



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Sundre & District Chamber of Commerce
PO Box 1085
Sundre, AB T0M 1X0
Attn: Heather Hicks

Email: scoc@telus.net

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Hicks,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved funding to assist with the replacement of the Visitor Information Centre septic tank in the amount of \$9,941.35.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

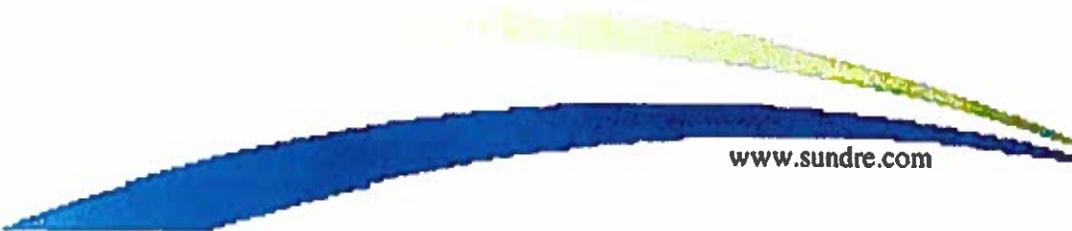
The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

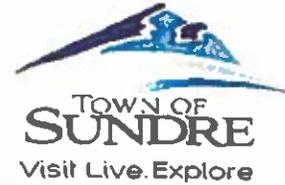
Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



www.sundre.com



Appendix #30

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Broncs, Bulls and Wagons
PO Box 1218
Sundre, AB T0M 1X0
Attn: Dale Young

Email: bullsandwagons@sundrerodeo.com

Re: Town of Sundre Grants to Organizations Program

Dear Mr. Young,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved your application for funding to assist with the promotion of your event in the amount of \$3,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

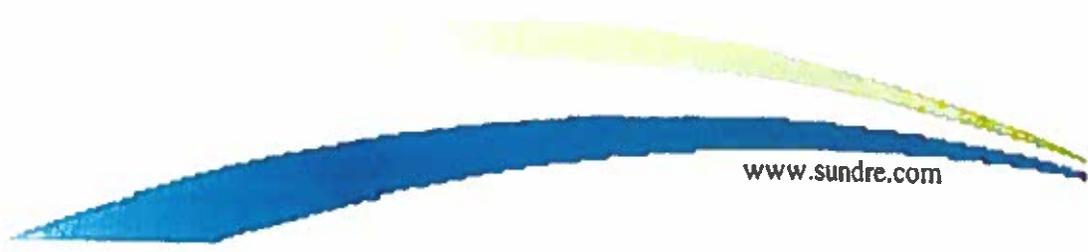
If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



www.sundre.com



Appendix #31

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Sundre Community Choir & Handbells
PO Box 614
Sundre, AB T0M 1X0
Attn: Cheri Janke

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Janke,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved your application for funding to assist with the purchase of new music and accessories for the bells and choir in the amount of \$750.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

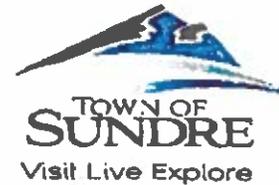
Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



www.sundre.com



Appendix #32

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Sundre Pickleball Association
Site 18, Comp 6, RR 1
Sundre, AB T0M 1X0
Attn: Marie Snippa

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Snippa,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved your application for funding to assist with the purchase of a windscreen for the pickleball / tennis courts in the amount of \$1,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

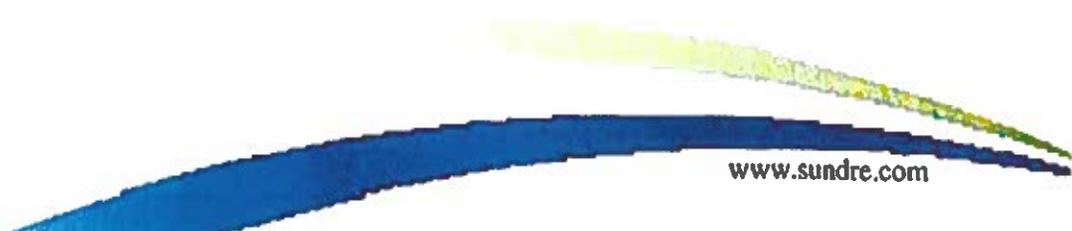
If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



www.sundre.com



Appendix #33

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Youth Hoops Basketball Camp
Box 21, Site 114, RR 3
Sundre, AB T0M 1X0
Attn: Annalise Fricker

Email: apfricker83@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Fricker,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved your application for funding to assist with the purchase of "hustle awards" (water bottles, basketballs, lunch) in the amount of \$800.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

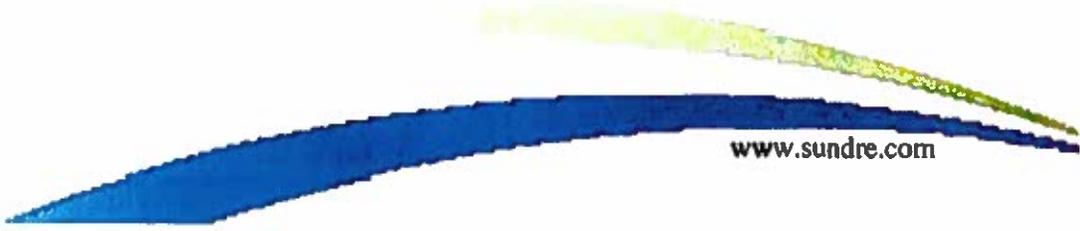
The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

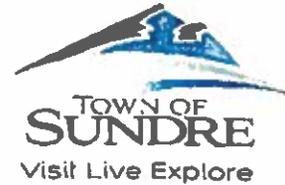
Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



www.sundre.com



Appendix #34

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Sundre & District Allied Arts Society
PO Box 1505
Sundre, AB T0M 1X0
Attn: Cindy Orr

Email sundre.allied.arts@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Orr,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved your application for funding to assist with the installation of flooring in the arts centre in the amount of \$5,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

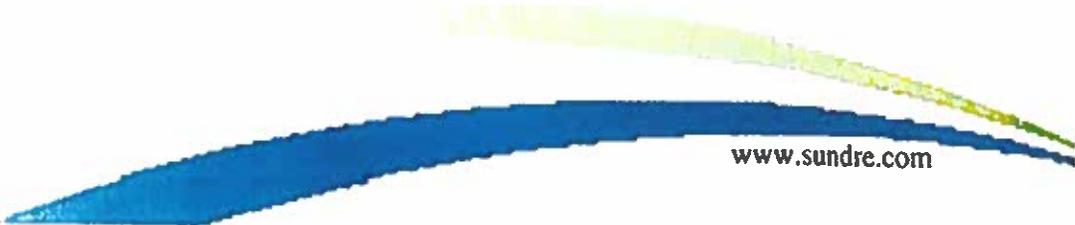
If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



www.sundre.com



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2023

Play 4 Sundre Kidz
1112 – 2 ST NE
Sundre, AB T0M 1X0
Attn: Nicky Vardas

Email: play4sundrekidz@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Ms. Vardas,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 26, 2023 Regular Council Meeting, Council approved your application for funding to assist with youth sport participation in the amount of \$500.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Fifteen (15) 1st intake applications were received with a total request for funding in the amount of \$50,746.00. Eight (8) 2nd intake applications were received with a total request for funding in the amount of \$31,691.35. The Grants to Organization Committee and Town of Sundre Council must take into consideration the 2023 budget of \$50,000.00 into consideration. The total amounts of requests for the two intake in 2023 totaled more than was allocated for the entire year. There will not be a 3rd intake of applications in 2023.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

2023 GRANTS TO ORGANIZATIONS

The Town of Sundre is advising all organizations that the 3rd Intake of Grants to Organization Applications will not occur.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications and they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service.

In January and May, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00 and distributed the funds over two separate intakes of applications. The Town received a total of fifteen (15) applications with a total of \$50,746.00 in funding requests for the 1st intake of 2023, and seven (7) applications with a total amount of \$24,096.00 in funding requests for the 2nd intake of applications. The total of these two intakes totaled more than what was allocated for the entire year.

Council and the Grants to Organization Committee look forward to the 1st intake of applications which will be due January 31, 2024.

For more information, please contact Legislative Services (403) 638-3551 or email: townmail@sundre.com



SALUTE TO OUR HEALTHCARE HEROES & HEALTH COMMUNITY

Sundre Hospital Legacy Gala

BETTER TOGETHER

Sundre Community Centre - Doors open at 5 pm

Thank you for purchasing tickets for the Sundre Hospital Futures Legacy Gala!

The following information was recorded for your registration:

Annual Sundre Hospital Futures Gala

Saturday, November 18, 2023 5:00 PM

Table Fee	\$800.00
Town of Sundre Town of Sundre Your Tables Main Contact: Mayor Richard Warnock	
Total	\$800.00

Amount paid: \$800.00

Payment Method: MasterCard Credit card ending in 5616

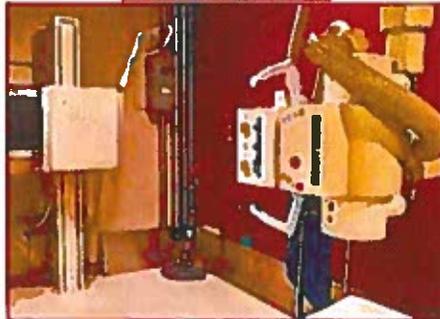
Date: 9/20/2023

On behalf of the Sundre Hospital Legacy Committee, thank you again for purchasing tickets to our Gala. We look forward to seeing you there!

JOIN OUR TEAM



OUR WISH LIST



WAYS TO GIVE



[E-Mail Sundre Hospital Futures](#)

WEBSITE BY WINDSOR GRAPHICS





SALUTE TO OUR HEALTHCARE HEROES & HEALTH COMMUNITY

Sundre Hospital Legacy Gala

BETTER TOGETHER



SATURDAY
18
NOVEMBER

Doors Open & Cocktails | 5:00pm
Dinner | 6:00pm
Formal Program | 7:00pm
Live & Silent Auction | 8:00pm
DJ & Dance | 9:00pm - 1:00am

\$125/PERSON OR \$800/TABLE

**PURCHASE TICKETS ONLINE AT:
WWW.SUNDREHOSPITALFUTURES.COM**

Drive Home Service Available | ATM On-Site | Limited Seating | Semi Formal

From: Betty Ann Fountain <bettyann.f@sundre.com>
Sent: September 19, 2023 11:07 AM
To: Sue Nelson; Michelle Smith
Cc: Benazir Thaha Valencia; Linda Nelson
Subject: COMMUNITY CENTRE RENTAL FEES WAIVED

Good Morning,
At the September 18th Council meeting the following motion of
Council was approved:

Res. 241-18-09-23 MOVED by Councillor Vardas that the Town of Sundre Council waive the Community Centre rental fee for the Sundre Hospital Futures Gala on November 18, 2023. **CARRIED**

Thank you,
Betty Ann



From the Desk of the Chief Administrative Officer

September 20, 2023

Mr. Peter Thomas
Administrator of Accreditation
500, 10405 Jasper AVE
Edmonton, AB T5J 3N4

RE: TOWN OF SUNDRE QUALITY MANAGEMENT PLAN

Dear Peter,

On September 18, 2023, Council approved the attached Quality Management Plan (QMP) for the Town of Sundre, by Motion # 243-18-09-23.

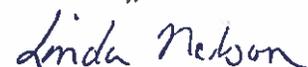
A copy of the new QMP will be distributed to our contracted agency, the Fire Department and permit issuers for the Town. It is expected that all recipients will review and become familiar with the revisions.

We have submitted an endorsed copy of the Council approved QMP through Council Connect. We will check Council Connect to obtain a signed and dated copy from the your office for our records.

Thank you very much for your letter of August 29th, and to the Safety Codes Council for the instruction pamphlet and the QMP template.

Please contact me if you have any questions.

Yours truly,



Linda Nelson, CLGM, EMR, CTAJ
Chief Administrative Officer, QMP Manager

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Central Alberta Economic Partnership
5013 – 49 AV
Red Deer, AB T4N 3X1

Attn: Ms. Tracy Gardner, Executive Director

Dear Ms. Gardner

RE: 2023-2024 Appointment of Council Member to CAEP

The Town of Sundre Council appointed the following member of Council to the Central Alberta Economic Partnership group for a term of one (1) year, at the Organizational Meeting, held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Councillor Vardas to: chris.v@sundre.com

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Vardas is kept current in all matters.

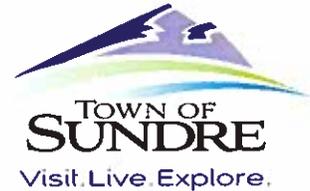
If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Sundre Family Community Support Services (FCSS)
c/o Greenwood Neighbourhood Place
Box 1846
Sundre, AB T0M1X0
Attn: Ms. Donny Krahn, Executive Director

Re: 2023-2024 Appointment to the Greenwood Neighbourhood Place / FCSS

Dear Ms. Krahn,

The Town of Sundre Council, appointed the following members of Council to the Greenwood Neighbourhood Place / FCSS group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Councillor Owen Petersen, and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Councillor Petersen to:

Councillor Owen Petersen
Email: owen.p@sundre.com
Phone: (403) 638-7998

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Petersen is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Intermunicipal Collaborative Committee
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Re: 2023-2024 Appointment of Members to Intermunicipal Collaborative Committee (ICC)

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock
Councillor Chris Vardas
Councillor Owen Petersen**

Please feel free to forward any pertinent information to the Recording Secretary for the ICC:
Betty Ann Fountain, (403) 638-3551 ext. 102 or Email: bettyann@sundre.com

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Intermunicipal Planning Commission
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Re: 2023-2024 Appointment of Members to IMPC

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Mayor Warnock and Councillor Dalke to:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure that Mayor Warnock and Councillor Dalke are kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Mountain View Regional Waste Management Commission
Box 2130
1414 – 16 Street
Didsbury, AB T0M 0W0

Attn: John Van Doesburg, Administrator

Re: 2023-2024 Appointment to the MVRWMC

Dear Mr. Van Doesburg,

The Town of Sundre Council appointed the following members of Council to the Mountain View Regional Waste Management Commission for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Alternate, Councillor Chris Vardas**

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock and Councillor Vardas as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Councillor Chris Vardas
Email: chris.v@sundre.com
Phone: (403) 638-8118

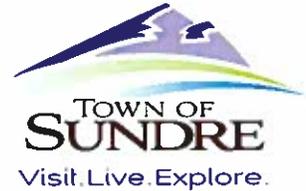
Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock and Councillor Vardas are kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Mountain View Seniors' Housing
301, 6501 – 51 Street
Olds, AB T4H 1Y6
Attn: Ms. Stacey Stilling

Re: 2023-2024 Appointment to Mountain View Seniors' Housing Board

Dear Ms. Stilling,

The Town of Sundre Council appointed the following member of Council to the Mountain View Senior's Housing Group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-22;

Mayor Richard Warnock

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock as follows:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Red Deer River Municipal Users Group
c/o Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

Attn: Mr. Rudy Friesen, Executive Director

Re: 2023-2024 Appointment to the Red Deer River Municipal Users Group

Dear Mr. Friesen,

The Town of Sundre Council appointed the following members of Council to the Red Deer River Municipal Users Group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock and Councillor Dalke are kept current in all matters.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Red Deer River Watershed Alliance
4918 – 59 Street
Red Deer, AB T4N 2N1
Attn: Ms. Francine Forrest, Executive Director

Re: 2023-2024 Appointment to the Red Deer River Watershed Alliance

Dear Ms. Forrest,

The Town of Sundre Council appointed the following member of Council to the Red Deer River Watershed Alliance for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Mayor Richard Warnock

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock, as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Sundre Forest Products / West Fraser
Public Involvement Round Table
PO Box 1
Highway 584 W.
Sundre, AB T0M 1X0

Attention: Mr. Jason Foote

Re: 2023-2024 Appointment to the Sundre Forest Products/West Fraser Round Table

Dear Mr. Foote,

The Town of Sundre Council, appointed the following member of Council to Sundre Forest Products / West Fraser's Public Involvement Round Table for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Paul Isaac

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Councillor Isaac, as noted below:

Councill Paul Isaac
Email: paul.i@sundre.com
Phone: (403) 507-5309

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Isaac is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Sundre and District Aquatic Society
P.O. Box 648
Sundre, AB T0M1X0

Re: 2023-2024 Appointment to Sundre and District Aquatic Society

Dear Sir or Madame,

The Town of Sundre Council appointed the following members of Council to the Sundre and District Aquatic Society for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Councillor Jaime Marr, and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Councillor Marr, as noted below:

Councillor Jaime Marr
Email: jaimem@sundre.com
Phone: (403) 638-7980

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Marr is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Sundre and District Chamber of Commerce
1309 2 Steet NE
Sundre, AB T0M 1X0

Attn: Mark Crouch, President

Re: 2023-2024 Appointment to the Sundre and District Chamber of Commerce

Dear Mr. Crouch,

The Town of Sundre Council, appointed the following members of Council to the Sundre and District Chamber of Commerce for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Councillor Paul Isaac**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Mayor Warnock and Councillor Isaac, as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Councillor Paul Isaac
Email: paul.i@sundre.com
Phone: (403) 507-5309

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock and Councillor Isaac is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Attn: Ms. Carrie Couch, Museum Executive Director

Re: 2023-2024 Appointment to the Sundre & District Historical Society

Dear Ms. Couch,

The Town of Sundre Council, appointed the following member of Council to the Sundre and District Historical Society for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Royal Canadian Mounted Police
Citizens on Patrol Group
215 - 6 Avenue NE
Sundre, AB T0M 1X0

Attn: Detachment Commander

Re: 2023-2024 Appointment to Citizens on Patrol Group

Dear Sir,

The Town of Sundre Council appointed the following member of Council to the Sundre Citizens on Patrol Group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023 under Motion No. 255-02-10-23;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Alberta Health Services
Sundre Hospital Futures
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0

Attn: Mr. Gerald Ingeveld, Chair

RE: 2023-2024 Appointment to the Sundre Hospital Futures Advisory Committee

Dear Mr. Ingeveld,

The Town of Sundre Council appointed the following member of Council to the Sundre Hospital Futures Advisory Committee for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Vardas, as noted below:

Councillor Chris Vardas
Email: chris.v@sundre.com
Phone: (403) 638-8118

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Vardas is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0

Attn: Ms. Joy Willihnganz, Manager

Re: 2023-2024 Appointment to the Sundre Municipal Library Board

Dear Ms. Willihnganz,

The Town of Sundre Council, appointed the following member of Council to the Sundre Municipal Library Board for a term of one (1) year, at the Organizational Meeting held on October 2, 2023 under Motion No. 255-02-10-23;

Councillor Jaime Marr

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Marr, as noted below:

Councillor Jaime Marr
Email: jaimem@sundre.com
Phone: (403) 638-7980

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Marr is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Mountain View County
Bag 100
Didsbury, AB T0M 0W0

Attn: Mr. Jeff Holmes, CAO

Re: 2023-2024 Appointment of Members to Sundre Wellness Advocacy Committee

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Sundre Wellness Advocacy Committee for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Councillor Owen Petersen**

Please feel free to forward any pertinent information to the Recording Secretary for the Sundre Wellness Advocacy Committee, Betty Ann Fountain, (403) 638-3551 ext. 102 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 24, 2023

Parkland Regional Library Board
5404 56 Avenue
Lacombe, AB T4L 1G1
Attn: Executive Secretary

Re: Appointment to the Parkland Regional Library Board

Dear Sir/Madame:

The Town of Sundre Council, appointed the following member of Council to the Parkland Regional Library Board for a term of one (1) year, at the Regular Meeting of Council held on October 23, 2023 under Motion No. 281-23-10-23;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Councillor Dalke has been provided with a copy of the Agenda for the November 17th, 2023 meeting to be conducted by Zoom.

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551 ext. 114.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 24, 2023

Red Deer River Municipal Users Group
c/o Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

Attn: Mr. Rudy Friesen, Executive Director

Re: Support for Red Deer River In-Line Storage Advocacy

Dear Mr. Friesen,

The Town of Sundre Council at the Regular Meeting of Council held on October 23, 2023 under Motion No. 286-23-10-23, gave their full support to the advocacy efforts of the association to urge the Minister of Agriculture to include in his budget presentation to the Finance Minister funds for the feasibility study for in-line storage on the Red Deer River.

We look forward to the future, and the possibility of alleviating concerns during future dry years for the users of the Red Deer River.

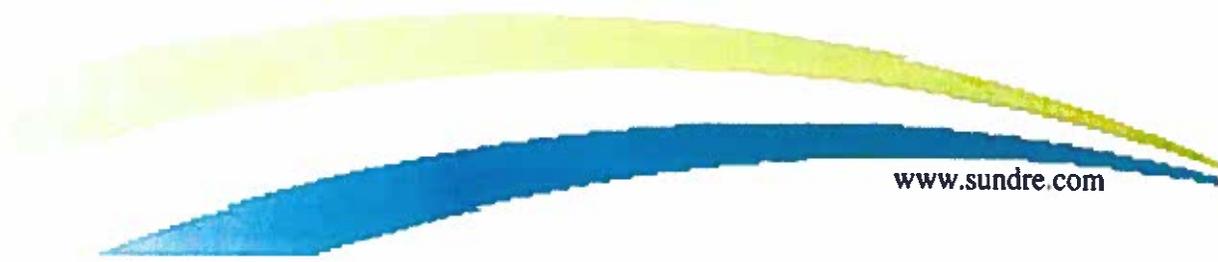
If you require additional information, please contact our Legislative Services Department at 403-638-3551.

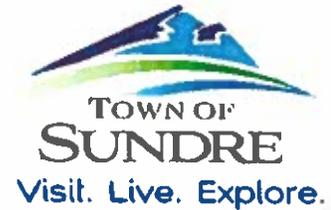
Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

November 8, 2023

Sundre and District Chamber of Commerce
PO Box 1085
500 Main Ave E
Sundre, AB T0M 1X0
Attn: Sarah Henn, Office Manager/Executive Director

Email: scoc@telus.net

RE: Sundown in Sundre Santa Event

Dear Sarah,

At the November 6, 2023 Regular Council Meeting, Council supported the proposed Sundre in Sundre Santa Event under Motion No. 303-06-11-23 as follows:

That the Town of Sundre Council supports the Sundown in Sundre Santa Event, if approved by NAVCANADA, recognizing that written permission from Chinook's Edge School Division in support of the event is to be obtained.

Council greatly appreciates the initiative of the Sundre & District Chamber of Commerce and Sundre Museum; however, the safety of the public is a vital component of this event.

Please forward a copy of the NAVCANADA approval documentation and a copy of the written permission of Chinook's Edge School Division to the Town for our records.

Attached for reference is a copy of the November 2, 2023 letter provided to the Sundre & District Chamber of Commerce relating to this event.

Yours truly,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council

November 2nd, 2023

COPY

RE: Sundown in Sundre Santa Event

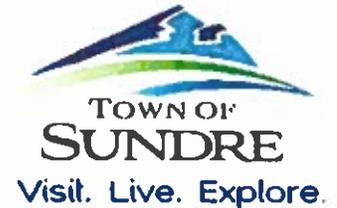
To: Sarah Henn
Sundre & District Chamber of Commerce

This letter is in relation to the December 1st, 2023 Sundown in Sundre event where a proposed helicopter is to land and drop off Santa at the Baseball Diamonds at River Valley School, located at 310 Centre St N at 4:00 pm. It is the responsibility of Sundre & District Chamber of Commerce to ensure all flight paths and aviation rules must adhere to NAVCANADA, Transport Canada, and any authorities having jurisdiction's rules and regulations. All crowd management and safety duties must be organized and in place prior to the event.

Sundre & District Chamber of Commerce will have to provide written permission from Chinook's Edge School Division in support of the event. The Town of Sundre will bring forward a motion to the November 6th Council meeting in support of the event for decision.



Linda Nelson
Chief Administrative Officer



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Office of the Chief Administrative Officer

November 16, 2023

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Email: sundremuseum@telus.net

Attn: Carrie Couch, Museum Executive Director

Dear Ms. Couch,

RE: LETTER OF SUPPORT FOR GRANT APPLICATION - CELEBRATE CANADA

The Sundre & District Historical Society and the Sundre & District Museum provides the community of Sundre with valuable opportunities for growth, participation, pride of community and inclusion of all citizens.

The Town of Sundre values inclusiveness and supports the Sundre & District Museum's efforts to engage all Canadians to appreciate cultural, ethnic, linguistic, and geographic diversity through celebrations that create a sense of pride and belonging for all Canadians.

Please consider this a letter of support for the Sundre & District Museum's application for the Celebrate Canada Grant. This grant will provide support for 2024 events such as, Multicultural Days, National Indigenous Day and Canada Day.

I am available to answer any question or provide further detail at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

/file

cc: Council

SCHEDULE A - 2023 Expenditures to Date

Mayor Richard Warnock

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 17,000.00
10-Jan-23		South McDougall - Area Structure Plan (ASP)	Per Diem	\$ 150.00	\$ 16,850.00
18-Jan-23	Red Deer	Red Deer River Municipal Users Group	Mileage	\$ 231.20	\$ 16,618.80
18-Jan-23	Red Deer	Red Deer River Municipal Users Group	Per Diem	\$ 280.00	\$ 16,338.80
24-Jan-23	Red Deer	Red Deer Polytechnic	Mileage	\$ 142.80	\$ 16,196.00
24-Jan-23	Red Deer	Red Deer Polytechnic	Per Diem	\$ 130.00	\$ 16,066.00
26-Jan-23	County	Municipal Area Partnership	Mileage	\$ 68.00	\$ 15,998.00
26-Jan-23	County	Municipal Area Partnership	Per Diem	\$ 110.00	\$ 15,888.00
8-Feb-23	Spruce	Spruce - Coordinate Response	Meeting Per Diem	\$ 80.00	\$ 15,808.00
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 15,664.93
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 15,479.93
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 35.00	\$ 15,444.93
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 15,164.93
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 15,104.93
14-Feb-23	County	Mountainview County ASP Meeting	Meeting Per Diem	\$ 80.00	\$ 15,024.93
14-Feb-23	County	Mountainview County ASP Meeting	Travel Per Diem	\$ 30.00	\$ 14,994.93
8-Mar-23	Calgary	Eco Growth	Mileage	\$ 163.20	\$ 14,831.73
8-Mar-23	Calgary	Eco Growth	Meeting Per Diem	\$ 80.00	\$ 14,751.73
8-Mar-23	Calgary	Eco Growth	Travel Per Diem	\$ 60.00	\$ 14,691.73
8-Mar-23	Calgary	Deshmesh Culture Centre	Meeting Per Diem	\$ 80.00	\$ 14,611.73
16-Mar-23	Drumheller	RDRMUG Executive	Mileage	\$ 231.20	\$ 14,380.53
16-Mar-23	Drumheller	RDRMUG Executive	Meeting Per Diem	\$ 80.00	\$ 14,300.53
16-Mar-23	Drumheller	RDRMUG Executive	Travel Per Diem	\$ 80.00	\$ 14,220.53
16-Mar-23	Drumheller	RDRMUG Board	Meeting Per Diem	\$ 120.00	\$ 14,100.53
21-Mar-23	Sundre	Mayors of South Central Alberta	Meeting Per Diem	\$ 100.00	\$ 14,000.53
22-Mar-23	Blackfalds	RDRWA	Mileage	\$ 156.40	\$ 13,844.13
22-Mar-23	Blackfalds	RDRWA	Meeting Per Diem	\$ 160.00	\$ 13,684.13
22-Mar-23	Blackfalds	RDRWA	Travel Per Diem	\$ 50.00	\$ 13,634.13
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Hotel	\$ 626.64	\$ 13,007.49
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Mileage	\$ 346.80	\$ 12,660.69
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Registration	\$ 350.00	\$ 12,310.69
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meals	\$ 81.75	\$ 12,228.94
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meeting Per Diem	\$ 280.00	\$ 11,948.94
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Travel Per Diem	\$ 120.00	\$ 11,828.94
30-Mar-23	Edmonton	AB Munis Presidents & Leadership Caucus	Meeting Per Diem	\$ 280.00	\$ 11,548.94
31-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meeting Per Diem	\$ 160.00	\$ 11,388.94
13-Apr-23	MVC	MAP Committee Meeting	Meeting Per Diem	\$ 80.00	\$ 11,308.94
13-Apr-23	MVC	MAP Committee Meeting	Travel Per Diem	\$ 30.00	\$ 11,278.94
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Mileage	\$ 209.44	\$ 11,069.50
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Meeting Per Diem	\$ 100.00	\$ 10,969.50
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Travel Per Diem	\$ 60.00	\$ 10,909.50
20-Apr-23	Sundre	AB Munis FOMG Climate Risk	Meeting Per Diem	\$ 60.00	\$ 10,849.50

Mayor Warnock con't					
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 10,009.50
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 9,939.50
4-May-23		Mountainview Regional Film	Meeting Per Diem	\$ 80.00	\$ 9,859.50
9-May-23	Crossfield	MSCA Crossfield	Mileage	\$ 112.88	\$ 9,746.62
9-May-23	Crossfield	MSCA Crossfield	Meeting Per Diem	\$ 80.00	\$ 9,666.62
9-May-23	Crossfield	MSCA Crossfield	Travel Per Diem	\$ 40.00	\$ 9,626.62
18-May-23	Drumheller	RDRMUG Executive	Mileage	\$ 231.20	\$ 9,395.42
18-May-23	Drumheller	RDRMUG Executive	Meeting Per Diem	\$ 160.00	\$ 9,235.42
18-May-23	Drumheller	RDRMUG Executive	Travel Per Diem	\$ 80.00	\$ 9,155.42
19-May-23	MVC	RCMP Mountainview County Mtg	Meeting Per Diem	\$ 80.00	\$ 9,075.42
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Meeting Per Diem	\$ 1,120.00	\$ 7,955.42
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Travel Per Diem	\$ 280.00	\$ 7,675.42
13-Jun-23	Drayton Valley	Leadership Caucus	Mileage	\$ 218.96	\$ 7,456.46
13-Jun-23	Drayton Valley	Leadership Caucus	Meeting Per Diem	\$ 200.00	\$ 7,256.46
13-Jun-23	Drayton Valley	Leadership Caucus	Travel Per Diem	\$ 80.00	\$ 7,176.46
16-Jun-23	Rocky Mountain	Minister Nixon	Mileage	\$ 108.80	\$ 7,067.66
19-Jun-23	Edmonton	Minister Dreeshen	Mileage	\$ 346.80	\$ 6,720.86
19-Jun-23	Edmonton	Minister Dreeshen	Meeting Per Diem	\$ 120.00	\$ 6,600.86
19-Jun-23	Edmonton	Minister Dreeshen	Travel Per Diem	\$ 120.00	\$ 6,480.86
21-Jun-23	Red Deer	Central AB Mayor	Mileage	\$ 142.80	\$ 6,338.06
21-Jun-23	Red Deer	Central AB Mayor	Meeting Per Diem	\$ 120.00	\$ 6,218.06
21-Jun-23	Red Deer	Central AB Mayor	Travel Per Diem	\$ 60.00	\$ 6,158.06
11-Jul-23	MVC	South McDougall Flats	Meeting Per Diem	\$ 100.00	\$ 6,058.06
11-Jul-23	MVC	South McDougall Flats	Travel Per Diem	\$ 30.00	\$ 6,028.06
12-Jul-23	Innisfail	Ind Machine Demo	Meeting Per Diem	\$ 120.00	\$ 5,908.06
12-Jul-23	Innisfail	Ind Machine Demo	Travel Per Diem	\$ 40.00	\$ 5,868.06
20-Jul-23	Red Deer	RDRMUG/RDRWSA Meeting	Mileage	\$ 142.80	\$ 5,725.26
20-Jul-23	Red Deer	RDRMUG/RDRWSA Meeting	Travel Per Diem	\$ 50.00	\$ 5,675.26
20-Jul-23	Red Deer	RDRMUG/RDRWSA Meeting	Meeting Per Diem	\$ 160.00	\$ 5,515.26
12-Sep-23	Drumheller	Mayors of South Central Alberta	Mileage	\$ 231.20	\$ 5,284.06
12-Sep-23	Drumheller	Mayors of South Central Alberta	Meeting Per Diem	\$ 100.00	\$ 5,184.06
12-Sep-23	Drumheller	Mayors of South Central Alberta	Travel Per Diem	\$ 80.00	\$ 5,104.06
21-Sep-23	Drumheller	RDRMUG	Mileage	\$ 231.20	\$ 4,872.86
21-Sep-23	Drumheller	RDRMUG	Meeting Per Diem	\$ 120.00	\$ 4,752.86
21-Sep-23	Drumheller	RDRMUG	Travel Per Diem	\$ 80.00	\$ 4,672.86
21-Sep-23	Drumheller	RDRMUG	Meals	\$ 24.97	\$ 4,647.89
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,172.00	\$ 3,475.89
26-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 2,305.89
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meals	\$ 58.26	\$ 2,247.63
29-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 1,040.00	\$ 1,207.63
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	\$ 1,087.63
10-Oct-23	MVC	MVC South McDougall ASP	Meeting Per Diem	\$ 80.00	\$ 1,007.63
10-Oct-23	MVC	MVC South McDougall ASP	Travel Per Diem	\$ 50.00	\$ 957.63
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 800.00	\$ 157.63

Mayor Warnock con't					
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	\$ 87.63
11-Oct-23	MVC	MAP Committee Meeting	Mileage	\$ 100.00	-\$ 12.37
11-Oct-23	MVC	MAP Committee Meeting	Meeting Per Diem	\$ 100.00	-\$ 112.37
11-Oct-23	MVC	MAP Committee Meeting	Travel Per Diem	\$ 30.00	-\$ 142.37
2-Nov-23	MVC	Mtnview Regional Film Meeting	Mileage	\$ 68.00	-\$ 210.37
2-Nov-23	MVC	Mtnview Regional Film Meeting	Meeting Per Diem	\$ 80.00	-\$ 290.37
2-Nov-23	MVC	Mtnview Regional Film Meeting	Travel Per Diem	\$ 30.00	-\$ 320.37
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Registration	\$ 992.00	-\$ 1,312.37
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Hotel	\$ 983.49	-\$ 2,295.86
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Mileage	\$ 346.80	-\$ 2,642.66
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Travel Per Diem	\$ 120.00	-\$ 2,762.66
6-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Meeting Per Diem	\$ 720.00	-\$ 3,482.66
22-Nov-23	MVC	MVC South McDougal ASP	Meeting Per Diem	\$ 120.00	-\$ 3,602.66
28-Nov-23	Innisfail	South Central AB Mayors	Mileage	\$ 22.57	-\$ 3,625.23
28-Nov-23	Innisfail	South Central AB Mayors	Meeting Per Diem	\$ 100.00	-\$ 3,725.23
28-Nov-23	Innisfail	South Central AB Mayors	Travel Per Diem	\$ 40.00	-\$ 3,765.23
7-Dec-23	Zoom	David Thompson Health	Per Diem	\$ 80.00	-\$ 3,845.23
7-Dec-23	Zoom	David Thompson Health	Travel Per Diem	\$ 20.00	-\$ 3,865.23
14-Dec-23	Caroline	Sundre Forest Products	Mileage	\$ 54.40	-\$ 3,919.63
14-Dec-23	Caroline	Sundre Forest Products	Per Diem	\$ 120.00	-\$ 4,039.63
14-Dec-23	Caroline	Sundre Forest Products	Travel Per Diem	\$ 20.00	-\$ 4,059.63
20-Dec-23	Innisfail	Central Rev/Mayor	Mileage	\$ 100.64	-\$ 4,160.27
20-Dec-23	Innisfail	Central Rev/Mayor	Per Diem	\$ 80.00	-\$ 4,240.27
20-Dec-23	Innisfail	Central Rev/Mayor	Travel Per Diem	\$ 40.00	-\$ 4,280.27

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 6,856.93
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,671.93
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 15.00	\$ 6,656.93
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,493.73
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,213.73
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,153.73
28-Feb-23	Sundre	Sundre District & Historical Society (SDHS)	Meeting Per Diem	\$ 80.00	\$ 6,073.73
8-Mar-23	Calgary	Eco and Dashmesh Tour	Mileage	\$ 163.20	\$ 5,910.53
8-Mar-23	Calgary	Eco and Dashmesh Tour	Meeting Per Diem	\$ 160.00	\$ 5,750.53
8-Mar-23	Calgary	Eco and Dashmesh Tour	Travel Per Diem	\$ 60.00	\$ 5,690.53
21-Mar-23	Sundre	SDHS Monthly Meeting	Meeting Per Diem	\$ 80.00	\$ 5,610.53
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Mileage	\$ 346.80	\$ 5,263.73
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Hotel	\$ 417.76	\$ 4,845.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Parking	\$ 38.00	\$ 4,807.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Registration	\$ 200.00	\$ 4,607.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Meals	\$ 41.18	\$ 4,566.79
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Meeting Per Diem	\$ 280.00	\$ 4,286.79
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Travel Per Diem	\$ 120.00	\$ 4,166.79
18-Apr-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 4,086.79
21-Apr-23	Canmore	Spring Workshop	Mileage	\$ 306.40	\$ 3,780.39
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 2,940.39
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 2,870.39

Councillor Petersen cont'					
16-May-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 2,790.39
20-Jun-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 2,710.39
19-Sep-23	Sundre	SDHS Monthly Meeting	Meeting Per Diem	\$ 80.00	\$ 2,630.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,172.00	\$ 1,458.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$288.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Mileage	\$ 346.80	-\$58.41
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 760.00	-\$818.41
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	-\$938.41
13-Oct-23	Red Deer	Fall Workshop	Mileage	\$ 142.80	-\$1,081.21
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 800.00	-\$1,881.21
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 50.00	-\$1,931.21
17-Oct-23	Sundre	Sundre District & Historical Society (SDHS)	Meeting Per Diem	\$ 80.00	-\$2,011.21

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,815.00
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,651.80
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,371.80
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,311.80
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 5,471.80
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 5,401.80
21-Apr-23	Canmore	Spring Workshop	Mileage	\$ 218.76	\$ 5,183.04
25-Sep-23	Edmonton	Did not Attend: AB Municipalities Conv.	Hotel	\$ 319.39	\$ 4,863.65
25-Sep-23	Edmonton	Did not Attend (no refund)AB Muni's Conv.	Registration	\$ 1,170.00	\$ 3,693.65
				\$ 3,306.35	\$ 3,693.65
				Spent	Remaining

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
24-Jan-23	Sundre	Pool Committee Meeting	Meeting Per Diem	\$ 40.00	\$ 6,960.00
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,775.00
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,495.00
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 30.00	\$ 6,465.00
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 5,625.00
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 5,555.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 4,359.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 3,189.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meals	\$ 225.00	\$ 2,964.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Mileage	\$ 346.80	\$ 2,617.20
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 840.00	\$ 1,777.20
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 70.00	\$ 1,707.20
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	\$ 867.20
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	\$ 797.20

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 6,856.93
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,671.93
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 32.00	\$ 6,639.93
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,476.73
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,196.73
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,136.73
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,856.73
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 5,786.73
22-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,506.73
23-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,226.73
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Meeting Per Diem	\$ 1,120.00	\$ 4,106.73
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Travel Per Diem	\$ 280.00	\$ 3,826.73
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 2,630.73
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 1,460.73
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Mileage	\$ 346.80	\$ 1,113.93
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 1,080.00	\$ 33.93
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	-\$86.07
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	-\$926.07
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	-\$996.07
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Hotel	\$ 807.52	-\$1,803.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Travel Per Diem	\$ 120.00	-\$1,923.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Meeting Per Diem	\$ 840.00	-\$2,763.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Registration	\$ 845.00	-\$3,608.59
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Mileage	\$ 378.08	-\$3,986.67

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
03-Mar-23	Olds	MVSH Board Retreat	Meeting Per Diem	\$ 200.00	\$ 6,800.00
03-Mar-23	Olds	MVSH Board Retreat	Travel Per Diem	\$ 20.00	\$ 6,780.00
08-Mar-23	Calgary	ECO Growth/Desh Mest	Mileage	\$ 137.40	\$ 6,642.60
08-Mar-23	Calgary	ECO Growth/Desh Mest	Meeting Per Diem	\$ 160.00	\$ 6,482.60
08-Mar-23	Calgary	ECO Growth/Desh Mest	Travel Per Diem	\$ 60.00	\$ 6,422.60
04-Apr-23	Didsbury	Mountainview Fim	Mileage	\$ 74.80	\$ 6,347.80
20-Apr-23	Canmore	Council Spring Workshop	Travel Per Diem	\$ 70.00	\$ 6,277.80
21-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,997.80
22-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,717.80
23-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,437.80
16-May-23	Sundre	Hospital Futures	Meeting Per Diem	\$ 100.00	\$ 5,337.80
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Meeting Per Diem	\$ 1,120.00	\$ 4,217.80
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Travel Per Diem	\$ 280.00	\$ 3,937.80
29-May-23	Toronto	FCM - Federation of Cdn Municipalities	Parking	\$ 76.28	\$ 3,861.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 2,665.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 1,495.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 1,120.00	\$ 375.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	\$ 255.52
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 640.00	-\$384.48

Councillor Chris Vardas con't					
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 50.00	-\$434.48
13-Oct-23	Red Deer	Fall Workshop	Mileage	\$ 142.80	-\$577.28
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Hotel	\$ 807.52	-\$1,384.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Travel Per Diem	\$ 120.00	-\$1,504.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Meeting Per Diem	\$ 840.00	-\$2,344.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Registration	\$ 845.00	-\$3,189.80

Corporate Services 2023 accomplishments

- Accessed over \$1.5 million of Provincial and Federal grant funding to fund projects including Hwy 27 underground infrastructure replacements, permanent outdoor rink, an improved playground on the east side near Tall Timber, the environmental Boardwalk beginning at the Visitor Information Centre (big thank you to all the volunteers), pathway lighting and trail connectivity.
- On December 5, 2022 Council approved the 2023 – 2026 Operating budget which identified a 4% increase in the cost to provide established services. With thoughtful planning and some circumstances in our favor, the amount of increased funding required through property taxes was limited to an additional 1.65%, which allowed the Town to reduce the Residential Mill Rate from 7.9918 in 2022 to 7.6011 in 2023.
- Engaging our engineering partners to perform an underground infrastructure assessment allowed for a more detailed and prioritized 2024 10-Year Capital Plan, which includes critical infrastructure replacements, as well as pathway connectivity and other community improvements.
- On December 4, 2023 Council approved the updated operating budget for 2024 through 2026. 2024 is the second year of the budget cycle, which is the first budget cycle to encompass all the financial policies and philosophies of the Financial Framework.
- On November 20, 2023 Council adopted the 2024 Rates & Fees Bylaw, which was the first time utility rates were set based on the best practices and philosophies of the Financial Framework principals of self-sufficiency and providing a rate of return for property owners.
- The audit of the 2022 fiscal year was completed by the newly engaged audit firm of KPMG, and the resulting 2022 Financial Statements were filed with the Province ahead of the May 1, 2023 deadline. The majority of the audit procedures occurred in March and April of 2023 and went extremely smoothly, with no significant audit findings again this year. The preliminary audit procedures for the 2023 fiscal year began in November 2023 and will progress into 2024.



DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	January 4, 2023
FOR MONTH(S) OF	December 2023 and 2023 Year in Review
911 DISPATCHES:	
	Emergency Response Numbers, 348 Year to Date December 2023, Responses – 36 Total
Response Types:	<ul style="list-style-type: none"> ➤ Alarms – No Fire – Steam or Smoke Mistaken – 4 ➤ Controlled Burn – Arrived on Scene – 1 ➤ False Alarm – 1 ➤ Investigation of Smoke - 1 ➤ Medical First Response – 16 ➤ Medical Assist - 2 ➤ Motor Vehicle Collisions - 6 ➤ Rubbish or grass Fire (no dollar loss) – 3 ➤ Rescue – miscellaneous – 2 <p style="text-align: center;"><u>Location Breakdown as Chart Below</u></p> <p>2023 Year to Date by Response Type</p> <ul style="list-style-type: none"> ➤ 3 – Fire ➤ 27 – Rubbish or Grass (no Dollar loss) ➤ 1 – Controlled Burn – No Response ➤ 4 – Controlled Burn – Arrived on Scene ➤ 7 – Mutual Aid Request ➤ 3 – Fire Investigation ➤ 4 – Investigation of smoke ➤ 5 – Outside Fire Investigation ➤ 4 – Rescue Miscellaneous ➤ 48 – Motor Vehicle Collision ➤ 99- Medical First Response ➤ 3 – Echo Medical Assist ➤ 78 – Medical Assist ➤ 2 – Public Hazard Electrical ➤ 1 – Public Hazard – Miscellaneous ➤ 1 – Gas Leak - propane ➤ 3 – Gas Leak – Carbon Monoxide Detector Alarm ➤ 1 – Public Service Citizens – trapped in elevator ➤ 1 – Alarm – no fire accidental ➤ 24 – Alarm – smoke or steam mistaken ➤ 8 – Alarm – activated ➤ 2 – Alarm – miscellaneous ➤ 2 – False Alarm – telephone

	<ul style="list-style-type: none"> ➤ 9 – False Alarm – internal or local alarm system ➤ 1 – False Alarm – verbal report to fire station ➤ 2 – False Alarm – Miscellaneous ➤ 5 – Incident Situation Unclassified ➤ 160 – Urban Responses Sundre ➤ 165 – Rural Responses Mountain View County ➤ 19 – Rural Responses Clearwater County ➤ 3 – Rural Municipal District of Bighorn ➤ 348 – Total
<p>Results:</p>	<ul style="list-style-type: none"> ➤ All incidents Responded, Managed and Resolved by SFD Members
<p>TRAINING & ACTIVITIES</p>	
<p><u>In-Hall/Weekly:</u></p>	<p><u>December 2023 in House Training consisted of the following:</u></p> <ul style="list-style-type: none"> ➤ Advanced First Aid <ul style="list-style-type: none"> ○ Circulatory Emergencies ○ Musculoskeletal Injury ○ Emergency Vehicle Transportation ○ AHS Ambulance Familiarity ○ Medical Scenarios ○ Hemorrhage Trauma ○ Soft Tissue Trauma ○ Infection Prevention ○ Infection Control ○ Pregnancy Labor and Delivery <ul style="list-style-type: none"> ▪ Breech Birth ▪ Ectopic Pregnancy ▪ Pro-lapsed Cord ▪ Placenta Previa ▪ Abrupto Placenta ▪ Apgar Scores ○ Special Populations <ul style="list-style-type: none"> ▪ Pediatric ▪ Geriatric ▪ Palliative Care ▪ Disabilities ○ Crisis Intervention (Mental Health) ○ Reaching, Lifting and Extricating Patients ○ Spinal Motion Restriction (SMR) ○ Head and Spinal Injuries ○ Assessment ○ Vital Signs ○ Pharmacology and Drug Administration ○ Marine Medical Environments ○ Poisonings ○ IV Preparation and Drip Sets

- Mass Casualty Incidents
- Chest, Abdominal and Pelvic Injuries
- Acute and Chronic Illness
- Environmental Illness
- Written Test, 2hr time limit, Based on Professional Responder Manual Chapters 1-24

- Unit Checks and Inspections
- Unit #541 and Unit #540 swap of equipment
- New Construction movement of inventory and office equipment
- Hall Cleanup
- General Meeting
- Traditional placing of Christmas Tree on Roof of SFD (see attached photo)

2023 Highlights

- 21 members partook in Pentrox training
- 110 Subjects were covered in the 2023 training year
- 449 Session Hours

Community/Public Relations Events

- Midnight Madness – Truck and Hall Tours, Hot Chocolate, Popcorn, Coloring Books for kids and information for adults
- SFD Santa Day – Candy Bags and pictures with Santa
- Fire Chief attended Mountain View County Disaster Meeting – 12 December 2023
- Fire Chief attended Fire Dispatch Meeting in Didsbury – 12 December 2023
- Fire Chief met with Edmonton Insurance Adjuster from Edmonton – 14 December 2023
- 2023 SFD Awards Night – 13 January 2024

SFD attended, presented, and was present at the following Community/Public Relations Events in 2023.

- SPOG Neighbors Day Meeting
- Sundre Library – Welcome to Spring event
- Sundre Kindergarten Fire Hall Tours
- Sundre Playschool Fire Hall Tours
- Sundre Cooking for Kindness
- GNP Charity Check stop
- Sundre Library Kick off to Summer
- Junior Lifeguard Program
- Sundre High School Grad Parade
- Sundre Junior Firefighter Program
- Sundre Pro Rodeo Parade and Fireworks

	<ul style="list-style-type: none"> ➤ Tall Timber Kids Bike Parade ➤ Mountain View County Canada Day Breakfast ➤ Canada Day Car Show and Fireworks ➤ SPOG Neighbors Day booth and Demonstration ➤ Public Relations and Education events posted on Sundre Fire Rescue Facebook page ➤ SPOG Mock disaster exercise September 20th SFD to host part of event and observe/participate ➤ Sundre Fire Open House ➤ Fire Safety Week Coloring Contest Winners Presentation ➤ Town of Sundre Fire Department - Halloween Pumpkin carving ➤ Rink flooding Sundre and Bergen ➤ Remembrance Day Wreath laying ➤ Jr Fire Program High School ➤ Midnight Madness ➤ Santa Day at the Fire Hall
<p><u>Formal Courses in-Progress/Upcoming:</u></p>	<ul style="list-style-type: none"> ➤ Advanced First Aid for 6 members ➤ ICS-100 & Basic Emergency Management – 2 new members. <u>Individual Study Online</u> – End Jan 2024 ➤ NFPA 1001 Level 1 – 8 January 2024 start <p>Current Sundre Fire Department Qualifications (as of 31 Dec 2023)</p> <ul style="list-style-type: none"> ➤ 11 members – NFPA 1001, Level I and II ➤ 11 members – NFPA 1072 – Awareness and Operations ➤ 6 members – Nozzle Forward (Interior Firefighting Tactics) ➤ 9 members – NFPA 1002 Driver/Operator and Pump Operator ➤ 5 members - NFPA 1041 – Fire Instructors Level 1 ➤ 4 members – NFPA 1041 – Fire Instructors Level 2 ➤ 11 members – NFPA 1051 Wildland Firefighter ➤ 5 members – Wildfire Urban Interface ➤ 12 members – Hinton Wildfire Courses ➤ 26 members – ICS 100 ➤ 12 members – ICS 200 ➤ 9 members – ICS 300 ➤ 5 members – DEM Training ➤ 12 members – Advanced First Aid ➤ 1 member – Emergency Medical Responder ➤ 1 member – Primary Care Paramedic ➤ 13 members – Electric Vehicle Extrication ➤ 3 members – Safety Codes Office Level A ➤ 12 members – Swift Water Rescue Technician ➤ 1 member – Swiftwater Resue Boat Operator ➤ 10 members – Ice Rescue Technician ➤ 1 member – Technical Rope Rescue Technician

	<ul style="list-style-type: none"> ➤ 1 member – Technical Rope Rescue Operator ➤ 2 members – Search and Rescue Training <p> 4 New Members came to Department April – July 2023 2 New Members came to Department December 2023 26 Total Members (including new members) – 31 December 2023 1 Cadet Member – 31 December 2023 27 Total Members </p>
Fire Hall:	
Building/Maintenance:	<ul style="list-style-type: none"> ➤ Furnace in Ambulance Bay – Completed December 2023 ➤ EOC for Disaster Management room and offices – Completed December 2023. ➤ Generator Service Maintenance – Completed 15 December 2023.
SFD Units - Equipment	
Units:	<ul style="list-style-type: none"> ➤ Unit #540 currently out of service, awaiting outcome <ul style="list-style-type: none"> ○ Unit #541 being used ➤ Unit #592 serviced in- house ➤ Unit 510 Replacement ordered ➤ New Replacement Fire Truck Expected Delivery Changed to February 2024
Equipment:	<ul style="list-style-type: none"> ➤ Bottles from Unit #540 have been sent for damage check and hydrotested ➤ 4 SCBA packs recertified from Unit #540
Safety Codes:	
Inspections -Occupancies	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
Status:	<ul style="list-style-type: none"> ➤ Safety Codes Officer training 2 Members - 90% completed, 1 member complete. ➤ 4 Additional SFD Members to take training

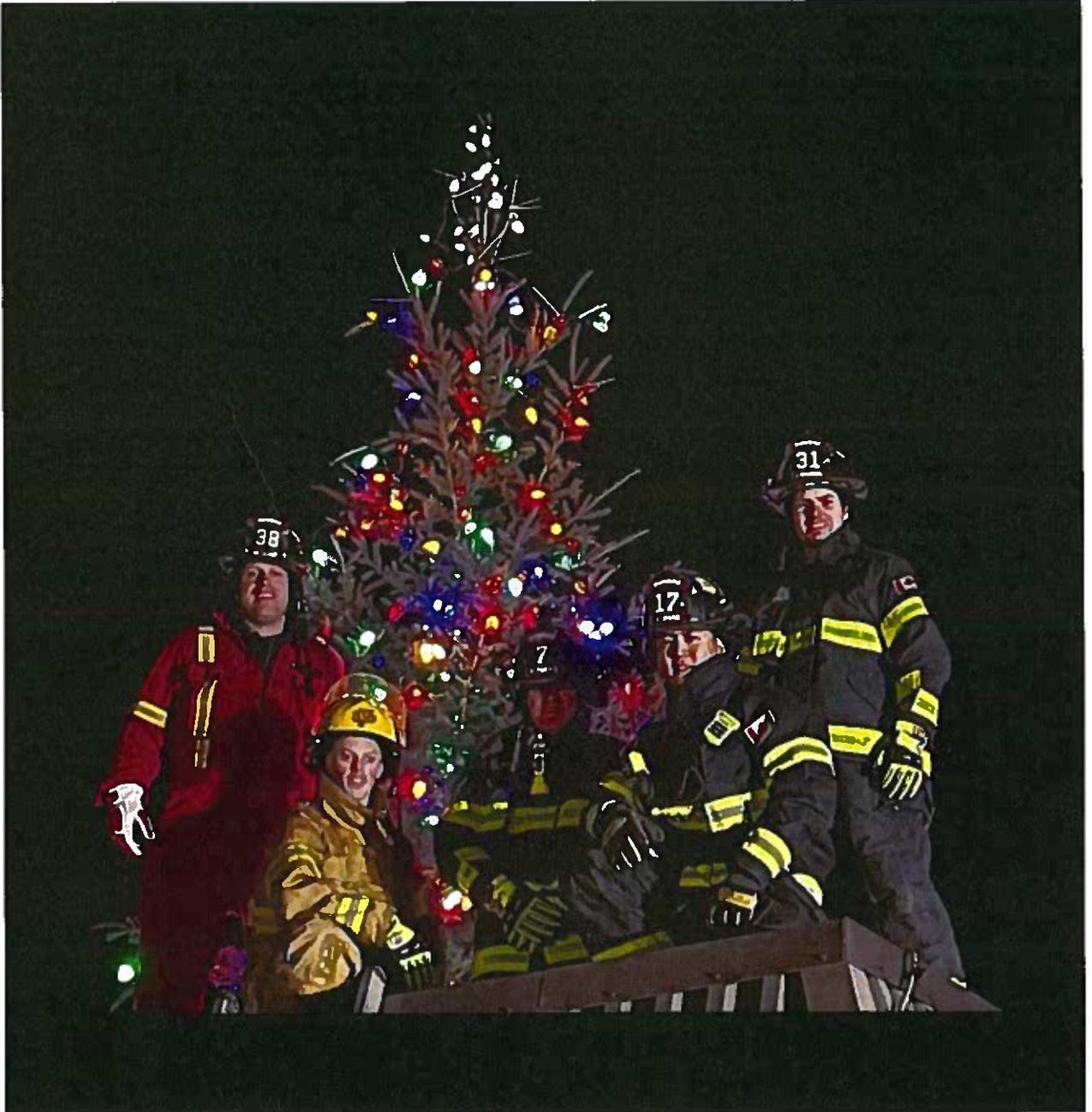
December 2023 Location Chart

INCIDENTS	Town of Sundre	Mountain View County	Clearwater County	Bighorn MD	Total	Last Month's Total	Year to Date Total
Fires							3
Fire Investigation							3
Investigation of Smoke	1				1		4
Outside Fires – Investigation							5
Controlled Burn – No Response							1
Control Burn - Arrived on scene		1			1		4
Rubbish/Grass Fires (no dollar Loss)		3			3	3	27
Alarm – No Fire – Steam or Smoke Mistaken	3	1			4	1	24
Alarm -No Fire - detector activated							8
Alarm No Fire – Accidental Miscellaneous							1
Alarm No Fire – Miscellaneous							2
False Alarm – telephone							2
False Alarm – verbal report to fire station							1
False Alarms-internal or local alarm system	1				1		9
False Alarm – miscellaneous							2
Gas Leak - Propane							1
Gas Leak Response to Carbon Monoxide Detector Alarm							3
Incident Situation Unclassified							5
Medical First Response	12	4			16	19	99
Medical Assists	2				2		81
Rescue Miscellaneous				2	2		4
Motor Vehicle Collisions	1	5			6	2	48
Mutual Aid Requests						1	7
Public Service – citizens trapped in elevator							1
Public Hazard – Electrical							2
Public Hazard - miscellaneous							1
Total	20	14	0	2	36	26	348

January 1, 2023 – December 31, 2023 - Location Chart

INCIDENTS	Town of Sundre	Mountain View County	Clearwater County	Bighorn MD	Year to Date Total
Fires		2	1		3
Fire Investigation	1	2			3
Investigation of smoke	2	2			4
Outside Fires – investigation	1	4			5
Controlled Burn - No Response		1			1
Controlled Burn - Arrived on scene		4			4
Rubbish/Grass Fires (no dollar loss)	3	22	2		27
Alarm -No Fire - Steam or Smoke mistaken	18	6			24
Alarm -No Fire - detector activated	4	4			8
Alarm No Fire – Accidental Miscellaneous	1				1
Alarm No Fire – Miscellaneous		2			2
False Alarm – verbal report to fire station	1				1
False Alarm - telephone	1	1			2
False Alarms-internal or local alarm system	8	1			9
False Alarms – miscellaneous		2			2
Gas Leak - Propane	1				1
Gas Leak Response to Carbon Monoxide Detector Alarm	1	2			3
Incident Situation – Unclassified	1	3			5
Medical First Response	53	40	6		99
Medical Assists	49	28	4		81
Rescue – Miscellaneous	1	1		2	4
Motor Vehicle Collisions	11	32	5		48
Mutual Aid Requests	1	5		1	7
Public Service – citizens trapped in elevators	1				1
Public Hazard - Electrical		1	1		2
Public Hazard - miscellaneous	1				1
Total	160	165	19	3	348

December Sundre Fire Tradition



Christmas is right around the corner!! Next time you're driving through town, be sure to look at the roof of the firehall for our traditional Christmas tree.

The tree on the top of the roof is a long standing Sundre Fire tradition. Nobody is exactly sure how it started, or when. But most agree that this has been an ongoing tradition since the 1980s!

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Economic Development
SUBMITTED BY	Benazir Thaha Valencia, Senior Manager of Planning & Economic Development
COUNCIL DATE	January 22, 2024
FOR MONTHS OF	December 2023
Development Permits: 3	Change of use to accommodate a mixed use building (Parkwood Motel conversion), Single Family Dwelling, and a minor residential project
Building Permits: 3	Single Family Dwelling, minor residential project and conversion of old seniors lodge to mixed use building (residential / commercial)
Electrical Permits: 4 Gas Permits: 2 Plumbing Permits: 1	Safety Code Permits were issued for a new residential dwelling and a variety of minor residential projects
Real Property Reports	4 RPR's are submitted with a request for a Stamp of Compliance to facilitate the sale of a property. The role of Administration is to assist property owners to solve non-compliant issues.
Area Structure Plans	<ul style="list-style-type: none"> Administration continues to collaborate with developer's representatives to develop a plan for adoption by Council (Sundre Hills, Mountain Springs);
Land Use Bylaw	<ul style="list-style-type: none"> Review of land use bylaw to ensure clarity in language and regulations for applicants is an ongoing process;
Municipal Development Plan	<ul style="list-style-type: none"> Very successful Stakeholder workshop held for Dec. 11th
Brookside Subdivision	<ul style="list-style-type: none"> Subdivision nearing completion of construction of underground infrastructure, shallow services and road/sidewalk. Collaborative on-site inspections conducted by Town's consulting engineer, water & wastewater and P & D staff; Next Steps: issuance of Certificate of Completion documents, providing a draft of the Development Agreement for Developer's review and signatures.
Design Standards	<ul style="list-style-type: none"> Design Standards documents final copy completed; Document being prepared for Council in 2024
Utilities Master Plan	<ul style="list-style-type: none"> Town's Engineer Consultant has completed an update to the UMP. Next Step: To be reviewed by Planning & Development, Operations, and Water & Wastewater staff and brought to Council in 2024
Trail Connectivity Assessment	<ul style="list-style-type: none"> Completed the assessment of pathways and trail connectivity.



YEAR-END DEPARTMENTAL REPORT

DEPARTMENT	Planning and Development
SUBMITTED BY	Benazir Thaha Valencia
DATE	January 22, 2024
FOR YEAR OF	2023

TOPIC / PROJECT	Development Permits
SUCCESSSES:	46 Development Permits issued, including: New residential homes; Residential minor projects; Commercial change of use; New commercial projects (DQ, Vet Clinic); Home Occupation or Office; Signs; Stripping & Grading prior to subdivision; Mixed Use Conversion of Old Sr. Lodge & Parkwood Motel. See APPENDIX #1
TOPIC / PROJECT	Building Permits
SUCCESSSES:	32 Building Permits issued – total construction value \$9,501,670 Includes: 3 new homes; 5 accessory buildings (detached garages or sheds); 16 residential renovations; 2 commercial building starts; 2 commercial renovations; 1 industrial building starts; and 1 institutional building starts. See APPENDIX #2
TOPIC / PROJECT	Municipal Development Plan
SUCCESSSES:	Completed Phase 1 – Initialization of project - Project management plan Completed Phase 2 – Background Analysis - Included the Sundre Growth Assessment Completed Phase 3 – Stakeholder Consultation – Round 1 - Several very successful public engagement sessions were held in 2023 (Library, SPOG Neighbour Day), and a round-table stakeholder session on Dec. 11. 1 st draft to be presented at an Open house in Spring 2024.
TOPIC / PROJECT	Area Structure Plans
SUCCESSSES:	Administration continues to collaborate with developer’s representatives to develop a plan for adoption by Council for Sundre Hills and Mountain Springs (NW quarter sections). Both Plans have received First Reading.
TOPIC / PROJECT	Outline Plans

SUCSESSES:	Collaborating with the developer's planning consultant, an outline plan for Brookside Phase 4A & B was adopted by Council for a residential development in SW Sundre.
TOPIC / PROJECT	Subdivisions
SUCSESSES:	In conjunction with the Town's consulting engineers and the developer's engineering firm, the Brookside Phase 4A & B subdivision was approved. Installation of services have been completed (water, sewer, storm, gas, and electrical). Development agreement, and payment of security and offsite levies anticipated to be completed in 2024. Development & Building Permits issued for 1 new home to be built in 2024 (spec home).
TOPIC / PROJECT	Land Use Bylaw
SUCSESSES:	The Land Use Bylaw is a living document, periodically reviewed and amendments recommended to keep the document current with the development and building industry. Three Public Hearings were held in 2023 which included a housekeeping amendment to Bylaw 2018-10, a site-specific exception for a commercial property, and a redesignation for a residential lot to commercial lot to accommodate a mixed-use building.
TOPIC / PROJECT	Developer Meetings
SUCSESSES:	Spring and Fall sessions with developers were held in 2023. Administration will continue to schedule periodic meetings in 2024.
TOPIC / PROJECT	Joint Use Agreement with Chinook's Edge School Division
SUCSESSES:	Review and update existing Joint Use Agreement with the Chinook Edge School Division as per the MGA requirements and to have an agreement with school boards by June 2023.
TOPIC / PROJECT	Design Standards
SUCSESSES:	Collaborated with Operations and the Town's engineering consultant to develop and update the Design Standards document. Administration anticipates the document to be brought forward to Council as information in 2024.
TOPIC / PROJECT	Utilities Master Plan
SUCSESSES:	Commenced the review and update of the Utilities Master Plan with the Operations department. Administration anticipates the document to be brought forward to Council as information in 2024.
TOPIC / PROJECT	Trail Connectivity Assessment
SUCSESSES:	Completed the assessment of pathways and trail connectivity.
TOPIC / PROJECT	Other Projects and Initiatives
SUCSESSES:	Dog Park: A temporary dog park adjacent to the Town Office was opened for community members and their furry friends in September 2023. Several departments, including Operations and Community Services were instrumental in achieving the completion of this project.

	<p>Eastside Campground: In April citizens received a survey requesting their views on the concept of an eastside year-round campsite and passive outdoor recreation area. A public engagement was held at the Sundre Library on June 27 with over 50 people in attendance. Due to the high level of interest from residents, a second open house was held the following day. Project is on hold pending funding.</p> <p>Elementary School Presentation: Presentation to Ms. Kennedy Murphy's Grade 3 class at River Valley School about the basics of community planning, importance of good planning practices, and community growth.</p> <p>Bike Pump Track Assessment As per the request of the Sundre Bike Club, an assessment was completed of potential MR lands for developing a bike pump track.</p>
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Attachments:

- Appendix 1: Year-end Report Development Permits
- Appendix 2: Year-end Building Permit Report
- Appendix 3: Year-end New Residential and Commercial Projects
- Appendix 4: Year-end Home Occupation and Home Office Report

2023 YEAR END DEVELOPMENT PERMIT TRACKING: COUNCIL Report

ROLL #	2023 PERMIT #	APPLICANT	DATE APPLICATION RECEIVED	DISTRICT	Civic ADDRESS	PLAN	BLOCK	LOT	PROJECT
507.000	2023-D-08	Silver Ridge Construction (1999) Ltd	2023-02-15	C-1	556 Main Ave West	8010730	3	1	Eating and Drinking Establishment (Dairy Queen)
2916.000	2023-D-10	Doug & Carolyn Smith	2023-03-13	R-2	632 6 Ave SW	712085	2	16	Single Detached Dwelling
1349.000	2023-D-11	Tian McDougall & Kathleen McDougall C/O Laura K. Skorodenski	2023-04-11	R-1	812 2 ST NE	7611274	10	14	Greenhouse - Non-Conforming
2261.000	2023-D-14	Pioneer Vet c/o DECCA Designs	2023-04-28	I-1	801 5 AV SW	1312458	3	3	Veterinary Services Major
2557.000	2023-D-15	Joe & Christine Pimm	03-May-23	R-3	410 5 ST NW	9610892	4	14	Covered Deck
3308.000	2023-D-17	Deron Reimer	2023-05-11	R-1	218 12 AV NE	9912954	16	8	Modified Bi-Level SDD
2685.000	2023-D-20	Richard Kautz	2023-05-26	SR	85 200 4 AV SW	9711313		85	Covered Deck
1248.001	2023-D-23	Kevin & Delise Peck	2023-06-01	R-1	210 5 AV NE	7546JK	7	41	Deck Extension
308.000	2023-D-24	Travois Holdings Ltd. o/a Joel bond	06-Jul-23	C-1	124 - 1 ST NW	1347GF	1	12-Aug	Mixed Use (17 1-bedroom, 9 studio apts), 1 commercial unit
1511.000	2023-D-25	Boris San Pedro	2023-06-08	R-1	208 10 AV NE	8910549	12	4	Carport
4022.000	2023-D-27	Jason Voisey	2023-06-13	R-3	22 Noblefern Way SW	613469	1	23	Cover on Existing Deck
1208.000	2023-D-29	Lucas Giroux	2023-06-26	R-1	616 1 ST NE	5790JK	6	8	Deck
1684.000	2023-D-31	David Mayo	2023-07-13	R-3	4 Tamarack Cres NW	8010730	3	85	Detached Garage
2641.000	2023-D-32	Patty Kohl & Patty McCallum	2023-07-14	SR	41 200 4 AV SW	9612304		41	Park Model Replacement & Addition with variance
933.000	2023-D-34	Craig Smith	2023-08-02	R-4	940 Main Ave East	8111431	1	11	Residential Addition
2525.000	2023-D-35	Kade Osborne	2023-08-04	R-3	517 5 ST NW	9610892	3	17	Detached Garage
2774.000	2023-D-37	Herb Hammer	21-Aug-23	SR	174 200 4 AV SW	9812525		174	Installation of Park Model
9726.000	2023-D-40	Chelsea Osborne	2023-09-15	R-3	26 402 4 ST NW	8611359	1	26	Shed
1810.000	2023-D-41	Douglas Yelland	2023-09-25	R-3	320 4 ST NW	8910856	1	10	Shed
1805.000	2023-D-43	Jordan Pask	03-Oct-23	R-3	310 4 ST NW	8910856	1	5	Cover on Existing Deck
612.000	2023-D-44	2536780 AB Ltd c/o Ralph Knight	16-Nov-23	C-1	307 Main AV W	7720FF	K	3	Change of use - Mixed Use Building
2400.000	2023-D-45	Luco Homes	27-Nov-23	R-2	714 - 5 ST SW	9411097	2	41	Single Detached Dwelling- Spec Home (waiting for registration of lots & new plan #, addressing advisory will be sent out when this is received)
1119.000	2023-D-46	Steve Pettie	28-Nov-23	R-1	713 1 ST NE	7610139	8	3	Front Deck & Cover

2023 BUILDING PERMIT TRACKING: YR END COUNCIL REPORT

SUNDRE 2023 BUILDING PERMIT AND INSPECTION TRACKING

ROLL #	LOT	BLOCK	PLAN	NO.	ADDRESS	TYPE	PERMIT NO. 2023	APPLICANT / BUILDER	CONSTRUCTION COST	PROJECT SQ. FT.
2916.000	16	2	0712085	632	6 AV SW	Single Detached Dwelling	B-0001	Doug & Carolyn Smith	\$ 400,000.00	1919
1714.000	6	6	8010730	210	3 ST NW	Demolition- Mobile Home	B-0002	John & Cindy Iverson	\$ 5,000.00	1000
275.000	14	10	7611274	812	2 ST NE	Greenhouse (existing)	B-0003	Tian McDougall & Kathleen McDougall	\$ 5,000.00	142
2418.000	18	4	9411604	607A	5 AV SW	Basement Remediation	B-0004	Broder Developments	\$ 50,000.00	614
2417.000	17	4	9411604	607B	5 AV SW	Basement Remediation	B-0005	Broder Developments	\$ 50,000.00	614
2557.000	14	4	9610892	410	5 ST NW	Covered Deck	B-0006	Joe & Christine Pimm	\$ 20,000.00	542
3308.000	8	16	9912954	218	12 AV NE	SDD	B-0007	Deron Reimer o/a Anchored Homes	\$ 360,000.00	1994
2206.000	14	1	2210482	829	Main Avenue West	Mixed Use Building	B-0008	GTI Petroleum	\$ 1,200,000.00	7689
2685.000	85		9711313	85	200 4 AV SW	Covered Deck	B-0009	Richard Kautz	\$ 5,500.00	288
1248.001	41	7	7546JK	210	5 AV NE	Deck & Hot Tub	B-0010	Delise Peck	\$ 7,000.00	150
1511.000	4	12	8910549	208	10 AV NE	Carport	B-0011	Boris San Pedro	\$ 2,300.00	288
4022.000	23	1	0613469	22	Noblefern Way SW	Deck Cover (Existing Deck)	B-0012	Jason Voisey (Voisey Carpentry)	\$ 15,000.00	488
2261.000	3	3	1312458	801	5 AV SW	Commercial Vet Clinic	B-0013	Decca Design Inc.	\$ 2,300,000.00	10814
2504.000	4	2	9610892	412	6 ST NW	Hot Tub	B-0014	Rob Wolfe	\$ 4,000.00	n/a
1208.000	8	6	5790JK	616	1 ST NE	Landing	B-0015	Lucas Giroux	\$ 12,000.00	81
1131.000	3	5	7610139	709	1 ST NE	Signage (Freestanding & Fascia)	B-0016	Hi Signs, The Fath Group Ltd	\$ 84,870.00	n/a
1684.000	85	3	8010730	4	Tamarack Cres NW	Detached Garage	B-0017	Dave Mayo	\$ 30,000.00	768
115.000	19		6114JK	104	Main Avenue East	RV Style Cabins	B-0018	Cabins by Paul (Leussink)	\$ 50,000.00	840
507.000	1	3	8010730	556	Main Avenue West	Dairy Queen with Drive Thru	B-0019	TO BE CANCELLED Change of Contractor See B-0026	\$ -	2518.7
933.000	11	1	8111431	940	Main Ave East	Residential Addition	B-0020	Craig Smith	\$ 60,000.00	196
2525.000	17	3	9610892	517	5 ST NW	Detached Garage	B-0021	Kade Osborne	\$ 40,000.00	572
1005.000	2	5	8576GM	1006	1 AV NE	Basement Bathroom	B-0022	Joseph Fritz	\$ 8,000.00	100.00
9726.000	26	1	8611359	26	402 4 ST NW	Shed	B-0023	Chelsea Osborne	\$ 5,000.00	120
1810.000	10	1	8910856	320	4 ST NW	Shed	B-0024	Douglas Yelland	\$ 2,000.00	160
1805.000	5	1	8910856	310	4 ST NW	Deck Cover (Existing Deck)	B-0025	Jordan Pask	\$ 1,000.00	180
507.000	1	3	8010730	556	Main Avenue West	Dairy Queen with Drive Thru	B-0026	JAX Builders Ltd	\$ 1,100,000.00	2518.7
2201.000	1		8910920	849	Main AV W	Tim Hortons Reno	B-0027	GL Smith Planning & Design	\$ 250,000.00	1646
252.000	8&9	1	6122HE	314	1 ST NE	Wood Stove	B-0028	Douglas George	\$ 5,000.00	n/a
3126.000	26	15	9912954	235	11A AV NE	Hot Tub	B-0029	Anita Dion	\$ 20,000.00	n/a
3216.000	16	18	9912954	136	12 AV NE	Basement Development	B-0030	Michael Hawkins	\$ 15,000.00	840
1119.000	3	8	7610139	713	1 ST NE	Front Entrance- Covered Porch	B-0031	Steve Pettie	\$ 20,000.00	40
308.000	8-12	1	1347GF	124	1 ST NE	Mixed Use Interior	B-0032	Joel Bond	\$ 3,000,000.00	24500
2400.000	41	2	9411097	714	5 ST SW	SFD - bi level	B-0033	Luco Homes	\$ 375,000.00	2182

2023 YEAR-END NEW RESIDENTIAL AND COMMERCIAL PROJECTS

2023 PERMIT #	APPLICANT	DATE APPLICATION RECEIVED	DISTRICT	Civic ADDRESS	PROJECT	PERMITTED OR DISCRETIONARY USE	DATE OF ISSUE
2023-D-01	Certainty Pipeline Corp c/o Cole Dichrow	2022-01-10	C-2	605 & 609 Main AV E	Professional Offices & Office Support Services with limited equipment storage	Permitted	11-Jan-23
2023-D-03	Mountainview Trading Post	2023-01-13	C-2	104 Main Ave E (eastside front)	Change of Use- Retail General	Permitted	13-Jan-23
2023-D-04	Paul Leussink o/c Scrubs & Sudz Detailing	2023-01-26	C-2	104 Main Ave E (eastside rear)	Change of Use - Automotive Services	Permitted	27-Jan-23
2023-D-06	Jean Jones o/a Bar 57 Consulting Inc.	2023-02-01	C-1	3 102 2 ST SW	Professional Office (Realtor & Consulting) & Personal Service (Herbalist Cons.) & Signage	Permitted	06-Feb-23
2023-D-08	Silver Ridge Construction (1999) Ltd.	2023-02-15	C-1	556 Main Ave West	Eating and Drinking Establishment (Dairy Queen)	Discretionary	19-Jun-23
2023-D-09	UR-IN Power Inc. c/o Lora Cousins	01-Mar-23	C-1	Bay 2, 306 Main Ave W	Health Services - Drug & Alcohol Testing	Permitted	02-Mar-23
2023-D-10	Doug & Carolyn Smith	2023-03-13	R-2	632 6 Ave SW	Single Detached Dwelling	Permitted	13-Mar-23
2023-D-12	Brenda Price O/A Diamond Detailing	2023-04-14	I-1	503 7 ST SW	Change of Use-Automotive Services (Auto Detailing)	Permitted	17-Apr-23
2023-D-17	Deron Reimer	2023-05-11	R-1	218 12 AV NE	Modified Bi-Level SDD	Permitted	11-May-23
2023-D-22	Crude Energy o/a Kimberley Johnson	2023-06-01	C-2	West Bay, 104 Main Ave. E.	Retail General, Storage of Merchandise, Automotive Service (fleet maintenance), signage & 1 sandwich board, security fencing, seacan (under site specific exception)	Permitted	02-Jun-23

2023-D-24	Travois Holdings Ltd. o/a Joel bond	06-Jul-23	C-1	124 - 1 ST NW	Mixed Use (17 1-bedroom, 9 studio apts), 1 commercial unit	Discretionary	04-Dec-23
2023-D-33	Cabins by Paul (Paul Leussink)	2023-07-19	C-2	104 Main Ave East	Manufacturing of RV Style Cabins	Permitted	20-Jul-23
2023-D-42	Tamer Kocak	27-Sep-23	C-1	116 Centre ST N	Change of Use- Retail General	Permitted	28-Sep-23
2023-D-44	2536780 AB Ltd c/o Ralph Knight	16-Nov-23	C-1	307 Main AV W	Change of use - Mixed Use Building	Discretionary	11-Dec-23
2023-D-45	Luco Homes	27-Nov-23	R-2	714 - 5 ST SW	Single Detached Dwelling- Spec Home	Permitted	12-Dec-23

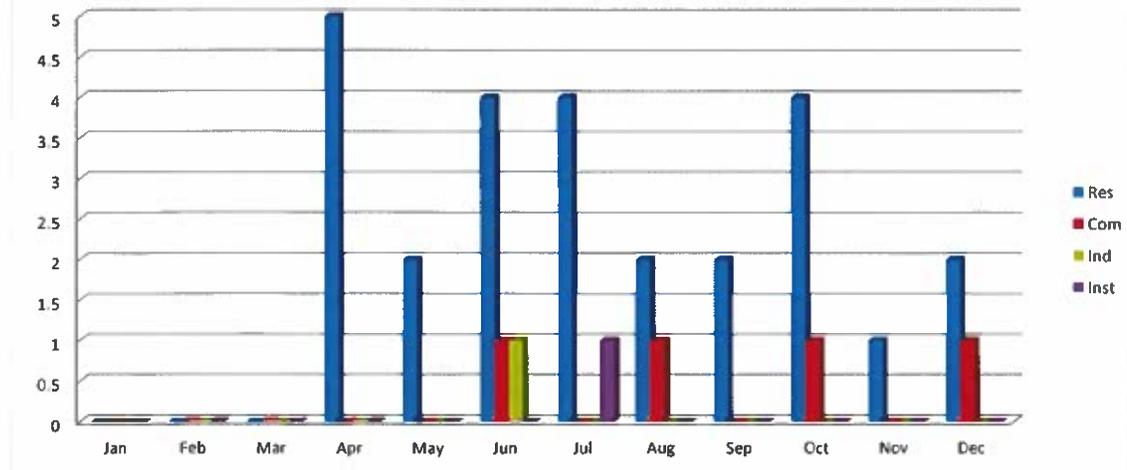
YEAR-END REPORT: HOME OCCUPATION / OFFICE REPORT FOR COUNCIL

<u>2023 PERMIT #</u>	<u>APPLICANT</u>	<u>DATE APPLICATION RECEIVED</u>	<u>DISTRICT</u>	<u>Civic ADDRESS</u>	<u>PROJECT</u>	<u>DATE OF ISSUE</u>
2023-D-02	Leo Vollmin (Sue's Honey Do Handyman)	2023-01-11	R-2	601 5 AV SW	Home Occupation- Residential Renovations	11-Jan-2023
2023-D-07	Mikayla Brown & Rodney Collett o/a R&M Mechanical	2023-02-03	R-3	204 2 ST NW	Home Occupation -Mobile Mechanical Services	06-Feb-23
2023-D-16	Vera Dougan o/a The Barber Shop Sundre	2023-05-04	R-1	1006 1 ST NE	Home Occupation- Office in the home for mobile barber	04-May-23
2023-D-18	Holly Kalmring	2023-05-12	R-4	1014 Main AV E	Home Occupation Minor- Virtual Print Shop	12-May-23
2023-D-26	Kelson Bastien & Kaley Vandenberg o/a Ur Turn Café	2023-06-13	R-2	602 4 AV SW	Home Occupation- Bubble tea kits & freeze dried candy sales and game rentals	14-Jun-23
2023-D-28	Tyler Nieman-Bull o/a 2CrazyT Fencing	2023-06-15	R-1	113 2 AV NE	Home Office for Fencing Company	15-Jun-23
2023-D-36	Jeremy Logan o/a JTL Services	2023-08-09	R-3	411 5 ST NW	Home Office- Landscaping	09-Aug-23
2023-D-39	Michael Hawkins o/a Mountain View IT Solutions	01-Sep-23	R-1	136 12 AV NE	Home Office- IT Support Services	01-Sep-23

**MONTHLY BUILDING REPORT
FOR THE MONTH OF DECEMBER 2023**

YEAR END REPORT

	Dec. 2023			2023 Year To Date			2022 Year to Date		
	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows				1	1	\$ 400,000	0	0	\$ -
Bi-Level	1	1	\$ 375,000	2	2	\$ 735,000	0	0	\$ -
Duplex/Semi Det.				0	0	\$ -	4	4	\$ 950,000
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes				0	0	\$ -	2	2	\$ 600,000
Accessory Buildings		0	\$ -	0	6	\$ 132,000		3	\$ 45,000
Renovation/Addition	0	1	\$ 20,000	0	16	\$ 279,800	0	17	\$ 168,385
				0	0	\$ -			
Sub-Total	1	2	395000	3	25	\$ 1,546,800	6	26	\$ 1,763,385
COMMERCIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		2	2300000		0	\$ -
		1	\$ 3,000,000		2	3250000		6	\$ 148,000
		1	\$ 3,000,000		4	\$ 5,550,000		6	\$ 148,000
INDUSTRIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		1	\$ 2,300,000		0	\$ -
		0	\$ -		0	\$ -		2	\$ 27,000
		0	\$ -		1	\$ 2,300,000		2	\$ 27,000
INSTITUTIONAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		1	\$ 84,870		0	\$ -
		0	\$ -		0	0		0	\$ -
		0	\$ -		1	\$ 84,870		0	\$ -
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	1	3	\$ 3,395,000	3	32	\$ 9,601,670	6	34	\$ 1,938,385



DEPARTMENTAL REPORT

DEPARTMENT	Economic Development
SUBMITTED BY	Jonathan Allan
DATE	January 16, 2024
FOR MONTH OF	December 2023

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<ul style="list-style-type: none"> • VACANCY RATES <ul style="list-style-type: none"> ○ December commercial vacancy was estimated at 5.5% as a proportion of square footage available in the C1 district downtown, representing a strong month over month decline.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Applied for provincial grant to fund development of MVRFO strategic plan. • Corresponded with two film productions about possibly filming in area around Sundre. • Toured at least one prospective investor. • Corresponded with several Rural Entrepreneur Stream candidates.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Continued coordination of Explore Sundre tourism advertising campaign. • Continued work on new 2024 Visitor Guide. • Collaborating with local organization in the planning Winterfest 2024 and Mtn Survivalist Comp.
TOPIC # 3:	Committees, Conferences and Professional Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Attended FCM Boosting Visitor Economy presentation.
TOPIC # 4:	Communications
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Updated website(s) as necessary.
Attachments	<ul style="list-style-type: none"> • N/A



YEAR-END DEPARTMENTAL REPORT

DEPARTMENT	Economic Development
SUBMITTED BY	Jon Allan, Economic Development Officer
DATE	January 22, 2024
FOR YEAR OF	2023

TOPIC / PROJECT	MOUNTAIN VIEW REGIONAL FILM OFFICE (MVRFO)
SUCCESSSES:	<ul style="list-style-type: none"> • The launch of the MVRFO – Alberta’s FIRST rural film office, along with its associated website occurred in 2023. This initiative has gained national publicity. • “Project Six-Shooter” was filmed in Sundre • Presented about the MVRFO at AB Municipalities conference, which helps to put Sundre at the forefront of attention. • MVRO won two national awards at Economic Development Association of Canada conference: a) regional collaboration award, and b) video production award. • <i>Next steps:</i> new film-friendly policy, and strategic planning process.

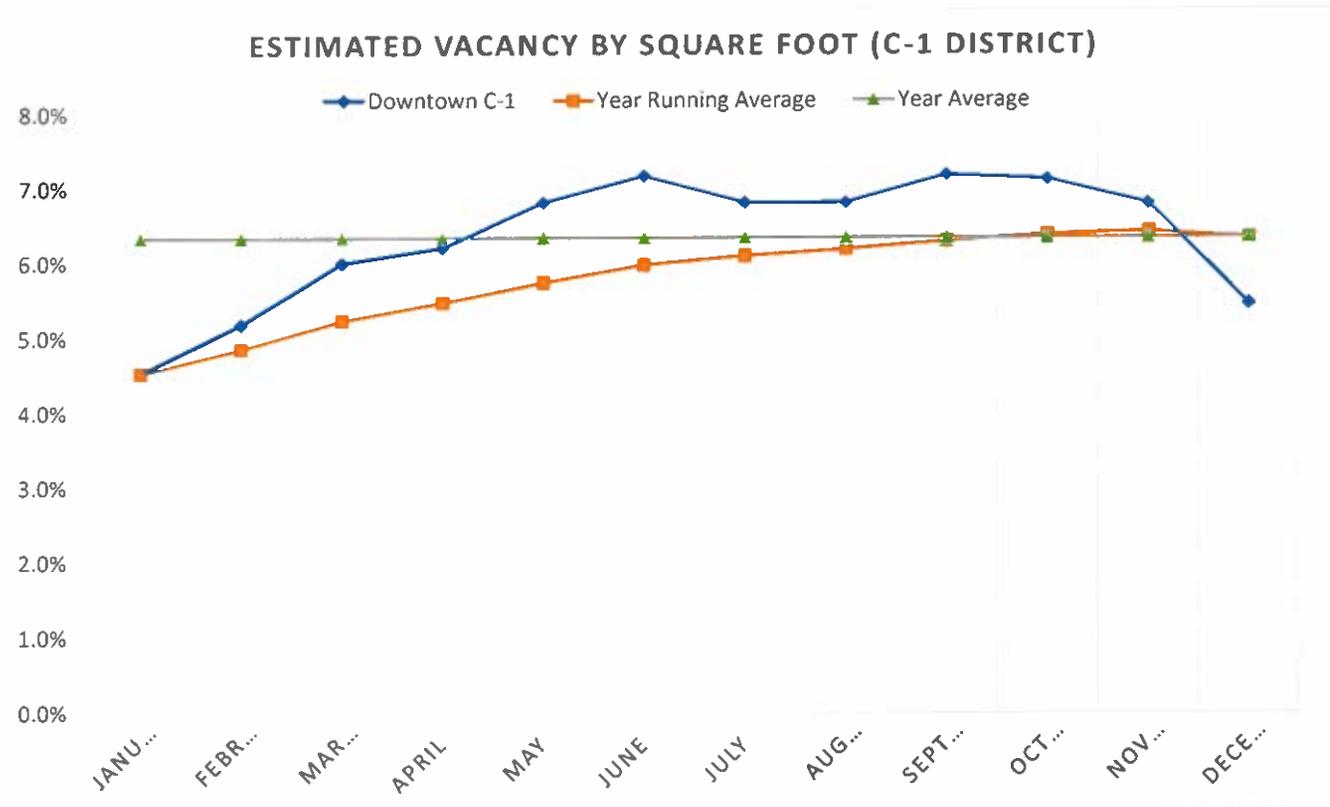
TOPIC / PROJECT	BUSINESS DEVELOPMENT
SUCCESSSES:	<ul style="list-style-type: none"> • Downtown C-1 commercial vacancy remained relatively low for the second year in a row, maintaining an annual average of 6.3%, as a proportion of square footage available for commercial use. • Meeting with prospective international investors (averaging approximately one meeting every three weeks). Most prospects were met under the provincial Alberta Advantage Immigration Program Rural Entrepreneur Stream, of which Sundre is a part. • Attended the National Franchise Show in Calgary to promote Sundre as an attractive investment destination • Updated investment data on our website, accessible via GrowSundre.com

TOPIC / PROJECT	TOURISM DEVELOPMENT
SUCCESSSES:	<ul style="list-style-type: none"> • \$70,000 grant secured from Travel Alberta to support ongoing promotional efforts. • Cochrane-Sundre-Rocky Mountain House Tourism Development Zone (TDZ) planning with Travel Alberta commenced in 2023. • Attended Outdoor Adventure & Travel Show in Calgary.

	<ul style="list-style-type: none"> • New video and photo content captured. • Visitor Guide updated and published.
TOPIC / PROJECT	AFFORDABLE AND ATTAINABLE HOUSING STUDY
SUCCESSIONS:	<ul style="list-style-type: none"> • Completed initial draft <i>Sundre Affordable and Attainable Housing Study Report</i>, after surveying up to 200 people and interviewing almost a dozen organizations.
TOPIC / PROJECT	WINTERFEST & MOUNTAIN SURVIVALIST COMPETITION
SUCCESSIONS:	<ul style="list-style-type: none"> • Winterfest was greatly successful in 2023, and the 3rd Annual Mountain Survivalist Competition is growing annually. We re expecting even more teams to enter the competition in 2024.
TOPIC / PROJECT	CAMPUS ALBERTA CENTRAL POST-SECONDARY LEARNING IN SUNDRÉ
SUCCESSIONS:	<ul style="list-style-type: none"> • Health Care Aide (HCA) course successfully taught and completed in Sundre, maintaining Sundre as a post-secondary destination. • A new Memo of Understanding signed with CAC, seeing 100% increase in funds contributed to the Town of Sundre as part of the agreement.
TOPIC / PROJECT	XPLORE FIBRE DEPLOYMENT
SUCCESSIONS:	<ul style="list-style-type: none"> • A project that was worked on by this department for many years came to completion, with a substantial portion of the Town finally becoming connected to high-speed, fibre optics.
TOPIC / PROJECT	PROFESSIONAL DEVELOPMENT
SUCCESSIONS:	<ul style="list-style-type: none"> • Completed “Building to Thrive Training”, an architectural place-making course taught by Avid Architecture Inc., under the University of Athabasca. • Completed “Indigenous Canada” course, taught under University of Alberta, via Coursera Inc. • Attended the International Economic Development Council (IEDC) conference in Calgary.

Monthly Total Summary of Estimated Vacancy Rates (by total sq ft available in Sundre Downtown C-1 District) 2023

	Downtown	Year Running Average
January	4.5%	4.5%
February	5.2%	4.9%
March	6.0%	5.2%
April	6.2%	5.5%
May	6.8%	5.8%
June	7.2%	6.0%
July	6.8%	6.1%
August	6.8%	6.2%
September	7.2%	6.3%
October	7.1%	6.4%
November	6.8%	6.4%
December	5.5%	6.3%
Average	6.3%	
Avg Occupancy	93.7%	





DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Geoff Whittaker
COUNCIL DATE	January 22, 2024
FOR MONTH OF	December 2023

TOPIC #1	Community Centre <ul style="list-style-type: none"> ● Many bookings for Christmas parties in the community center. ● Regular user groups have been in consistently, we also have a new private pickleball group scheduled for Friday nights. ● Have been working with a Market company - 3 Moons 3 Souls, who is looking at booking monthly markets in the Community Centre.
TOPIC #2	Parks <ul style="list-style-type: none"> ● Permanent outdoor rink completed and waiting for cold enough weather to make ice. ● Temporary Outdoor rink set up and waiting for cold enough weather to make ice. ● Continuous snow removal. ● Began helping with planning for Winterfest
TOPIC # 3:	Arena <ul style="list-style-type: none"> ● December into January is tournament season, we have all hands on deck to cover the arena during tournaments. ● December U13 and U15 tournaments went well with no major issues on our end. ● Arena is quite booked up this year and we have been receiving bookings for birthday parties. We are adding those in where available and offering canceled ice times to other user groups.



YEAR-END DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Benazir Thaha Valencia
DATE	January 22, 2024
FOR YEAR OF	2023

TOPIC / PROJECT	Arena
SUCCESES:	<ul style="list-style-type: none"> - Several successful hockey tournaments were held through 2023 – U7, U9 and U13, Rec. Hockey, figure skating club carnival and “Power Edge Pro” hockey training camp. - Free public skating ice-time was allotted, including Family Day - Dehumidifier was installed.

TOPIC / PROJECT	Community Centre
SUCCESES:	<ul style="list-style-type: none"> - Steady bookings throughout the year – Walking Group, Indoor Pickleball, Gymnastics, Taekwondo, a try-out for lacrosse, youth basketball, softball pitching clinic, birthday parties, youth fair, Christmas Farmer’s Market and West Fraser Kids party. - Several large groups booked for annual events: Trapper’s Banquet, Hospital Futures Gala.

TOPIC / PROJECT	Outdoor Rink
SUCCESES:	<ul style="list-style-type: none"> - A staff member developed a “mini flooding / Zamboni” for the outdoor rink. Using the Mule he put in a large barrel in the back, and using a hose, PCV piping and an old used towel from the Olympia, he tested it out for the first time on Monday February 6th, and it worked out exquisitely. Flooding was cut by a 1/3 of the time (see pictures 1 – 2). - Planning for new permanent outdoor rink commenced with installation of foundation, boards and lights completed December 2023. - The “old” temporary outdoor rink was installed in Royal Purple Park.

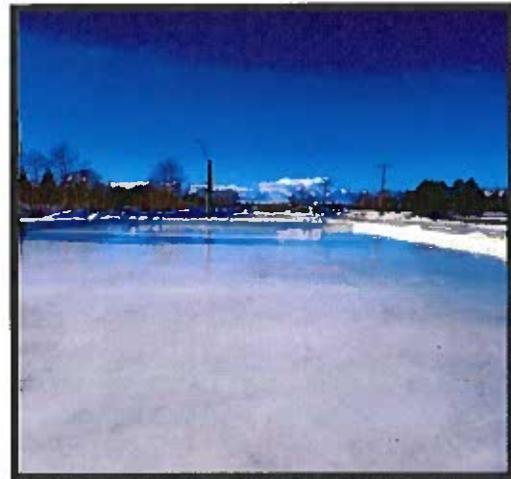
TOPIC / PROJECT	Parks and Trails & Greenwood Campground
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SUCCESES:

- From Feb. 21-28th, Greenwood Campground received 591 bookings for May to Oct use. Campground opened May 19th.
- Staff coordinated with several families on the location for memorial benches.
- The Edmonton Charity Volunteers, riding their “fat bikes” were thoroughly impressed with our trails, and we were thrilled to receive their positive feedback.
- Received several positive comments from the community regarding the flower baskets and plant beds throughout Town.
- With donation of local business, 2 benches were repaired on Snake Hill.
- A new walkway was installed to access campground washrooms.
- To assist with the cigarette waste recycling program a cigarette dispenser was installed at the skatepark.
- Coordinated with Operations, Planning and Development to prepare temporary dog park adjacent to the Town Office.
- The Main Avenue West enhancement project was completed – 6 wooden bridges connecting pathway and seating areas completed, planting of beds completed, seating areas completed, gazebo constructed.
- New equipment installed in the Tall Timber Playground.
- Lighting projects in Lions Park and Prairie Creek Park completed.
- Collaborated with Planning & Economic Development on the Pathways and Connections assessment.



Pic #1, Before



Pic #2, After



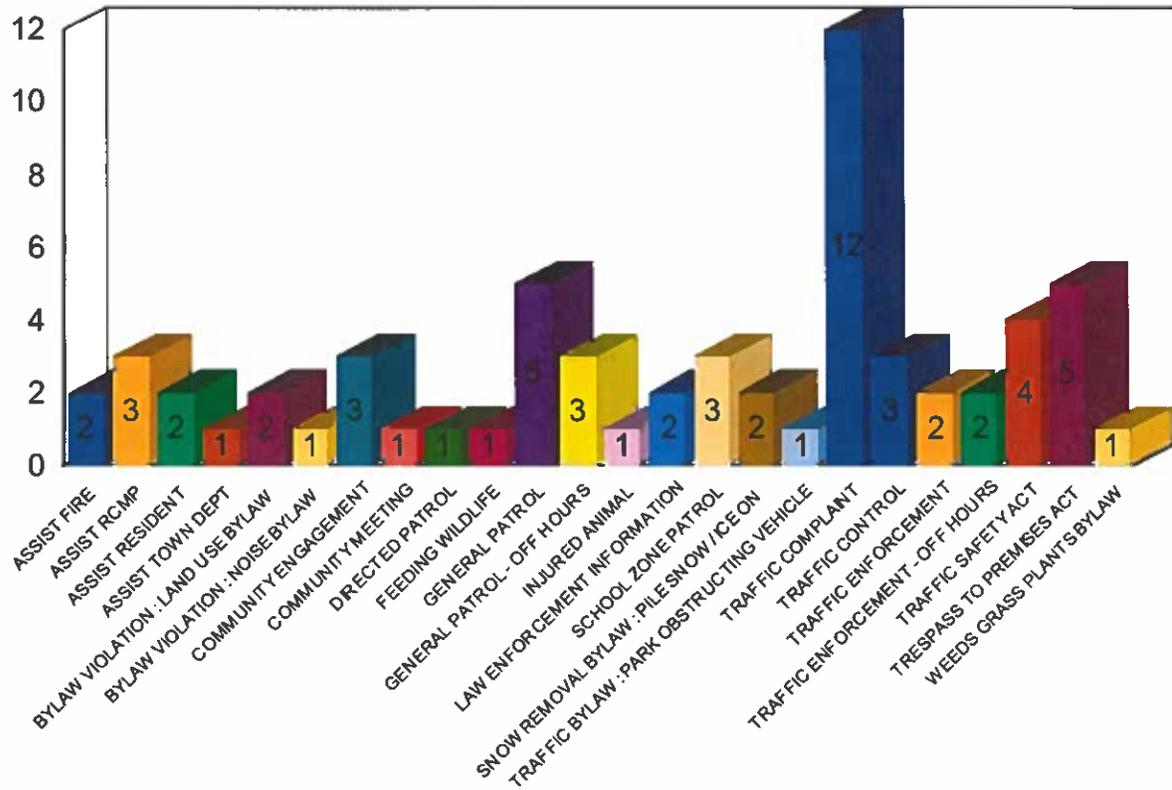
DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	CPO Sam Zhao
DATE	2024/01/01
FOR MONTH OF	December 2023

Calls for Service – October 2023

December total – 63
 Year to date total – 954

Count of Incident Types





YEAR-END DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	CPO Sam Zhao
DATE	January 22, 2024
FOR YEAR OF	2023

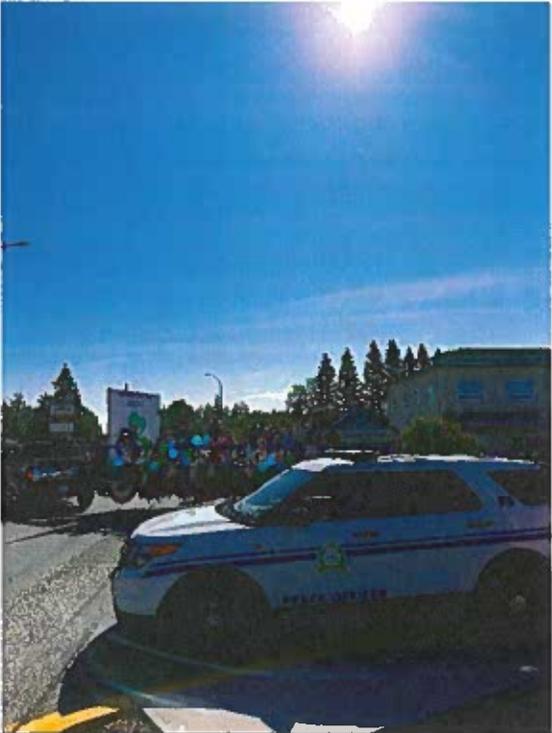
TOPIC / PROJECT	Community Engagement
SUCCESSES:	<p>Sundre Municipal Enforcement participated in 33 Community Engagement Events in 2023. This includes involvement with GNP, Sundre DEN, Sundre Youth Justice Committee, Sundre Rodeo Association, River Valley School, Sundre High School</p> <div data-bbox="576 760 1230 1255" data-label="Image"></div> <p data-bbox="776 1255 1042 1285">Small Hoops Basketball</p> <div data-bbox="576 1291 1230 1780" data-label="Image"></div> <p data-bbox="690 1780 1133 1810">Halloween Safety Presentations at RVS</p>

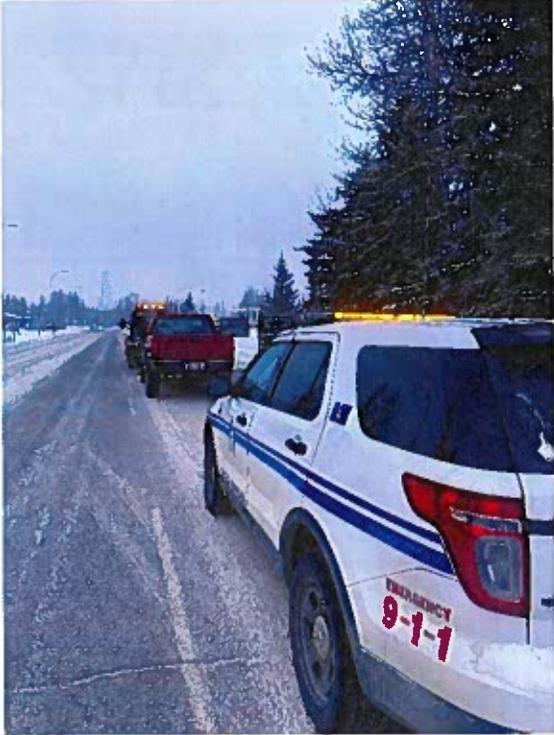


McDonalds McHappy Day



Remembrance Day Ceremonies

TOPIC / PROJECT	Traffic Enforcement
SUCSESSES:	<p>In 2023, a total of 116 hours were dedicated to traffic enforcement, with 40% conducted outside of working hours. A total of 96 Traffic Safety Act violations were observed</p> 
TOPIC / PROJECT	Traffic Control
SUCSESSES:	<p>In 2023, a total of 47 events required Traffic Control duties</p> 

TOPIC / PROJECT	Proactive Patrols
SUCCESES:	<p>In 2023, a total of 127 hrs of proactive patrols were conducted, with 24% conducted outside of working hours.</p> 
TOPIC / PROJECT	Assist RCMP
SUCCESES:	<p>In 2023, Sundre Municipal Enforcement participated in 4 Joint Force Operations, and assisted RCMP with 31 calls for service</p> 

TOPIC / PROJECT

Assist Fire Dept

SUCCESES:

In 2023, Sundre Municipal Enforcement assisted in 28 calls for service with Sundre Fire Dept





DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	January 15, 2024
FOR MONTHS OF	December 2023

TOPIC #1	Highway 27 Underground Project
Progress	Preparations are underway for the continuance of the underground replacement required for 2 nd Street to Centre Street water and wastewater work
Action	Our consultant McElhanney has met with AT/AECOM to discuss timelines and schedules. The contractor is getting prepared for the wastewater section replacement work to be completed prior to AECOM start up in the spring 2024
TOPIC #2	Water Leak Rate
Progress	The current water loss is still high at 61% with no new leak locations found
Next Steps	The work completed thus far on Hwy 27 has provided leak capture of approximately 500 m ³ /day. It is anticipated that the final replacements will reduce this loss and decrease this leak area from our ongoing search for leaks during ongoing survey.
TOPIC #3	Frozen water and wastewater
Progress	With the recent warm weather, the department generally receives calls for frozen services due to the freeze thaw situation
Next Steps	To date there have minimal reports of issues with customers. Some new water meters have been installed by plumbers throughout the fall

TOPIC # 3:	Snow removal Roads
Progress	With the minimal amount of snow, crews have focused on the day-to-day sanding for slippery sections throughout town. The 2 nd Street and 5 th Street NE hub route has had snow and ice removed this month.
Next Steps	Crews are completing further repairs and maintenance to equipment. Sanding operations will continue until snow events occur
TOPIC # 4:	Sidewalk snow clearing
Progress	Community services has begun adding salt deployment to Town owned slippery sidewalks. The Fleet Department has equipped the UTV unit to provide this service
Next Steps	Operations has received minimal concerns in 2023
TOPIC # 5:	Garnum Park Lift Pump Repair
Progress	This pump system had a failure during the late fall. The pump was found to operational with the issue being with the electrical panel system.
TOPIC # 6:	Gas Utility DATA and Trends
Progress	The gas department has examined the 2023 data and trending of system operations
Next Steps	The gas system has operated well with minimal issues throughout the year. Each section of operation including odorant usage, line heater gas supply, and system end pressures at various sites have been within normal operating trends. With upcoming cold weather operators are preparing for typical issues found during these events
TOPIC # 7:	Gas Pipeline Corrosion Survey 2023
Progress	This survey (referred to as cathodic) is a regulatory requirement completed by a corrosion consultant annually.
Next Steps	The 2023 survey has found the system to be working correctly with minimal faults and no major repairs or upgrades required.



YEAR-END DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	January 11, 2024
FOR YEAR OF	2023

TOPIC / PROJECT	Developers Construction Standards
SUCCESSIONS:	<p>Throughout the last 6 months we have worked on preparing a document outlining required standards of design and construction for developers, along with planning & development. The document utilizes best practices from the City of Calgary and pertinent Town of Sundre specific standards such as fire hydrant model selection and wastewater/storm basin design.</p> <p>Included is a long-awaited section for the natural gas system installation standards by our gas distribution engineer. It utilizes all related agency requirements including best practices from utilities in Alberta.</p> <p>The document is a living document designed to be reviewed periodically.</p>
TOPIC / PROJECT	Roads Department Equipment and Repair Research
SUCCESSIONS:	<p>Staff completed research for equipment to bolster effectiveness in road repairs and new techniques to increase lifespan of current road surfaces. Equipment demonstrations were examined with cost, material supply and type of repair were held throughout the summer. New techniques such as micro surfacing was examined for costs and surfaces that met base requirements. A back lane was pilot tested utilizing asphalt millings and an industry additive to provide a hard repairable surface for business back lanes.</p>
TOPIC / PROJECT	Water Leak Location and Reduction Strategies
SUCCESSIONS:	<p>The Water Department has found further improvements in leak detection methods in 2023. Additional training and Sundre specific criteria were utilized in developing a multi system of detection methods to pinpoint size and location of leak areas. These initiatives assisted in accurately locating a massive leak (approximately 800 m³/day as well as services incorrectly documented in the past for locating during the HWY 27 underground upgrades). Staff have currently reduced the Town's daily supply loss from a total of 2000 m³/day to 1500 m³/day.</p>

TOPIC / PROJECT	Highway 27 Underground Utility Upgrades
SUCSESSES:	This technical project was started in early fall and noted successes with the pipe bursting technique that minimalized excavation size and allowed for new service connections. Staff worked diligently in locating services that were not correctly recorded in drawings from the past. This ensured success in completing the 13 reconnections and new mains installed from 4 th street to 2nd street intersections. It is worth noting that the existing mains were found to have leaks due to the material used from the past. There were 4 leaks found amounting to 300-500 m ³ /day and it is anticipated that further losses will be corrected at the completion of this project.
TOPIC / PROJECT	Strategies Utilized during warm seasonal temperatures
SUCSESSES:	Staff utilized the unseasonably warm weather to complete projects and assistance to departments including Community Services projects. Additional street sweeping, equipment maintenance and street sanding for ice control were tasks completed. This weather phenomenon will assist in reduction of operating budget while ensuring level of services are maintained. This also allowed for staff to complete new services for home and commercial developments later into the fall season.
TOPIC / PROJECT	Gas Meter AMR Meter Read Device Training
SUCSESSES:	Staff received training and accreditation to remove and replace AMR units that fail in the field. This is a Measurement Canada and Federation of Gas Co-op program that will save future costs as AMR battery/unit failures occur.
TOPIC / PROJECT	Gas Vehicle Upgrade
SUCSESSES:	Staff located a used slide in truck canopy that has provided a completely stocked unit for emergency response and day to day tasks. It has a heater, lighting and storage for all tools and equipment required to respond. This has become invaluable for the staff to work in frigid conditions during repairs and emergencies.
TOPIC / PROJECT	Gas Utility Document Development and Updates
SUCSESSES:	The Gas Department Operators and Management have developed new processes for confined space safety, construction procedure documentation, invoicing and continuation of safe operating procedures (SOP's) These efforts will ensure the department is continuing to be in accordance to all agencies and customers. Staff have developed weekly and monthly schedules of all tasks and data collection requirements in conjunction with the updates.



DEPARTMENTAL REPORT

DEPARTMENT	Sundre Municipal Library
SUBMITTED BY	Joy Willihnganz
COUNCIL DATE	January 22, 2024
FOR MONTH OF	Jan – Dec 2023 (Year in Review)

TOPIC #1	Programs for All Ages
ISSUES:	Support community wellness by providing a variety of opportunities for recreation, entertainment, and to celebrate art and culture.
RESOLUTIONS/SUCSESSES:	<p>The library delivered a variety of programs throughout the year.</p> <p>Children/Youth Programs: 41 regularly occurring programs welcoming 453 ppl (Rhyme Time, Lego Club, Parent Connect), 32 Summer Reading Club programs welcoming 321 ppl, 11 special event programs welcoming 92 ppl (Dragon Puppets, Tech Club, Author Talk, Virtual Reality).</p> <p>Adult/Senior Programs: 111 regularly scheduled programs welcoming 578 ppl (Adult Book Club, Genealogy, Tech Tutoring); 19 special event programs welcoming 299 ppl (World of Wildlife, Local Artist & Author Talks, Pysanky, Book Binding, Just in Case Estate Preparation))</p> <p>Family Programs: 10 special event programs welcoming 91 participants (Summer Kick-Off, Intro to Coding – Family Edition, 3D Print- Beginners, 3D Print Intermediate) as well as the Storywalk (participant numbers unknown)</p> <p>Partnership Programming: Through partnerships with other organizations we were able to offer an additional 21 programs for children/youth/families welcoming 554 ppl.</p> <p>Total Programs: 245, Total Participants: 2,318.</p>
TOPIC #2	Community Awareness
ISSUES:	Build community awareness of library offerings and services
RESOLUTIONS/SUCSESSES:	<p>The library participated in 10 specifically targeted outreach events throughout the year (including Calgary Opera, Tech Training and library service to the Seniors Lodge, and Culture Day programming) and an additional 10 events geared toward library awareness and promotion of library services (including school visits, Winterfest, SPOG, election brochure, and the Halloween Extravaganza). The library was pleased to partner with the Sundre Museum to provide outreach programming during Culture Days – and was proud to join with them in celebrating Sundre ranking #8 nationally in this event.</p> <p>Total Programs: 20, Total Participants: 2,210.</p>

TOPIC # 3:	Community Well-Being
ISSUES:	Provide a space for groups to meet and or offer their own programs
RESOLUTIONS/SUCCESES:	The library made its space available to a variety of other groups and organizations in the community including ESL Tutoring Groups, PCN (Primary Care Network), Town of Sundre, GNP, MVFRN, Sundre creative Arts, Bike & Ski Club, and Sundre Palliative Care. These group meetings occurred on 65 occasions and welcomed 661 people into the library.

**LIST & PROVIDE ATTACHMENTS:
(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)**

Attachment #1	Tech Club 2023
Attachment #2	Summer Kick-Off 2023
Attachment #3	SRC 2023 Wild Wednesday
Attachment #4	Halloween Rhyme Time 2
Attachment #5	Halloween 2023 1

#1: Tech Club 2023







#4 Halloween Rhyme Time







REQUEST FOR DECISION

COUNCIL DATE	JANUARY 22, 2024
SUBJECT	Council Committee Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.1

BACKGROUND/PROPOSAL:

Council have provided reports for Council's review and information for the month of October, November and December 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's report for December 2023 as presented.

That Council accept Councillor Marrs report for October, November, and December 2023 as presented.

MOTION:

That the Town of Sundre Council accept Mayor Warnock's report for December 2023 as information.

That the Town of Sundre Council accept Councillor Marr's report for October, November and December 2023 as information.

ATTACHMENTS:

- 11.1a Mayor Warnock's report
- 11.1b Councillor Marr's report

Date Reviewed: January 18, 2024

CAO: Amida Nelson



COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com
For the Month of

Bylaw Policy Review Committee

Date of Meeting:

No Meeting

Emergency Management Advisory Committee

Date of Meeting:

No Meeting

Intermunicipal Collaboration Committee

Date of Meeting:

No Meeting

Mountain View Senior’s Housing

Date of Meeting: December 14

Regular board meeting held at MVSH Office in Olds. Meeting started with a presentation on Housing Management Bodies by a Government of Alberta Housing Advisor, regarding Board obligations and actions. Meeting followed with agenda items: 2023 Rent revue summary, 2023 Maintenance funding requirements, Long term debt, Asset transfers, Vacation accruals, CAO report and Outstanding policy reviews.

Mountain View Regional Waste Management Committee

Date of Meeting: December 04

Organizational meeting was held in advance of the regular Board Meeting. Election of Chair and Vice Chair (Olds Councillor James Cummings-Chair & Carstairs Councillor Shannon Wilcox-Vice-Chair). Also, signing authority was established as Chair Vice-Chair and CAO Michael Wuetherick. The Meeting dates for 2024 were set. – then the regular board meeting was called to order by the Chair – Starting with a delegation presentation by Eco-Growth on collection of organics and processing at the Sundre collection site. Other agenda items included landfill operations report, 2023 financial results up to October 31, and CAO report.

Intermunicipal Planning Commission

Date of Meeting:

No Meeting

Red Deer River Municipal Users Group

Date of Meeting:

No Meeting

Red Deer River Watershed Alliance

Date of Meeting:

No Meeting

Sundre Petroleum Operators Group

Date of Meeting:

No Meeting

Sundre Wellness Advocacy Committee

Date of Meeting:

No Meeting

Other:

Date of Meeting: December 2023

Dec 01 – Attended Sundown in Sundre – with participating businesses in Sundre

Dec 03 – Attended Municipal Carol Concert at the Sundre Community Centre

Dec 04 – Regular Council Meeting – Council Chambers – Agenda at www.sundre.com

Dec 07 – Attended the AHS Health Advisory Meeting via Zoom that included input from the David Thompson and East Yellowhead health advisory committees.

Dec 12 – FCM (Federation of Canadian Municipalities) webinar hosted only three municipalities across Canada. I felt very privileged to be one of the three Mayors that participated in this as it highlighted tourism and was moderated by Destination Canada.

Dec 13 – Attended the Sundre Ministerial meeting – that highlighted what was happening in our community over the upcoming holiday season.

Dec 13 – Attended the AHS Interagency meeting held by GNP at the Sundre Library.

Dec 14 – Attended the Sundre Forest Products – SPIRT (Sundre Forest Products Public Involvement Round Table) meeting held in Caroline the was the precursor to the upcoming Forest Management Agreement.

Dec 18 – Regular Council Meeting – Council Chambers – Agenda at www.sundre.com

Dec 20 – Attended the Central Alberta Mayor's and Reeve's meeting held in Innisfail – that highlighted the Red Deer Women's shelter presentation, as well as a round table on what is happening of interest in each community.

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of **OCTOBER**

Bylaw Policy Review Committee

Date of Meeting: TBD

Nothing to report.

Emergency Management Advisory Committee

Date of Meeting: TBD

Nothing to report.

Grant Review Committee

Date of Meeting: TBD

Nothing to report.

Sundre Municipal Library Board

Date of Meeting: October 18, 2023

Board is looking into missing books at the Seniors Lodge and seeking assistance from lodge programmer to help run the library program at the lodge. Manager continues to educate students and parents about renewing their library card. Halloween event is ready and everyone is excited. The silent auction is a go and anyone that has anything they wish to donate the deadline is quickly approaching. Councillor Todd Dalke was elected to sit on the Parkland Regional Library Board.

Sundre Aquatic Society

Date of Meeting: October 11, 2023 6:30pm

The board is very interested in learning how the Town manages funds from the county. They have asked to have their grant funds documented with a breakdown showing county and town funding. I will arrange a meeting with Administration to find ways we can better share. I have asked to meet with the chair and treasurer prior to the next meeting to share the finances and breakdown. I am optimistic this will provide the clarification the board is seeking. Perhaps a meeting between the Town's CAO and Aquaplex manager may be arranged in the future. Board is still looking for door replacement costs and looking at grout and tile replacement inside pool as well as light bulb replacement and hot tub grate cover clarifications. 2 fundraisers expected for this next month – liquor run and grocery run.

SPOG

Date of Meeting: TBD

Nothing to report.

Other:

Date of Meeting:

October 2, 2023 – Regular Council Meeting 6pm
 October 5, 2023 – DTHR Zoom Meeting 5pm
 October 11, 2023 – Aquaplex Committee Meeting 6:30pm
 October 12 – 15, 2023 – Fall Workshop (Red Deer)
 October 18, 2023 – Library Committee Meeting 1pm
 October 23, 2023 – Regular Council Meeting 6pm



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of NOVEMBER

Bylaw Policy Review Committee

Date of Meeting: November 15, 2023 1pm

Committee met to discuss Backyard Chicken Pilot Bylaw, Community Standards Bylaw, Grant Policy and others – there was much discussion and not all the bylaws/policies were presented at this time. Another day will need to be scheduled in the New Year.

Emergency Management Advisory Committee

Date of Meeting: TBD

Nothing to report.

Grant Review Committee

Date of Meeting: TBD

Nothing to report.

Sundre Municipal Library Board

Date of Meeting: November 8, 2023

Board is

Sundre Aquatic Society

Date of Meeting: November 15, 2023 6:30pm

I was unable to attend this meeting but based on minutes aquaplex is looking at changing its insurance and adopting payments online. The board submitted a grant to UFA. Staff wages still being reviewed. Formal motion for board to contact town administration regarding grant funding they receive and a breakdown of town vs county dollars. Roof membrane is leaking, hot tub is in progress. New treadmills are being considered. Change lights in gym, lay new flooring in expanded gym area. No meeting to be held in December. I will endeavour to meet with board to discuss their questions on funding.

SPOG

Date of Meeting: TBD

Nothing to report.

Other:

Date of Meeting:

November 6, 2023 – Regular Council Meeting 6pm
November 11, 2023 – Remembrance Day Service (RVS)
November 15, 2023 – Council Bylaw Review 1pm
November 18, 2023 – Sundre Hospital Futures Gala
November 20, 2023 – Regular Council Meeting 6pm
November 30, 2023 – AB Muni (Zoom) 3:30pm

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of **DECEMBER**

Bylaw Policy Review Committee

Date of Meeting: TBD

Nothing to report.

Emergency Management Advisory Committee

Date of Meeting: TBD

Nothing to report.

Grant Review Committee

Date of Meeting: TBD

Nothing to report.

Sundre Municipal Library Board

Date of Meeting: November 8, 2023

No meeting this month but we did receive a nice report from the manager on her conference “Stronger Together”, her regular managers report and financials. Of note, some interested in other library on moving away from the PRL and starting up a new Mountain View Country Regional Library System. More information to come in January.

Sundre Aquatic Society

Date of Meeting: TBD

No meeting this month. Was able to share information with board re: finances and grant funding breakdown. A more detailed meeting may be required in the New Year. Submitted raffle ticket book to aquaplex.

SPOG

Date of Meeting: TBD

Nothing to report.

Other:

Date of Meeting:

November 1, 2023 – Nixon Meet and Greet – 5:30pm Cancelled.
November 4, 2023 – Regular Council Meeting 6pm
November 7, 2023 – Ladies Elected Officials Mtg 3pm – unable to attend due to illness
November 8, 2023 – Town Christmas Party & Staff Awards 6pm
November 11, 2023 – Meeting with CAO 1pm
November 18, 2023 – Regular Council Meeting 6pm



REQUEST FOR DECISION

COUNCIL DATE	January 22, 2024
SUBJECT	Council Key Messages
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the Year 2023 as information.

ATTACHMENTS:

11.2a Key Messages from the Office of Council for Year 2023

Date Reviewed: January 18, 2024

CAO:

Amida Nebun



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF JANUARY, 2023

January 09, 2023

Council received a report on the bylaw review project that commenced a number of years ago, and is significantly complete. There is a commitment to complete this substantial project during this term of Council.

January 23, 2023

Council was introduced to the recently hired position of Director of Infrastructure, who has come to the Town with over 30 years of experience. This was a current position on the Towns organizational chart that has been vacant for a number of months.

Council received a copy of a news article by author Gord Hume, titled Thank You to You. The article was a salute and honour to all the municipal employees across our nation during the covid crisis. Mr. Hume stated that " at a time of crisis and desperation, they stepped forward and did what had to be done. It was not easy. The path forward was often murky and uncertain. But through it all, our local governments persevered and succeeded".

Council received a report from administration on a year in review for 2022. The report described accomplishments of staff and Council during 2022. There were 9 pages of bullet points, describing all of the work that staff and Council have done for the community of Sundre, including the locating and repair of a few major water breaks as a result of the leak detection correlation equipment purchased y staff. The report is available on the Town website in the January 23, 2023 Agenda package.

FROM THE DESK OF THE MAYOR

We experienced some cold weather and snow events in January that made it challenging for our roads department, and I know it is also hard for some of our residents. When you can, please say thank you to the hard working town employees that get up extremely early to take on the cleaning of our roads, sidewalks and walkways.

Something to look forward to in February is "Sundre Winterfest 2023". This full weekend event will give us all an opportunity to get out and enjoy ice sculptures, wagon rides, live music, mountain survivalist competition and many more family day weekend events.

The days are getting longer and spring will arrive with outdoor winter activities only a memory, so please take the time with your family and friends to enjoy the great opportunities our community has to offer.

Respectfully,

Richard Warnock, Mayor

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF FEBRUARY, 2023

February 06, 2023

The Grant Review Committee met on February 2, 2023 to review the Grant Applications for the first intake in 2023, for recommendations to Council. There were 15 applications, with requests totaling \$50,746.00. Each year Council allocates \$50,000.00 in the budget, to be paid out in 3 intakes. Council makes decisions based on the merits of the applications, the number of applications received and the amount available in the budget. The total amount approved in the first intake was \$25,904.00, leaving \$24,096 for the remaining two intakes.

Council received information on CPTED, Crime Prevention Through Environmental Design, from the Crime Prevention Liaison for the Sundre area. This is a free service that provides individuals and businesses with information on new crime reduction programs. Contact information will be available on the Town Website for those interested in learning more.

February 21, 2023

The Fire Department attended the Council meeting to provide a demonstration of the recently purchased Lucas CPR machine. This incredible machine provides Cardiopulmonary Resuscitation, which is a lifesaving technique that increases a patient's survival rate during a cardiac arrest by maintaining the patient's viability through circulating oxygenated blood through their body until defibrillation and cardiac drugs can be administered. Manual CPR is very labor intensive on the rescuers and can be ineffectively performed depending on patient size, rescuer capabilities, oxygen administration, and other duties that the rescuers must perform. Council commented on how impressed they were with the speed of the training accomplished by the firefighters.

The RCMP Detachment Commander and Senior Constable attended to present the 3rd ¼ Statistics. The report is a snapshot of the human resources, financial data and crime statistics for the Sundre detachment spanning the October 1 to December 31, 2022 period.

FROM THE DESK OF THE MAYOR

The Family Day weekend was a great success this year, with over 1000 people participating in the fun filled events put on by the Museum, the Chamber and the Town. Each year the Mountain Survival Competition becomes more popular; and for the first time, we had a full roster of 9 teams, with 3 teams on a waiting list. The ice sculptures were spectacular, and this year, we installed laser lights, which showcase the sculptures and park area after dark.

Each year the Town hosts two open houses to inform our citizens on the important work the municipality is doing on your behalf, and to give our electors an opportunity to participate in the budgeting process and have a say in where your tax dollars are spent. Please join us on March 23rd, between 1:00 pm and 4:00 pm at the municipal office Council Chambers, to provide us with your feedback and input on projects and processes that affect the levels of service that the Town provides. This is your chance to participate in the decision-making process, and tell us what is important to you as a resident of Sundre. The feedback we receive from electors will be brought to the Spring Workshop for Council's consideration.

Respectfully,

Richard Warnock, Mayor



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF MARCH, 2023

March 13, 2023

Council received a presentation from the Sundre Rodeo and Race Association. They discussed the plans for the 2023 Rodeo and parade, as well as a brief history of the Rodeo in Sundre. This incredible event is run almost entirely by volunteers and is a massive undertaking each year. Much of the discussion focused on the partnerships they have with many organizations, and their wishes for a continued and enhanced partnership with the Town. Council was impressed with all of the information brought forward and is looking forward to working with the Association in 2023 and beyond.

The 4th Quarter Financial statements were presented, and included revenues and expenses for each department, cash balances, restricted surplus provisions and capital expenditures as at December 31, 2022. This marks the end of a very successful first 4-year budgeting cycle, and the Town continues to be in a good financial position.

Administration attended the Tourism Advocacy Summit in Edmonton on February 27th and 28th. With an election on the horizon, this year's event was particularly important to attend. Much of the summit focused on the importance of tourism as a key driver for social and economic development, and that tourism has the power to improve communities, create jobs, preserve nature and culture, and enhance resident's quality of life.

March 27, 2023

The March 23 Open House was one of the more successful public engagement events that the Town has hosted over the past 5 to 6 years. Council received over 35 comments from the citizens who attended, including a number of positive messages on areas the Municipality is excelling in.

MLA Jason Nixon was in attendance to present the CAO with the Queen's Platinum Jubilee Medal for over 25 years of outstanding Municipal Service to the Province of Alberta.

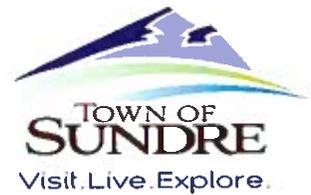
Council declared May 21 -27, 2023 as National Public Works Week in the Town of Sundre, with a thanks to the dedicated staff providing public works services to the Town of residents.

FROM THE DESK OF THE MAYOR

The month of March was a busy month for Sundre, and winter seemed to be hanging on a little longer than we hoped. Town equipment was used regularly for snow and ice control through the month. A majority of the underground drilling and excavating for the fibre optic lines has been completed, and staff have been working hard on finalizing the plans for the highway 27 underground infrastructure replacement in preparation for the Alberta Transportation highway overlay project in 2024. Council has received plenty of positive feedback on the outdoor arena, and on the great job staff are doing with keeping many of our most used paths clean and clear of snow and ice. We received great feedback from the Open House held on March 23rd. As always, the feedback will be discussed and considered at the Goals and Objectives Spring Workshop held at the end of April. As your Mayor, I continuously enjoy the great interactions I have with our residents and the many opportunities I have to represent this great community!

Respectfully,

Richard Warnock, Mayor



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF April, 2023

April 11, 2023

Council approved the Tax Rate Bylaw for 2023. To meet the adopted 2023 Operating Budget, the Mill Rate was set at 7.6011 for Residential and 11.2166. In 2022, the Mill Rate was 7.9918 for Residential and 11.7933, which means the Residential Millrate was reduced by .3907, and the Non- Residential Millrate was reduced by .5767. Changes to the Millrate Rate do not directly translate to an actual dollar impact on property owners, as it also depends on the proportion of total assessment and other information. In addition, there are amounts that the Town is mandated to collect on behalf of others, which affect the property tax bill. These amounts are outside of the control of the Town, and include costs such as Education Funding, Senior's Housing, Police Funding, which the Town collects, and then forwards to Mountain View Seniors Housing and the Province.

The 28-day stress test on the concrete footings for the wastewater plant, which rates the compressive strength of the concrete has come back with great results. This means we can proceed with construction of the building pending delivery of the steel walls.

Council was pleased to approve a waiver of Community Centre rental fees for the second annual job fair that the Den Youth Centre, Chamber and High School are hosting on April 27th.

April 24, 2023

Each year, Council holds two open houses to gather feedback from Town citizens with regard to the level of service that the municipality provides to its residents. This year, Council decided to try an earlier time in an attempt to attract more people. We are very pleased to report that the new time was very successful; we had more input than we have had from previous open houses held at later times over the past 5 years. Some of the comments we received included a request for more trail connectivity, a bylaw to prohibit off leash dogs, lighting at the skatepark, reminder to residents to keep sidewalks adjacent to their properties free of ice and snow, replace Damaged trees at linear park by seniors complex, potholes, and a number of other comments. Council discussed the feedback during the spring workshop held from April 21 to 23rd.

FROM THE DESK OF THE MAYOR

April was another busy month! I participated in a number of events and meetings that support Sundre residents and all of the Council, including a 3-day workshop, which included discussions on the feedback from citizens who attended the open house.

I met with SPRUCE, (Seniors Protected and Respected under Community Engagement), and our discussions were focused on working towards "Taking Action Against Elder Abuse".

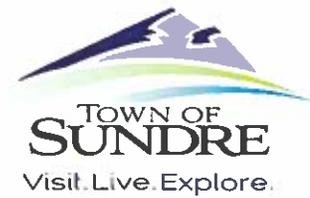
I am the Council appointed member of the Sundre Wellness Advocacy Committee, which is a committee that advocates for Health needs in the community. We are currently working on completing a Resolution for Alberta Municipalities to support the much-needed combined Lab/Xray Techs that supports our Sundre Hospital.

I participated in another great coffee gathering at the Sundre Supportive Living Facility with great input from the residents on Sundre from a senior's perspective.

The Sundre Mayor's Breakfast held by the Ministerial Society was held at the Sundre Golf Course. I always appreciate the remarkable enthusiasm from those that attend this event.

Respectfully,

Richard Warnock, Mayor



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF May, 2023

May 08, 2023

Council received notification from the Mountain View Regional Waste Commission regarding changes to the service levels for recycling and the intent to withdraw from its role in managing the collection of recycling from the 8 unmanned recycle stations within Mountain View County. For Sundre, this decision will only affect the transfer station located on Range Road 51 in Mountain View County. It will not affect the Town's blue bin recycling program.

Council approved the transfer of funds into several operating restricted surplus accounts, as well as funds into capital restricted surplus accounts for future capital projects. This marks the end of the first 4 year operating and 5-year capital budget cycle, which has proven to be very successful in the financial management of the Town.

Council was pleased to approve Joint Use Planning and Lease Agreements with the Chinooks edge School Division. We look forward to many successful collaboration endeavors in the future.

May 30, 2023

Council received the First Quarter Financial Reports for 2023 for information. The Town's financial position is as expected for the first few months of a new budget cycle.

Administration implemented an employee recognition program that focuses on projects or practices that provide a better level of service to our residents through innovation. A staff member from community services was recognized for an innovative method of maintaining the outdoor arena ice surface. Additional information is in the May 30, 2023 agenda package on the Town website.

Council approved the appointment of a new board member to the Sundre Municipal Library Board, based on a recommendation from the board. The library is pleased to have a long-time resident of Sundre with such a wide variety of experience, willing to serve on the board.

FROM THE DESK OF THE MAYOR

Alberta has been under extreme fire conditions this spring and we are very fortunate that Sundre and area has not been impacted. Many wildfires are caused through human carelessness, so we all must be diligent to keep the human causes from happening this year. As we all enjoy this beautiful community that we are so fortunate to live in, please ensure to do your part by carefully extinguishing any backyard and/or campfires that you enjoy, and follow all fire bans or restrictions put in place by the Province or the local fire departments.

Sundre Town Council thanks all of the Fire Fighters that are so bravely on the front lines fighting these wildfires, and saving as much life and property as they can. Additionally, a special thank you to the Sundre Fire Department for sending firefighters from Sundre and Mountain View County to battle the wildfires in Northern Alberta. This is such a demanding task, and we are so grateful!

Respectfully,
Richard Warnock, Mayor

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF June, 2023

June 12, 2023

Council received the 2022 Year End Financial Report from the Sundre Library and were pleased with the detailed and transparent information in the report, and the great service that the Library provides to the region.

Council declared June 15, 2023, as World Elder Abuse Awareness Day in the Town of Sundre. Since its inception, organizations from around the world have held events to raise awareness of elder abuse. Preventing and addressing elder abuse is a shared responsibility and requires engagement and action on the part of all sectors of society. This begins with knowledge. By understanding the nature and scope of elder abuse, all community members can take proactive steps to help prevent these situations.

June 26 2023

Council held two Public Hearings for 2 Bylaw Amendments and were pleased to give Second and Third Reading to the Bylaws, based on the information received at the Public Hearings. Anyone interested in learning more about the Bylaws can contact the Planning and Economic Development Department at the Town Office.

Council was pleased to award grant funding to 8 applicants. This ends the grant intakes for 2023, further funding applications will be reviewed in January 2024.

FROM THE DESK OF THE MAYOR

June was an exciting month for Sundre! The Open House for the upcoming east side Passive Use Recreation Area/Campground was attended by more than 70 Sundre and surrounding community residents, who provided some amazing comments and feedback. Remember, your feedback and ideas are critical to shaping the future of our Great Town. We appreciate those that shared their thoughts with us and thank you for taking the time to attend.

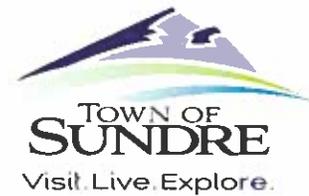
June also was the Month of the Sundre Rodeo and what a great weekend event! Thank you to all the dedicated hard working Sundre Rodeo Volunteers and the Parade Committee; without their hard work, this spectacular event would not take place each year. Thank you all and we are already looking forward to next year.

Congratulations to the Sundre Museum, the Town of Sundre Staff and our outstanding Council for hosting another GREAT Canada Day event and Barbeque. The antique car show had 109 entrants and many awards were given out, including the first ever Mayor's choice award that I had the honor of presenting on behalf of Sundre Council.

In closing, Sundre continues to welcome visitors and is a great place to call home. I am confident that as we all work together, we will make this summer fantastic for everyone!

Respectfully,
Richard Warnock, Mayor





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FROM THE OFFICE OF THE MAYOR AND COUNCIL

MESSAGES FOR THE MONTH OF July, 2023

July has come and gone with a definite mixture of good and hard times this year. It was good to be with Council at the July 1st barbeque and I wish to thank them and the great staff that worked so hard to prepare, cook and serve so many residents and visitors to Sundre.

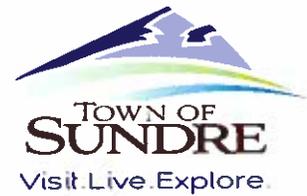
Unfortunately, the rain came just before the end, and as we all know, that severe storm resulted in the devastating tornado that hit near Didsbury and Carstairs. Our thoughts and prayers went out to all those that suffered this traumatic event.

On a good note, Councillor Marr and I represented Sundre by participating in the Bowden Daze parade with many other elected officials from Central Alberta. Additionally, the Town of Stettler invited members of ABMunis to tour their wetlands that serve waste water treatment in their community which I attended as Sundre is at the headwaters of the Red Deer River and we hold pristine water in such high regard. This was an amazing tour of an environmentally friendly treatment that happens right here in our province.

I saw a resident picking up waste on our pathways during their walk, and to see such care and respect for our community made me so proud to be Mayor of Sundre. Keep it up everyone, as this benefits us all!

Have a great August.

Richard Warnock
Mayor - Town of Sundre



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF AUGUST 2023

As our summer council hiatus came to its end, looking back over the month of August, thinking of the devastation the wildfires have played on many communities, I am so thankful our Town was spared, knowing we must always be prepared for these extreme events within our Emergency Management plan, and highly skilled emergency response team.

With the ongoing air quality challenges, we witnessed resilience and the strength of our community as our health care workers continued to serve tirelessly, and our residents supported each other in true Sundre spirit.

Looking forward, fall will be very busy with the work to be done by Council and Administration, including the upcoming Budget preparations and the continued work on our two major projects, lagoon upgrade and highway 27 deep service replacements that are necessary to grow our community.

All Town residents are welcome to visit the Town Council Chambers for the annual fall open house on September 14th, between 1:00 and 4:00 pm, which seems to be the most popular time, based on higher levels attendance at the last two Town information events. Council and Administration will be available to answer your questions on upcoming projects and levels of service.

I hope you have had the opportunity to visit the west end berm to see the amazing work completed with the final phase of this project, which is now nearing completion. This project was built with accessibility in mind, to ensure that there are no barriers to access for wheelchairs, scooters and strollers. The bridges provide connection across the bio-swale for easy access to the businesses adjacent to the boulevard, and the gazebo will provide a sheltered space for all. These projects add beauty and professionalism to our vibrant Town, always making it better for everyone.

Mayor Richard Warnock



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF SEPTEMBER, 2023

September 05, 2023

Council reviewed the 1st Quarter Policing Report for Sundre Detachment. The report covers the April 1st to June 30th, 2023 reporting period, and outlines a quarterly snapshot of the human resources, financial data and crime statistics for the Sundre Detachment. To help facilitate this, the RCMP has made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the Apple App Store or Google Play). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

The Hope for MVC Kids Society appeared as a delegation and presented a detailed report on the activities of the Society in providing assistance to families with children in medical need. Council expressed appreciation for the great work they do and encouraged residents to take some time to have a look at their website.

Council received the Q2 Financial report and were pleased to hear that the Town's financial position is line with expectations for this time period.

September 18 2023

Council received a presentation on the great health professional recruitment and retention efforts from Sundre Hospital Futures. Residents are encouraged to attend the Sundre Hospital Legacy Gala to support the future of healthcare in our community. The theme for this year's Gala is a "Salute to our Healthcare Heroes and Health Community.

Council held the annual Fall Open House on September 14th at the Council Chambers. Elector were provided with an opportunity to participate in the decision making process through providing comments and feedback.

Administration provided Council with an update on some of the major projects completed this year, including the temporary dog park, the outdoor rink, the boardwalk and the eastside boulevard. Staff have received numerous positive comments on the eastside boulevard and the boardwalk.

FROM THE DESK OF THE MAYOR

As we move deeper into the Fall, we find ourselves experiencing what some may call an extended summer with warm temperatures during the day, and cooler evenings with possible overnight frost. I would like to take a moment to remind you of the beauty and opportunities that the changing seasons bring to community events and activities that help us all connect with our neighbors.

It is a great time to take an opportunity to get involved and to share your fall traditions to foster the sense of community that makes Sundre so special.

If you have suggestions or events that you would like to see in our community, please don't hesitate to reach out. Your input is invaluable in creating a vibrant and inclusive environment in this beautiful community that we all call home.

Respectfully,

Richard Warnock, Mayor

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF OCTOBER, 2023

October 2, 2023 Organizational Meeting

Council held its annual Organizational Meeting. Councillor Jaime Marr was appointed Deputy Mayor for the months of November 2023 to June 2024, and Councillor Owen Petersen from July 2024 to February 2025.

Mayor and Councillors were appointed to various community organizations for a 1-year term.

Thank you to past Deputy Mayor Paul Isaac.

October 2, 2023 Regular Meeting of Council

Council approved a request from the Sundre Volunteer Search and Rescue Society to change the use of Grants to Organizations allocated funding from electrical and heating work to remediated of their facility's overhead door.

October 23, 2023

Council accepted the Community Peace Officer's Traffic Study of Highway 27 eastbound at 6 ST. SE as information. Periodic reports will continue to be provided to Council.

Council approved the amended 2023 and 2024 meeting calendars. Public information will be provided relating to the closure of the Town Office during Christmas week.

FROM THE DESK OF THE MAYOR

Great news!! – The Town of Sundre Boardwalk is nearing completion.

Years of planning including Environmental Assessments, Regulations, Permitting, Design, Material Selection, and many more can now be seen with such a successful barrier free boardwalk. By following these steps, we have successfully added a safe, environmentally responsible enhancement of a three-season boardwalk to our great trail system.

This will for years be a highlight to the Town of Sundre, and if you have not had the opportunity to do the 800-meter-long walk, please put it on your spring 2024 to do list, I am positive that you will not be disappointed.

It is very important for me to give thanks to the businesses that supported this project and as well a Huge Thank You to the volunteers, because without their massive contribution of time this would not have been completed.

Respectfully

Mayor Richard Warnock



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF NOVEMBER, 2023

November 06, 2023

The Chinook's Edge School Division Trustee and members of River Valley School and Sundre High School appeared as a delegation and presented their priorities and recommendations, as well as the 2022-2023 year in review, which included the benefits of good attendance, great academic stats in Sundre vs provincial average, and other important information. Council was impressed with the vast and incredible work and accomplishments described in the presentation, and encouraged anyone with questions or concerns to reach out to the School Division at www.cesd73.ca.

Council proclaimed the month of November as Seniors Fall Prevention Month. The intent of this proclamation is to bring awareness to the fact that falls are the leading cause of injuries amongst seniors and that 20-30% of seniors in Alberta will fall at least once a year, and that falls contribute to over 9,000 hospital admissions and 33,580 emergency department visits each year.

November 20 2023

Council received a presentation on the 2023 Year to Date results and trends, as well as the plans for 2024 from the Sundre Municipal Library. Council was thoroughly impressed with the goals and objectives accomplished in 2023 and is looking forward to the results of the 2024 goals and objectives.

Council received the Q3 Financial report and were pleased to hear that the Town's financial position is line with expectations for this time period.

The outdoor rink is scheduled for completion by mid-December, and pending favorable weather conditions for ice, we are hoping it will be open for the Christmas season.

FROM THE DESK OF THE MAYOR

As we approach the end of another year, I find myself reflecting on the incredible journey we've undertaken as a community. It has been two years of challenges, triumphs and most importantly this year getting things done that enhance Sundre.

First, our committee of council - Sundre Wellness Advocacy Committee - was successful in getting both the Rural Municipalities of Alberta and Alberta Municipalities to pass a resolution to support additional training for combined Lab/Xray Technicians. Second, the first phase of the deep services on main were completed on schedule, a big thanks to everyone that continued to support the businesses during this construction period. Third, as mentioned before, our trail connectivity is showing results with better trails for our residents and visitors that come to our great town.

There are many, many more I could list as this year has also seen remarkable efforts in community engagement, through volunteer programs, events, and outreach initiatives that strengthened the bonds that make Sundre a truly a special Town for everyone.

I look ahead to next year, where there will undoubtedly be new challenges to face and opportunities to seize. As your Mayor, I am committed to working tirelessly to ensure that 2024 will continue to build on the strengths that all the community contributes each and every day.

When you see one of your Town Councillors around our community, please say "Thank You" for all the work they do every day to support you and I in making Sundre the place we are proud to call home.

I wish you all a great holiday season. Please note that the Town of Sundre office will be closed over the Christmas season from December 25 to January 02, 2024.

Respectfully,

Richard Warnock, Mayor

Town of Sundre Annual Budget Process

**** Encompassing a 4-year Operating and 5 year Capital Plan Reviewed Annually ****

- Annual Budget Preparations begin early each year. Town departments begin preparations by seeking estimates outlining operating and capital requirements for the next year where applicable. This is reviewed by the finance department and includes revenue projections, expenses, debt obligations and other financial factors that can influence the budget.
- Spring Public Open House *******(March 21, 2024) ****** As a stakeholder in the Town of Sundre, this is your opportunity to be involved in the budgeting process. The open house provides you with an opportunity to be involved in the decision making process, including the level of service you are expecting. The 5/10 year Capital Plan is also available for review, and this is your opportunity to provide input into infrastructure planning over the next 5/10 years.
- Spring Council Budget Workshop, (April 19,20,21-2024) is an extensive review of the levels of service, the capital plan, and Council's goals and objectives for the budget year. Our resident's opinions matter, and this is an opportunity for Council to bring forward thoughts, ideas, and suggestions that they have heard from the electors. All the data is extensively reviewed over three days.
- Administration now has information on the levels of service and capital projects that Council has discussed, including existing operations, new operation requests and all capital requirements for further research by each department. Staff spend a considerable amount of time researching and preparing reports, estimates, risk management and pros and cons for Council's review at the fall workshop.
- Fall Public Open House *******(Sept 12,2024) ****** This is the second annual open house for residents to review the proposed operating and capital projects, and any changes that were requested by Council or residents. At this time high level costs are available, and electors now have an opportunity to review and provide input into the plans, based on desired levels of service.
- Fall Council Budget Workshop, (October 18,19,20-2024) is held with all of Council and Town Leadership to review the cost implications and to discuss further revisions to the budget based on Council recommendations, all public input, administrations recommendations, and any additional considerations. This entire process is to give staff the information they need to draft Council's budget for debate and approval at the December Council meeting. This is required under the *Municipal Government Act*.
- December of each year the Draft Budget is presented at an open Council meeting. This is an opportunity for Council to debate and consider the proposed budget and the rationale behind key decisions. Council then holds the debate. Adjustments can still be made at this stage, keeping in mind that an increase to the operating and capital plans do not necessarily equate to the same increase to the Tax Rate Bylaw.
- Approval then is done by a call of the vote by the Mayor and once approved the budget is officially adopted and the Town can begin implementing the financial plan for the upcoming fiscal year.

Remember, you have two opportunities every year to get involved, give your thoughts, ideas and provide feedback on Council budget priorities and proposed allocations. Mark your 2024 Calendars, Spring Open House March 21,2024, and Fall Open House September 12, 2024.

The Millrate is set in April after assessments and requisitions have come in. The Millrate is set by considering the amounts required to meet our service level requirements versus assessment values.

I hope this information will help you to understand the whole budget process and how it involves Administration, Elected Officials, and also you, the electors of Sundre.

I hope you all had a great holiday season and new year celebrations. May we all have a great 2024.

Respectfully
Mayor Warnock